Minutes of the 439th Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.00pm on Wednesday 22 June 2011.

Present: Chancellor, The Hon Michael Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor S Schwartz
Chair of Academic Senate, Associate Professor J Fitness
Ms M Brodie
Professor L Cupples
The Hon P Forsythe
Mr G M Jones
Professor D Kane
Mr W Mundine
Mr E Nelson
Mr S Rubic
Mr G Ward
Mr J Wigglesworth

In attendance: Ms D Anderson, Executive Director, Campus Experience
Dr P Dodd, Deputy Vice-Chancellor (Chief Operating Officer)
Mr J Gorman, Chief Financial Officer
Ms J Greig, Vice-Chancellor’s Office
Mr P Luttrell, General Counsel
Professor J Sachs, Deputy Vice Chancellor (Provost)
Mr T Sprague, Director Human Resources
Ms C Trotman, Deputy Vice Chancellor (International and Development)
Mr D Wright, Executive Director, Strategic Development and Implementation

Apologies: Mr A Bissett
Dr W Bradford
Mr C Darvall
Mr G Lindsay
The Hon S Nori

Secretariat: Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present.
The Chancellor noted apologies from:

Mr A Bissett;
Dr W Bradford;
Mr C Darvall;
Mr G Lindsay; and
The Hon S Nori.

The Chancellor welcomed Mr Nelson to his first meeting following his election by students. The Chancellor noted Mr Nelson had been appointed for a one year term.

The Chancellor thanked Ms D Anderson and her team for providing a professional, valuable and informative seminar on Campus Experience prior to the Council meeting.

RESOLVED 11/20

_Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989._

2. DECLARATIONS OF INTEREST

Council noted there were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3, 4 and 5.7 were agreed for discussion.

RESOLVED 11/21

_The Council resolved to approve and note, as appropriate, items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.8 and 5.9 in the agenda._

4. MINUTES OF THE MEETING OF 27 APRIL 2011 AND MATTERS ARISING
(Agenda items 2.1 and 2.2)

RESOLVED 11/22

_Council resolved to approve the minutes of the meeting of Council held on 27 April 2011 as a true and correct record._

Matters Arising

Council noted the progress on Matters Arising from the Minutes of 27 April 2011 meeting and outstanding matters from previous meetings.

5. MINUTES OF THE AUDIT & RISK COMMITTEE MEETING OF 30 MAY 2011
(Agenda item 2.3)

Mr Wigglesworth spoke to and Council discussed the minutes of the Audit & Risk Committee meeting of 30 May 2011. Mr Wigglesworth advised the Committee is reviewing its terms of reference, including how it operates with the Finance & Facilities Committee. Mr Wigglesworth advised that the Committee is recommending the appointment of two additional external members and the re-
appointment of the existing external member.

Council considered and noted the minutes of the Audit & Risk Committee meeting of 30 May 2011.

6. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING OF 1 JUNE 2011
   (Agenda item 2.4)

Council considered and noted the minutes of the Finance and Facilities Committee meeting of 1 June 2011.

7. REPORT OF THE STANDING COMMITTEE ON APPEALS MEETING HELD ON 13 MAY 2011
   (Agenda item 2.5)

Council noted the meeting of the Standing Committee on Appeals held on 13 May 2011 was held without a valid quorum due to some members being present by telephone. Council noted and agreed to accept the recommendation as presented.

Council considered and noted the report of the meeting of the Standing Committee on Appeals held on 13 May 2011.

8. REPORT OF THE DISCIPLINE COMMITTEE MEETING ON 29 MARCH 2011
   (Agenda item 2.6)

The report of the Discipline Committee meeting on 29 March 2011 was tabled. Council considered and noted the report of the Discipline Committee meeting on 29 March 2011.

9. RECRUITMENT
   (Agenda item 3.1)

10. NOMINATION OF EMERITUS PROFESSOR
    (Agenda item 3.2)

The Vice-Chancellor spoke to the submission recommending Professor Farhat Yusuf be awarded the title of Emeritus Professor of Macquarie University.

RESOLVED 11/27

Council resolved that Professor Farhat Yusuf be awarded the title of Emeritus Professor of Macquarie University.

11. APPOINTMENT OF NEW MEMBER TO CMBF LIMITED
    (Agenda item 3.3)
The Chancellor advised Council that, since the papers were finalised, a further member of CMBF Limited, Professor Phil Dolan, had resigned from his position at the University and as a member of CMBF Limited. The Chancellor advised a nomination for appointment of a new member would be provided in due course.

RESOLVED 11/28

Council resolved that in accordance with the provisions of Articles 3 and 5 of the Constitution of CMBF to instruct the Registrar to notify the company secretary of CMBF Limited:

1. of the termination of Professor Noel Drane as a member of CMBF, if not already recorded;
2. the resignation of Phil Dolan as a member of CMBF is noted; and
3. of the nomination of Professor Kevin Jameson as a member of CMBF Limited.

12. ACADEMIC SENATE REPORT
(Agenda Item 3.4)

The Vice-President of Academic Senate spoke to the report.

Professor Sachs provided an update on progress of the working group reviewing three semesters.

Council discussed the report to Senate from the Faculty of Business and Economics and requested a plan of action be prepared of all the issues raised and submitted to Council. Council requested that the items be included in the Audit & Risk Committee agenda as appropriate.

Council requested Professor Mark Gabbott be thanked for the quality of the report.

The Council noted and discussed the report.

RESOLVED 11/29

Council resolved, as recommended by the Academic Senate:

1. That the introduction of the new awards listed below be approved with effect from 1 January, 2012.
   - Graduate Diploma in Advanced Psychology (GDipAdvPsy)
   - Graduate Diploma in Speech and Communication (GDipSphComm)
   - Graduate Certificate in Speech and Communication (GCertSphComm)
   - Master of Computer Forensics (MCompForensics)
   - Doctor of Physiotherapy (DPhysio)
   - Postgraduate Certificate in Professional Psychology (PGCertProfPsy) (exit award only)
   - Postgraduate Diploma in Professional Psychology (PGDipProfPsy)
   - Postgraduate Certificate in Translating and Interpreting (PGCertTransInt)

2. That the new and exit awards listed below be approved for introduction with effect from 1 January 2012:
   - Postgraduate Certificate in Commerce (PGCertCom)
• Postgraduate Diploma in Commerce (PGDipCom)
• Postgraduate Certificate in Economics (PGCertEc)
• Postgraduate Diploma in Economics (PGDipEc)

3. That the approval for the introduction of the following new awards be rescinded:

• Master of Environment (File No. 10/1949)
• Master of Sustainability Practices (File No. 11/419)
• Master of Physiotherapy Practice (File no. 11/400)
• Postgraduate Diploma in Sustainability Practices (File No. 10/1951)
• Postgraduate Certificate in Sustainability Practices (File No. 10/1952)

4. That the Bachelor Degree Rules be amended with effect from 1 January 2012, as follows:

(a) Insert a new subsection 1(a)(xiv) as follows:

“1(a)(xiv) “Participation Unit” means the units prescribed in the Schedule of Participation units in these rules.”

As a consequence of this insertion to the Rules the subsequent subsections from part 1(a)(xiv) will be renumbered.

(b) Amend Rule 4(6) of the Bachelor Degree Rules to maintain consistency within the Rules by replacing the word ‘That’ with the word ‘The’.

(c) Amend Rule 5(2) of the Bachelor Degree Rules to include Participation units to maintain consistency within the subsection, as follows:

“Unless determined otherwise by resolution of Academic Senate, a designated Executive Dean of Faculty or delegated person may approve or refuse a candidate’s selection of Program of Study, Major, Units, People Units, Planet Units, Participation Units, or other selection made under Rule 5(1).”

13. VICE-CHANCELLOR’S REPORT
(Agenda item 4.1)

The Vice-Chancellor spoke to the report and updated Council on:

• The Vice-Chancellor advised the Government’s review of the issue by Michael Knight is due on 30 June 2011;
• the base funding review which is included in the papers;
• changes made to the evaluation methodology for Excellence in Research Australia which could result in changes to rankings next year; and
• change in tax treatment for not-for-profit entities. The Vice-Chancellor advised advice is being sought on potential implications.

Council discussed and noted the report.

14. OCCUPATIONAL HEALTH AND SAFETY REPORT
(Agenda Item 4.2)

Mr Sprague spoke to the report.
Council discussed and noted the report.

15. **GENERAL COUNSEL REPORT**  
(Agenda Item 4.3)

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16. **STUDENT EXPERIENCE AT MACQUARIE**  
(Agenda Item 4.4)

The Deputy Chancellor spoke to the paper and noted she would prepare draft Terms of Reference for the Committee and circulate.

**RESOLVED 11/30**

*Council resolved to establish a sub-committee of Council, with membership and Terms of Reference to be recommended by the Deputy Chancellor, to review and report back on experiences of Macquarie students across the lifecycle of their engagement with the University.*

17. **GOVERNANCE MODEL**  
(Agenda Item 4.5)

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18. **DUTIES AND LIABILITIES OF MEMBERS OF UNIVERSITY COUNCIL**  
(Agenda Item 5.7)

Council discussed and noted the paper regarding duties and liabilities of members of University Council.

*Julie Fitness left the meeting at 5.45pm.*

19. **OTHER BUSINESS:**

**Appointment of University Registrar**

The Chancellor noted a proposed resolution to appoint the University Registrar has been tabled. The Chancellor advised Council that it is proposed Mr Paul Luttrell be appointed the University Registrar.

**RESOLVED 11/31**

*Council resolved to appoint Mr Paul Luttrell, the University General Counsel, as Registrar of Macquarie University.*

**BoardPad**

Ms Lawler provided an update on BoardPad and that it would be trialed by the Audit & Risk Committee prior to implementing for Council. Ms Lawler advised a revised implementation timetable would be provided to Council members at the next meeting.
Next meeting

Council noted the next meeting is scheduled for 17 August 2011.

CLOSURE

There being no further business, the meeting concluded at 5.55pm.

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Chancellor                ___/__/___