2012
MACQUARIE UNIVERSITY

A meeting of the Academic Senate will be held at 9.30am Tuesday 3 April 2012 in the Senate Room, Level 3, Lincoln Building.

Members are requested to notify the Chair of Academic Senate, Professor Julie Fitness, of any additional items which they wish to have starred, and the reason for seeking discussion of those items.

★ This symbol indicates items that have been starred for discussion at the meeting.

Members who are unable to attend the meeting are requested to send their apologies to Ms E Lawler (phone. 0413 187 768 or e-mail emma.lawler@mq.edu.au).

AGENDA

Page Numbers

★ 1. APOLOGIES / WELCOME

2. ARRANGEMENT OF AGENDA

★ 2.1 Starring of Items

★ 2.2 Adoption of Unstarred Items

Page 3 ★ 3. MINUTES OF PREVIOUS MEETING

Meeting held on 14 February 2012

4. BUSINESS ARISING FROM THE MINUTES

(not dealt with elsewhere in the Agenda)

5. CONSIDERATION OF CONFIDENTIAL ITEMS

Laid on the Table

5.1 Report of the Discipline Committee

The Discipline Committee met on 6 December 2011. The reports of the meeting will be laid on the table of the meeting of Academic Senate in accordance with the provisions of the Student Misconduct and Discipline Rules.

★ 6. CHAIR VERBAL UPDATE

7. VICE-CHANCELLOR VERBAL UPDATE

No report at this meeting – VC is an apology.

8. QUESTIONS ON NOTICE

Members are requested to provide at least 2 days’ notice for questions on items not related to the agenda
9. REPORTS FROM STANDING COMMITTEES

To be circulated separately
Page 20

9.1 Higher Degree Research Committee
Report of Meeting of 30 March 2012 (to be circulated prior to the meeting)

9.2 Senate Learning and Teaching Committee
Report of Meeting of 21 March 2012

Combined Honours Degrees Proposal

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9.3 Academic Standards and Quality Committee
Report of Meetings held on 28 February 2012 and 13 March 2012

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9.4 Library Committee
Report of Meeting held on 23 February 2012

10. GENERAL BUSINESS

Circulated

10.1 Savings Clause
Faculty of Human Sciences

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10.2 Prizes Awards

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10.3 Undergraduate and Postgraduate Students Qualified for an award

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10.4 Delegation of Registrar’s Duties

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10.5 Department Name Change

11. OTHER BUSINESS
Minutes of a meeting of Academic Senate held on 14 February 2012 at 9.30am in the Senate Room, Level 3, Lincoln Building.

Present: Professor J Fitness (in the Chair)
Ms D Anderson
Dr M Arrow
Dr W Bradford
Mr S Bradshaw
Ms M Brodie
Mr W Coote
Professor J Croucher
Mr A Dahdal
Dr J De Meyrick
A/Professor M Evans
Professor M Gabbott
A/Professor S George
Professor J Greeley
Mr T Hambrett
Professor J Hedberg
Professor N Mansfield
Professor M Mollering
A/Professor S Page
Professor J Piper
Professor P Radan
Professor J Sachs
Professor Steven Schwartz
Professor J Simons
A/Professor Ian Solomonides
Dr J Tent
Professor S Thurgate
A/Professor J Torr
Professor G Town
Professor G Whiteford
Dr R Yager

In Attendance: Ms B Kosman
Ms E Lawler
Ms B McLean
Ms K Smart
Mr J Wylie
A/Professor S Young

Apologies: Ms J Fernandez
Ms E MacLoud
Professor B Thompson
A/Professor D Verity
Professor R Widing
Dr X Zhou
1. APOLOGIES /WELCOME

* Academic Senate noted that apologies were received from: Ms J Fernandez, Ms E MacLoud, Professor B Thompson, A/Professor D Verity, Professor R Widing and Dr X Zhou.

* 2. MINUTES OF MEETING HELD ON 15 DECEMBER 2011

Resolution 12/01

That the minutes of the meeting held on 15 December 2011 be signed as a true and correct record.

* 3. IDENTIFICATION OF ITEMS FOR DISCUSSION

The following items were starred for discussion:

6. Chair Verbal Update
7. Vice-Chancellor Verbal Update
9.1 Higher Degree Research Committee
9.2 Senate Learning & Teaching Committee
9.4 Academic Standards and Quality Committee
10.1 Proposal e-Student

* 4. CONSIDERATION OF UNSTARRED ITEMS

Resolution 12/02

That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

(The adopted items are recorded in these minutes according to the sequence of the agenda).

5. CONSIDERATION OF CONFIDENTIAL ITEMS

5.1 Report of the Discipline Committee

The report of the Discipline Committee meeting will be made available electronically as the paper report was not available in time for the meeting.

6. CHAIR VERBAL UPDATE

The Chair advised that January had been a busy month for emergency changes to programs and units. The Chair advised a summary of these changes is included in the ASQC report to Council and that many of the changes derived from settling the new curriculum.

The Chair also noted that Open Universities Australia provided Macquarie University with $50,000 for identifying possible new unit offerings. Several expressions of interest had been received and all staff working on OUA administration and teaching should be commended for a flourishing program.

7. VICE-CHANCELLOR VERBAL UPDATE

The Vice-Chancellor updated Academic Senate on:

- Initial results in Victorian universities following the lifting of the enrolment cap. It
was noted that the data are not yet available in NSW;
• Recommendations of the Higher Education Base Funding Review;
• Implementation of the Knight Review of International Student Visas; and
• The student experience questionnaire developed by the Commonwealth Government, the results of which will appear on the MyUniversity website.

Academic Senate discussed and noted the updates.

8. QUESTIONS ON NOTICE

There were no questions on notice received.

9. REPORTS FROM STANDING COMMITTEES

* 9.1 Higher Degree Research Committee

Professor Jim Piper spoke to the report and highlighted key issues.

Academic Senate discussed and noted the report of the meeting of 3 February 2012 and resolved as recommended:

Resolution 12/03

That the institutions in the Netherlands and Germany listed in the report be approved as partner institutions for the purpose of Joint PhD degrees.

COMPLETION OF REQUIREMENTS

Resolution 12/04

That the students included in the Report of the Higher Degree Research Committee have satisfied the requirements for the awards stated.

NOMINATIONS FOR VICE-CHANCELLOR’S COMMENDATION

Resolution 12/05

That Sara Maureen Cotterall’s PhD thesis entitled “Stories within stories: A narrative study of six international PhD researchers’ experiences of doctoral learning in Australia.” be awarded a Vice-Chancellor’s Commendation.

Resolution 12/06

That Alice Elizabeth Curry’s PhD thesis entitled “Is this where we stand now, right here on the brink?” be awarded a Vice-Chancellor’s Commendation.

* 9.2 Senate Learning and Teaching Committee

Report of Meeting of 8 February 2012

Academic Senate noted the report of the meeting of 8 February 2012 and resolved as recommended:

Resolution 12/06

That the Unit Guide Policy and Unit Guide Procedure as provided in the report from the Senate Learning and Teaching Committee are approved.
The Chair requested all members communicate this outcome and other decisions of Academic Senate and its Committees to their respective faculties to assist in clear dissemination of information.

Add-On Honours Program

The Chair spoke to the paper provided on the Proposal for Add-on Honours program.

Academic Senate discussed the Proposal at some length. Academic Senate agreed that the implementation details of the disestablishment of one-year Honours programs, including the criteria for establishing and maintaining any 4 year (or longer) combined Bachelor with Honours Programs and details concerning exit awards and medals, should continue to be developed by SLTC, and further proposals as appropriate be brought forward to Academic Senate for consideration.

Resolution 12/07

RECOMMEND TO COUNCIL that the add-on, one year Honours program be disestablished, with the last intake to be in 2013.

9.3 Coursework Admissions Committee

Academic Senate noted the Coursework Admissions Committee report.

* 9.4 Academic Standards and Quality Committee

Academic Senate considered the report and approved recommendations as amended (the resolution at Resolution 12/55 below to be re-phrased to note “minimum of 69 credit points ..”.

2012 Academic Program

Resolution 12/08

2012 Schedule of Participation Units

The following units were proposed as new units from 2012 for inclusion in the 2012 Schedule of Participation Units:

- FOAR300 Participation and Community Engagement
- FOHS300 Participation and Community Engagement in the Human Sciences

That the introduction of the above units with effect from 1 January 2012 and their addition to the 2012 Schedule of Participation Units is approved. It was noted that the recommendation regarding FOHS300 is subject to the addition of ‘Permission of Executive Dean’ to the prerequisite.

Resolution 12/09

That the addition of MSM311 Museum Field Studies to the 2012 Schedule of Participation Units is approved.

Emergency Changes to the 2012 Schedule of Units

Resolution 12/10

That the following Emergency Change requests are approved:
• MAS212 Screen Production 1 - add to the list of prerequisites “admission to BA-Media, BA-Media/LLB, BA in Media and Bachelor of Marketing and Media”.

• PHL238 Phenomenology and Existentialism - unit title be changed to ‘Existential Questions’.

• COL01 Commercial Law Major - the requirement “either BUSL250 or HRM222” be changed to “BUSL250”.

• An “Information Technology” designation be added to the units listed below.
  
  ACCG100 Accounting 1A
  ACCG106 Accounting Information for Decision-Making
  ACCG250 Accounting Systems Design and Development
  ACCG355 Information Systems for Management

• BUSL320 Revenue Law - amend the prerequisite from “BUSL301 or LAW456” to “BUSL301 or 12cp in 200 level LAW units”.

• PSY104 Introduction to Psychology I, PSY105 Introduction to Psychology II - add to the prerequisite “admission to Bachelor of Health”.

• BBE306 Neuroethology - add BIOL257 to the list of prerequisites.

• HLTH304 Radiographic Physics, Practice and Protection - amend the prerequisite from “Any 100 level physics unit (P) or admission to GradDipChirSc” to “Any 100 level physics unit or (CHIR 213 and CHIR214) or admission to GradDipChirSc.

2013 Academic Program

Resolution 12/11

RECOMMEND TO COUNCIL the Graduate Certificate of Teaching (8 to 12 years) (GCertTeach(8-12)) be approved for introduction from 1 January 2013.

Resolution 12/12

RECOMMEND TO COUNCIL THAT the Graduate Diploma of Teaching (5 to 12 years) (GDipTeach(5-12)) be approved for introduction from 1 January 2013.

Resolution 12/13

RECOMMEND TO COUNCIL THAT the Bachelor of Commerce with the degree of Bachelor of Arts – Psychology (BComBA-Psych) be approved for introduction from 1 January 2013. It was also agreed that the general requirement “Complete a designated Capstone unit” should be removed from all Undergraduate Awards effective 1 January 2012.

Resolution 12/14

The introduction of the Chinese-English Translation and Interpreting Major with effect from 1 January 2013 is approved.

Resolution 12/15

The introduction of the Criminology major with effect from 1 January 2013 is approved.
Resolution 12/16

The introduction of the Physiology and Neuroscience major with effect from 1 January 2013 is approved.

2011 Academic Program

Resolution 12/17

The proposed amendment to the program of study for the Master of Applied Anthropology ANTH01P to apply for 2011 only is approved.

2012 Academic Program

Resolution 12/18

The retention and renewal of an exit award Master of Arts with a Specialisation in Speech and Hearing for the Master of Speech and Language Pathology SPLP11M, with effect from 1 January 2012 is approved.

Resolution 12/19

The amendment to the program of study for the Postgraduate Certificate of Research Preparation (Human Sciences) RPHS31C with effect from 1 January 2012 is approved.

Resolution 12/20

The amendment to the 2010, 2011, and 2012 programs of study to allow the inclusion of the unit ITEC843 as an alternate unit for MIST811 for the above programs is approved.

Resolution 12/21

The amendment to the 2011 and 2012 programs of study, to add the reinstated unit IRPG854 to each of the programs listed below is approved.

- Master of International Relations
- Postgraduate Diploma of International Relations
- Postgraduate Certificate of International Relations
- Master of International Relations with the degree of Master of International Trade and Commerce Law
- Master of International Business with the degree of Master of International Relations
- Master of Arts with the Master of International Relations
- Master of International Communication with the degree of Master of International Relations
- Master of Translating and Interpreting with the degree of Master of International Relations

Resolution 12/22

The amendment to the 2012 program of study for the Postgraduate Certificate of Indigenous Education to alter the requirement of 12 credit points from INED801-INED804 to 8 credit points from INED801-INED804, with the remaining 4 credit points to be
completed from a selection of optional units is approved.

**Resolution 12/23**

The amendments to the prerequisites for the units in the table below are approved.

**Proposed amendments to prerequisites**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Existing Entry</th>
<th>Revised/New Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRAN870</td>
<td>Introduction to Translation and Interpreting Theory</td>
<td>Admission to MTransInter or PgdipTransInt or PGCertTransInt</td>
<td>Admission to MTransInt or PgdipTransInt or PGCertTransInt (Community Interpreting) or MTransIntMAppLing or MTransIntMIntRel or MIntRel</td>
</tr>
<tr>
<td>TRAN881</td>
<td>Communication Skills for Translators and Interpreters</td>
<td>Admission to MTransInt or PgdipTransInt or PGCertTransInt (Community Interpreting) and IELTS of 7.0</td>
<td>Admission to MTransInt or PgdipTransInt or PGCertTransInt (Community Interpreting) or MTransIntMAppLing or MTransIntMIntRel or MTransIntMIntRel or permission of Executive Dean of Faculty</td>
</tr>
<tr>
<td>AHPG811</td>
<td>Archaeological Practice</td>
<td>Permission of Executive Dean of Faculty and (AHPG866 or AHPG810)</td>
<td>Permission of Executive Dean of Faculty</td>
</tr>
<tr>
<td>STAT810</td>
<td>Statistical Theory</td>
<td>Admission to MAPAppStat or PGDipAppStat or PGCertAppStat</td>
<td>Admission to MAPAppStat or PGDipAppStat or PGCertAppStat, or (ACST601 and ACST602 and ACST604) or permission of the Executive Dean of Faculty</td>
</tr>
<tr>
<td>CBMS805</td>
<td>Research Preparation – Chemistry and Biomolecular Sciences</td>
<td>Admission to PGCertResPrep(Sci) or MRadiopharmSc or (16cp at 800 level or above and a GPA of 3.0 and permission of Executive Dean of Faculty)</td>
<td>Admission to PGCertResPrep(Sci) or MRadiopharmSc or (16cp at 800 level or above and a GPA of 3.0) or permission of Executive Dean of Faculty</td>
</tr>
<tr>
<td>CHIR877</td>
<td>Clinic Preparation 1</td>
<td>Permission of Executive Dean of Faculty</td>
<td>Permission of Executive Dean of Faculty</td>
</tr>
<tr>
<td>CHIR878</td>
<td>Clinic Preparation 2</td>
<td>CHIR873 and CHIR877 and CHIR881</td>
<td>Permission of Executive Dean of Faculty</td>
</tr>
<tr>
<td>CHIR879</td>
<td>Radiological Studies I</td>
<td>Permission of Executive Dean of Faculty</td>
<td>Permission of Executive Dean of Faculty</td>
</tr>
</tbody>
</table>
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Minutes

CHIR880 Radiological Studies II
CHIR879 Permission of Executive Dean of Faculty

CHIR881 Patient Management 1

CHIR882 Patient Management 2

MGSM860 Strategic Management
12 credit points from MGSM postgraduate coursework units and admission to MBA (prior to 2012), MMGT;MGT, MGT;MKTGMGT, MGT;PEOPLEPFM, MMGT;SUSTLEAD, MMGT;OPSMGT, MMGT;INTLMGT

MGMS953 Management Consulting Research
12 credit points from MGSM postgraduate coursework units and minimum GPA of 3 at postgraduate course level

Resolution 12/24

The amendments to the prerequisites, co-requisites and NCCWs for the units listed in the table below are approved.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Existing Entry</th>
<th>Revised/New Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>CWPG822</td>
<td>CWPG822 Independent Writing - Create a Portfolio</td>
<td>Prerequisite: 12 credit points in CWPG units Co-requisite: CWPG815 NCCW: CWPG812, CWPG813, CWPG814</td>
<td>Prerequisite: CWPG810 and CWPG811 Co-requisite: None NCCW: None</td>
</tr>
<tr>
<td>PSYN807</td>
<td>Behavioural Management and Psychopathology</td>
<td>NCCW: PSYN807, PSYN810</td>
<td>NCCW: PSYN810</td>
</tr>
</tbody>
</table>

2013 Academic Program

Resolution 12/25

RECOMMEND TO COUNCIL the Master of Creative Media (MCrMedia) and the proposed specialisations listed below be approved for introduction with effect from 1 January 2013:

- Specialisation in Writing for the Media
- Specialisation in Screen Media Production
- Specialisation in Audio and Music Production
Resolution 12/26

RECOMMEND TO COUNCIL that the Postgraduate Certificate of Creative Media (PGCertCrMedia) and its program of study be approved for introduction from 1 January 2013.

Resolution 12/27

RECOMMEND TO COUNCIL that the Postgraduate Diploma of Politics and Public Policy (PGDipPP) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/28

RECOMMEND TO COUNCIL that the Postgraduate Certificate of Politics and Public Policy (PGCertPP) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/29

The amended program of study for the Master of Environmental Law with effect from 1 January 2013 is approved.

Resolution 12/30

The amended program of study for the Master of International Environmental Law with effect from 1 January 2013 is approved.

Resolution 12/31

RECOMMEND THAT COUNCIL approves the Master of International Business with the degree of Master of International Communication (MIntBusMIntComm) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/32

The discontinuance of the Master of International Business with the degree of Master of Arts and its associated program of study (BUSN40P) with effect from 31 December 2012 is approved.

Resolution 12/33

RECOMMEND TO COUNCIL that the Master of Climate Change (MClimCh) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/34

RECOMMEND TO COUNCIL that the exit award Postgraduate Diploma of Climate Change (PGDipCC) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/35

RECOMMEND TO COUNCIL that the exit award Postgraduate Certificate of Climate Change (PGCertCC) and its program of study be approved for introduction with effect from 1 January 2013.
Resolution 12/36

**RECOMMEND TO COUNCIL that** the Master of Environment (MEnv) and the proposed Specialisations listed below be approved for introduction with effect from 1 January 2013.

- Specialisation in Environmental Studies
- Specialisation in Environmental Education
- Specialisation in Environmental Management
- Specialisation in Planning
- Specialisation in Environmental Science

Resolution 12/37

**RECOMMEND TO COUNCIL** that the exit award Postgraduate Diploma of Environment (PGDipEnv) and the proposed Specialisations listed below be approved for introduction 1 January 2013.

- Specialisation in Environmental Studies
- Specialisation in Environmental Education
- Specialisation in Environmental Management
- Specialisation in Planning
- Specialisation in Environmental Science

Resolution 12/38

**RECOMMEND TO COUNCIL** that the exit award Postgraduate Certificate of Environment (PGCertEnv) and its program of study be approved for introduction with effect from 1 January 2013.

Resolution 12/39

The introduction of the Specialisation in Environmental Health for the Master of Science with effect from 1 January 2013 is approved.

Resolution 12/40

The introduction of the Specialisation in Remote Sensing and GIS for the Master of Science with effect from 1 January 2013 is approved.

Resolution 12/41

The retention and renewal of the Master of Sustainable Development (MSusDev) from 1 January 2013 is approved.

Resolution 12/42

The retention and renewal of the Postgraduate Diploma of Sustainable Development (PGDipSusDev) from 1 January 2013 is approved.

Resolution 12/43

The retention and renewal of the Postgraduate Certificate of Sustainable Development (PGCertSusDev) from 1 January 2013 is approved.
The retention and renewal of the Master of Wildlife Management (MWldMgt) from 1 January 2013 is approved

**Resolution 12/45**
The retention and renewal of the Postgraduate Diploma of Wildlife Management (PGDipWldMgt) from 1 January 2013 is approved.

**Resolution 12/46**
The retention and renewal of the Postgraduate Certificate of Wildlife Management (PGCertWldMgt) from 1 January 2013 is approved.

**Resolution 12/47**
The discontinuance of the Master of Environmental Education with effect from 31 December 2012 is approved.

**Resolution 12/48**
The discontinuance of the Postgraduate Diploma of Environmental Education with effect from 31 December 2012 is approved.

**Resolution 12/49**
The discontinuance of the Postgraduate Certificate of Environmental Education with effect from 31 December 2012 is approved.

**Resolution 12/50**
The discontinuance of the Master of Environmental Management with effect from 31 December 2012 is approved.

**Resolution 12/51**
The discontinuance of the Postgraduate Certificate of Environmental Management with effect from 31 December 2012 is approved.

**Resolution 12/52**
The discontinuance of the Master of Environmental Science with effect from 31 December 2012 is approved.

**Resolution 12/53**
The discontinuance of the Master of Environmental Studies with effect from 31 December 2012 is approved.

**Resolution 12/54**
The discontinuance of the Postgraduate Diploma of Environmental Studies with effect from 31 December 2012 is approved.

**Resolution 12/55**
The following changes to the basis of calculation for Macquarie’s Pass Bachelor Degree Programs are approved:

i) That a minimum of 69 credit points be adopted as the basis for calculation of student load for all 3-year pass bachelor degree programs, to take effect for students from the beginning of 2013.

ii) That from 2013, all bachelor degree programs being offered to new students have minimum total credit point requirements that are a multiple of 3. This
would require the following changes to 19 bachelor degree programs.

<table>
<thead>
<tr>
<th>Pass Bachelor Degrees with minimum credit point requirement not divisible by 3 in 2012 *</th>
<th>Min Credit Points required in 2012</th>
<th>Recommended new Min Credit Points (multiple of 3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Arts</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Actuarial Studies</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Applied Finance</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Arts – Media</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Arts – Psychology</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Biodiversity and Conservation</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Commerce</td>
<td>68</td>
<td>69</td>
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<tr>
<td>Bachelor of Commerce - Professional Accounting</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Economics</td>
<td>68</td>
<td>69</td>
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<tr>
<td>Bachelor of Environment</td>
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<tr>
<td>Bachelor of Health</td>
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<tr>
<td>Bachelor of International Studies</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Marine Science</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Science</td>
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<td>69</td>
</tr>
<tr>
<td>Bachelor of Science – Psychology</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Social Science</td>
<td>68</td>
<td>69</td>
</tr>
<tr>
<td>Bachelor of Arts with the Diploma of Education</td>
<td>92</td>
<td>93</td>
</tr>
<tr>
<td>Bachelor of Science with the Diploma of Education</td>
<td>92</td>
<td>93</td>
</tr>
<tr>
<td>Bachelor of Education (TESOL)</td>
<td>92</td>
<td>93</td>
</tr>
</tbody>
</table>

*Excludes Bachelor of Teaching (Early Childhood Services)

NEW UNITS
Undergraduate Units

Resolution 12/56

The introduction of the units listed below are approved with effect from 1 January 2013.

- AHIS223/ENGL230: Anglo Saxon England
- BIOL262: Evolution
- BIOL391: Biological Sciences Capstone
- CLT300: Changing Bodies, Changing Selves (OUA unit)
- ENGL219: Pultizers, Bookers, Nobels: Prize-Winning Books
- LAW448: Animal Law
- LAW543: Climate Change Law
- MAR101: Marine Biology and Ecosystems
- MECH170: Introduction to Mechanical Engineering
- MHIS305: America and Europe from Colonization to Coca-colonization: to the Present

Postgraduate Units

Resolution 12/57
The introduction of the units listed below are approved with effect from 1 January 2013:
CLIM801 The Climate Systems and Climate Feedbacks
CLIM802 Climate Change: Policies, Management and Adaption
ECFS913 Topics in Risk Management
PHTY804 Evidence-based Healthcare
PHTY805 Physiotherapy Practice A
PHTY806 Physiotherapy Practice B
PHTY807 Physiotherapy Practice C
PHTY810 Clinical Physiotherapy Placement III
PHTY811 Reflective Practice and Professional Development

EMERGENCY CHANGES

Units

Resolution 12/58
The 2012 Emergency Changes to Undergraduate and Postgraduate Units as presented in the summary tables (Attachment 1 to the ASQC report) are approved.

Programs

Resolution 12/59
The 2012 Emergency Changes to Undergraduate and Postgraduate Programs as presented in the summary tables (Attachment 2 to the ASQC Report) are approved.

Dr Arrow and A/Professor Sherman Young left the meeting at 11.00am.

9.5 University Medals Committee

The Report of the University Medals Committee was tabled and noted by Academic Senate.

10. GENERAL BUSINESS

10.1 PROPOSAL – e-STUDENT AND RESPONSE
Ms Kelly spoke to the issues with e-Student and actions the University is taking to address the problems.

Academic Senate noted Deloitte is conducting a review and the findings of this will be presented to Academic Senate.

10.2 SAVINGS CLAUSE

Faculty of Human Sciences

Academic Senate agreed as recommended:

Resolution 12/60
That in accordance with Rule 20 of the Bachelor Degree Rule, the Saving Clause be invoked to enable Mr Jack Evans to satisfy degree requirements for the BAPsychLLB without completing the minimum of 12 credit points at PSY300 level and the overall minimum of 116 credit points for the degree, provided all other requirements have been met.
10.3 PRIZES AWARDS

Resolution 12/61
That prizes be awarded to the students nominated and attached to these minutes as Attachment 1.

10.4 UNDERGRADUATE AND POSTGRADUATE STUDENTS QUALIFIED FOR AN AWARD

Resolution 11/62
That the candidates in the report have satisfied requirements for the awards stated in the submission.

10.5 VICE-CHANCELLOR’S COMMENDATIONS

Academic Senate approved as recommended nominations for the Vice-Chancellor’s Commendations as follows:

Resolution 11/63
That the Vice-Chancellor’s Commendation be awarded to the 55 Masters coursework graduands as detailed in the Submission to Academic Senate.

There being no further business the meeting was declared closed at 11.10am.

Professor J Fitness
Chair
1. FACULTY OF HUMAN SCIENCES

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ailsa Burns Prize</td>
<td>for most meritorious performance in the unit PSY 105 Introduction to Psychology II</td>
<td>Grinham Richard</td>
</tr>
<tr>
<td>Annie McGlinchey Memorial Prize</td>
<td>for proficiency in the unit PSY 336 Personality</td>
<td>Samson Matthew Briana</td>
</tr>
<tr>
<td>Australian Federation of Graduate Women New South Wales (North Shore Group) Prize</td>
<td>for proficiency by a female student in at least 2 units at 300-level in the area of Psychology</td>
<td>Vrankovic Jasmina</td>
</tr>
<tr>
<td>Centre for Emotional Health Student Publication Prize</td>
<td>for publication in the journal with the highest journal citation impact factor</td>
<td>Spence Jay Michael</td>
</tr>
<tr>
<td>Department of Psychology Prize</td>
<td>for proficiency in the unit PSY 352 Appetite: The Psychology of Eating and Drinking</td>
<td>Thomas Marguerite</td>
</tr>
</tbody>
</table>

2. FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian Federation of Graduate Women NSW (North Shore Branch) Prize</td>
<td>for proficiency by a female student in at least 2 units at 200-level in Biological Sciences</td>
<td>Morrow Kylie</td>
</tr>
<tr>
<td>Australian Instrument Services Motic-Microscopy Award</td>
<td>for proficiency in the unit BIOL208 Animal Structure and Function</td>
<td>Harwood Victoria</td>
</tr>
<tr>
<td>Bill Cantwell Prize for Biological Sciences</td>
<td>for proficiency in the Biological Sciences honours program</td>
<td>Wright Belinda Glenn</td>
</tr>
<tr>
<td>Milthorpe Memorial Prize</td>
<td>for proficiency in a 300-level Plant Biology unit</td>
<td>Tobias Peri</td>
</tr>
<tr>
<td>Mollie Thomson Prize</td>
<td>for proficiency in two 100-level Biological Science units</td>
<td>Kolc Kristy</td>
</tr>
<tr>
<td>Chiropractic Education of Australia Limited Prize</td>
<td>for academic proficiency in the units CHIR896 and CHIR897 Clinical Internships I and II</td>
<td>Olsson Tiffiny Matthew James</td>
</tr>
</tbody>
</table>

APPROVED: that prizes be awarded to the students nominated above.

The following prizes have been approved by Professor Judyth Sachs on behalf of Academic Senate

FACULTY OF ARTS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lydia Yastreboff Memorial Prize</td>
<td>to most deserving student in 100, 200 or 300-level Russian Studies</td>
<td>Jenkins Clare</td>
</tr>
<tr>
<td>McCabe Terrill Academic Excellence and Lead Role in LAW-PAL prize</td>
<td>for proficiency in LAW-PAL: Leading Peer Learning</td>
<td>Altherr Jenniva Ramachandran Souris Aranee Theodore</td>
</tr>
</tbody>
</table>

FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
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<tr>
<td></td>
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</tr>
<tr>
<td>Department of Marketing and Management Prize</td>
<td>for proficiency in BBA360 Business Project</td>
<td>Rhys</td>
</tr>
</tbody>
</table>

### APPLIED FINANCE CENTRE

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Finsia Prize for Applied Finance</td>
<td>for best performance by a student completing the first year of the Master in Applied Finance program in Sydney</td>
<td>Ellis</td>
</tr>
<tr>
<td>The New South Wales Treasury Corporation Prize for Best Overall Performance in the Sydney Class</td>
<td>for academic excellence in the Master of Applied Finance program conducted in Sydney</td>
<td>Thomassian</td>
</tr>
<tr>
<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for proficiency in the unit ECFS895 Private Equity Investment conducted in Melbourne</td>
<td>Richards</td>
</tr>
<tr>
<td>Macquarie University Applied Finance Prize (Melbourne)</td>
<td>for the best overall performance in the in the Melbourne class</td>
<td>Congiu</td>
</tr>
<tr>
<td>Macquarie University Applied Finance Prize (Singapore)</td>
<td>for proficiency in the unit ECFS886 Debt Capital Markets conducted in Singapore</td>
<td>Woo</td>
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<tr>
<td>Macquarie University Applied Finance Prize (Singapore)</td>
<td>for the best overall performance in the Singapore class</td>
<td>Lim</td>
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<tr>
<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS871 Risk and Portfolio Construction conducted in Sydney</td>
<td>Chan</td>
</tr>
<tr>
<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS896 Credit Portfolio Management conducted in Sydney</td>
<td>Pike</td>
</tr>
<tr>
<td>Macquarie University Applied Finance Prize (Sydney)</td>
<td>for proficiency in the unit ECFS906 Private Wealth Management conducted in Sydney</td>
<td>Ayaha</td>
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</table>

### FACULTY OF HUMAN SCIENCES

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Galley Club Prize</td>
<td>for proficiency in the units LING873 Design and Production of Books &amp; LING874 Publishing and Management</td>
<td>Not awarded (amended)</td>
</tr>
<tr>
<td>Galley Club Prize</td>
<td>for proficiency in the units LING896 Practicum, LING876 Option I and LING877 Option II</td>
<td>Ingram</td>
</tr>
<tr>
<td>Reader’s Digest Prize</td>
<td>for proficiency in LING873, LING961, LING962</td>
<td>Not awarded (amended)</td>
</tr>
<tr>
<td>Reader’s Digest Prize</td>
<td>for proficiency in LING896, LING876, LING877, LING963, LING964</td>
<td>Fernandez</td>
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</table>

### FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
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<th>Nomination</th>
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</tr>
<tr>
<td>Prize</td>
<td>Awarded for</td>
<td>Nomination</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Chiropractic and Osteopathic College of Australasia Award</td>
<td>for academic proficiency in Pre-clinical Studies in the Master of Chiropractic program</td>
<td>Stevenson</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Colby</td>
</tr>
<tr>
<td>Environment Institute of Australia and New Zealand (EIANZ) Prize</td>
<td>for outstanding performance in an undergraduate or postgraduate environmental program</td>
<td>Davies</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Peter</td>
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<tr>
<td>GT Micropro Prize</td>
<td>for the most outstanding performance in 300-level units offered within certain Departments in the Faculty of Science (Biological Sciences, Chemistry &amp; Biomolecular Sciences, Chiropractic, Earth &amp; Planetary Sciences, Human Geography and Environmental Science)</td>
<td>Flannery</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Emma</td>
</tr>
<tr>
<td>Ho Kam-chiu Statistics Prize for Overall proficiency in 200-level Statistics</td>
<td>for proficiency at 200-level Statistics units</td>
<td>Rees</td>
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<tr>
<td></td>
<td></td>
<td>Owen</td>
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<tr>
<td>Ho Kam-chiu Statistics Prize for Overall proficiency in 300-level Statistics</td>
<td>for proficiency at 300-level Statistics units</td>
<td>Bonarius</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hanna</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nathan</td>
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<td></td>
<td></td>
<td>Joseph</td>
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</tbody>
</table>
ITEM 9.2
MACQUARIE UNIVERSITY

Senate Learning and Teaching Committee (SLTC) meeting

The draft minutes of the SLTC meeting held on 21 March 2012 are attached for information.

The Committee has recommended the Final Examinations Policy and the Teaching Index Policy for approval by Academic Senate. It is anticipated these will be submitted to the June meeting of Academic Senate following legal, VC and UPRG review.

The Committee also considered a Combined Honours Degree Proposal. This proposal is attached to the Minutes and is recommended for Academic Senate approval.

RECOMMENDATION

It is recommended that Academic Senate:

  o note the draft minutes of the SLTC meeting of 21 March 2012; and
  o approve the Combined Honours Degree Proposal as attached.
Minutes of a meeting of the Senate Learning and Teaching Committee held on 21 March 2012 at 9.30am in Room CSC498.

Present: A/Professor D Verity (Chair)  
Mr A Burrell  
Dr M Cavanagh  
A/Professor K Dadd  
Professor J Fitness  
Ms T Grazyna  
Dr J Homewood  
Dr I Jamie  
Ms S Jeffares  
A/Professor S Young

In Attendance: Ms C Acharya  
Dr W Bradford  
Ms B Kosman  
Ms E Lawler  
Ms B McLean  
Ms C Rytmeister

Apologies: Dr A Bilgin  
Mr S Bradshaw  
Dr J Dutch  
Dr P Keegan  
Dr M Papic  
Professor J Sachs  
A/Professor I Solomonides  
A/Professor M Tani  
Professor M Taylor  
Professor G Whiteford  
Mr B Windon  
A/Professor L Wood

1. APOLOGIES AND WELCOME

The Chair confirmed a quorum was present. The Chair welcomed Ms Grazyna to the Committee, noting Ms Grazyna will replace Ms Brodie on the Committee. The Chair noted the retirement of Dr De Meyrick and agreed that he will thank Dr De Meyrick on behalf of the Committee for his work and wish him all the best for the future.

The Committee noted apologies from Dr A Bilgin, Mr S Bradshaw, Dr J Dutch, Dr P Keegan, Dr J De Meyrick, Dr M Papic, Professor J Sachs, A/Professor I Solomonides, A/Professor M Tani, Professor M Taylor, Professor G Whiteford, Mr B Windon and A/Professor L Wood.

2. MINUTES OF THE PREVIOUS MEETING
The Committee RESOLVED to approve the minutes of the meeting held on 8 February 2012 as a true and correct record.

3. BUSINESS ARISING FROM THE MINUTES

Presentation LEU and AUSSE Data

Ms Rytmeister and Ms Acharya provided a presentation on LEU and Australasian Survey of Student Experience (AUSSE) data using Datamart.

The Committee discussed the data that is available and agreed that standards will need to be set and monitored by the Committee. The Chair agreed a process for setting the standards and monitoring needs to be discussed at a future meeting.

Dr Jamie left the meeting at 10.00am.

LEU Online Working Group

Ms Rytmeister advised the status of implementation of the LEU Online Working Group actions. The Committee discussed the importance of the promotion of the online system to ensure high rates of completion and useful data. The Chair agreed to arrange a meeting to discuss possible promotion strategies.

The Committee noted the action plan as provided in the papers.

The Committee noted the status of Business Arising from the Minutes.

Ms Acharya and Ms Rytmeister left the meeting at 10.20am.

4. REPORTS

4.1 Provost

The Committee noted Professor Sachs was an apology for the meeting and as such there was no business under this item.

4.2 Chair

The Chair noted that all matters requiring report were covered by other items on the agenda. The Chair noted that he will review the terms of reference of each of the Faculty Learning and Teaching Committees and submit to the next meeting for approval.

4.3 Faculty Reports

FBE

Dr Bradford spoke to the FBE Faculty report and outlined academic honesty issues.

Arts

A/Professor Young spoke to the Arts Faculty report and outlined academic honesty issues. A/Professor Young advised he would prepare a report on academic honesty for the next meeting.
Science

A/Professor Dadd spoke to the Science Faculty report and outlined academic honesty issues.

Human Sciences

A/Professor Homewood spoke to the Human Sciences Faculty report and outlined academic honesty issues.

The Committee noted the Faculty reports and updates on academic honesty provided. The Committee agreed to report to Academic Senate on academic honesty issues on an annual basis. It was also agreed that academic honesty reports should be submitted to the May SLTC meeting as part of the Faculty reports and Faculties were reminded that minor cases should also be reported.

4.4 Policies/procedures Update

Final Examinations Policy

The Committee discussed the Final Examinations Policy and RESOLVED to RECOMMEND the Final Examinations Policy to Academic Senate for approval, to commence from Second Semester 2012.

Examination procedure

The Committee agreed to review the Examination Procedure during April with a view to having the procedure in place for Second Semester 2012.

Academic Honesty Procedure

The Chair spoke to the draft Academic Honesty procedure and noted the key components and amendments.

The Committee discussed the procedure and agreed the involvement of the Chancellor and Greg Jones, representing the Council’s Discipline Committee would be valuable. The Chair agreed to arrange a meeting to discuss the Academic Honesty procedure with the Chancellor and Greg Jones. The Committee also agreed the DVC Students and Registrar should be involved.

The Chair agreed to arrange broader consultation and bring a revised draft back to the Committee.

A/Professor K Dadd left the meeting at 11.00am.

5. GENERAL BUSINESS

5.1 2010 Teaching Index

Ms Mclean spoke to the paper provided and highlighted key points. Ms Mclean outlined the proposed amendments to the Teaching Index policy.

The Committee:

1. NOTED the 2010 Teaching Index Report; and
2. RECOMMENDED that Academic Senate approve the amended Teaching Index Policy.
5.2 First Year Experience

This item was deferred to the next meeting.

5.3 Combined Honours Degrees Proposal

The Chair spoke to and the Committee discussed the paper regarding the Combined Honours Degree proposal.

The Committee agreed to remove clause 4 of section of the paper entitled “proposal”.

The Committee RECOMMENDED that, following agreed changes, the Combined Honours Degree Proposal be recommended to Academic Senate for approval.

6. OTHER BUSINESS

Academic Senate decisions

A/Professor Young noted that communication of decisions by Academic Senate had not reached SLTC members. Ms Lawler agreed to send the report from each Academic Senate meeting to SLTC members.

Code of Conduct

The Committee requested an update on the progress in the formulation of the Code of Conduct for Students and information regarding planned timing for its implementation for the next meeting.

Guidelines for Students Recording Lectures

The Chair advised suggested guidelines on students recording lectures have been drafted by legal council. The Chair agreed to circulate for the next meeting.

The meeting concluded at 11.45am.

A/Professor D Verity
Chair
Background

At its meeting held on the 14th of February 2012, Academic Senate voted to discontinue its one-year add-on Honours programs from the beginning of 2014. However, at that time it made no decision regarding the future of those of the University’s Bachelor Degrees which are of 4 years in duration (or longer) and which may be awarded with Honours. This paper makes a more detailed proposal in regard to the future of these degrees, which we shall collectively refer to as combined Bachelor with Honours programs.

At the current time Macquarie offers only a handful of combined Bachelor with Honours programs these being the:

- Honours degree of Bachelor of Ancient History – BAncHist(Hons)
- Honours degree of Bachelor of Psychology – BPsych(Hons)
- Bachelor of Laws (Honours) – LLB(Hons)
- Bachelor of Education (Early Childhood Education) (Honours) – BEd(ECE)(Hons)
- Bachelor of Arts with the Diploma of Education (Honours) – BADipEd(Hons)
- Bachelor of Engineering (Honours) – BE(Hons)

These degrees are also available in various double degree combinations. We will not explicitly consider those double degree programs here, beyond stating the principle that any rules which are proposed here for combined Honours degrees would also apply to their double degree variants.

Each of these degrees enjoys a quite distinct qualification profile, program structure and rationale, although we might classify them into the following broad groups:

1. Degrees for which Honours status is awarded as a mark of excellence in an existing 4 or 5 year program – these include the LLB(Hons) and the BE(Hons). These programs enjoy unique structures that have been implemented to conform to the requirements of the accrediting body of a specific profession. These are professions in which Honours status is understood to be a mark of excellence, rather than an indicator of extra study, in a degree that all professionals must complete for registration. In general, these degrees already mandate a 4th or 5th year that must contain a substantial research project of some kind. However, students may be asked to enter into a specialised variant of that project unit in order to gain Honours recognition. In these programs, Honours status is only conferred on those students who attain a sufficiently high standard in their studies throughout their program.

2. Degrees for which an Honours year is a specifically required component of the pathway leading to professional accreditation – most notably the BPsych(Hons). In these disciplines, a 1-year Honours program (or equivalent) with a substantial research component is a mandated component of a pathway to professional registration.

3. Combined 4 year Bachelor + Honours degrees which are offered as a high prestige variant of a standard major – such as the BAnHist(Hons). These degrees require a high ATAR for initial entry and may also feature a hurdle GPA for entry into the 4th year of the program.
Note: While the LLB itself is a 72 credit point program (3 years of study), it is a requirement of Academic Senate that students must either be enrolled in a double degree with the LLB or they must have already completed a Bachelor Degree in another discipline on entry. Consequently, all students graduating with the LLB will have completed 5+ years of undergraduate study. So for the purposes of this proposal we shall regard it as being equivalent to a 5-year program.

Proposal
This document proposes the following in regard to the combined Bachelor with Honours programs offered by the University:

1) All existing combined Bachelor with Honours programs will need to seek re-approval to remain on the University’s schedule of programs from the beginning of the 2013 academic year onwards. The conditions under which ASQC will re-approve these programs are laid out later in this proposal.

2) All existing combined Bachelor with Honours programs that are not re-approved will be closed for new enrolments from the beginning of 2013. These programs will be taught out under the usual schedule for the retirement of undergraduate degree programs, subject to a final cut-off date for completion at the end of the 2017 academic year, and will then be removed from the University’s schedule of programs.

3) Departments may seek the approval of new combined Bachelor with Honours programs under the same conditions that apply to the re-approval of existing such programs (see point 1 above).

Conditions for Approval of Combined Honours Degrees
It is proposed that the approval or re-approval of a combined Bachelor with Honours program may only be granted by ASQC under one of the following conditions:

(a) It can be demonstrated that an Honours year is a required component of a pathway that leads to professional accreditation or registration. In such cases, the degree in question must be formally accredited by an external professional organisation. Departments seeking Honours status under this criterion will be asked to obtain evidence to support their case from the accreditation body concerned.

(b) The ASQC has approved the introduction of a 4-year (or longer) degree on the grounds that a program of that duration is a requirement of external accreditation by a professional organisation (or equivalent). In such cases, Departments may seek approval to award such a degree with Honours on the grounds of excellent academic performance. The ASQC may require that students undertake a significant research project, in the 4th or 5th years of their program, in order to become eligible for the award of Honours status.

In cases where a degree cannot be externally accredited in the way envisaged in (b), because it is in a discipline that lacks an appropriate professional accreditation body for example, the owning Department may put a case to ASQC to demonstrate equivalence to that standard. Where such a degree is established on these grounds the Academic Senate, under advice from the owning Department, will appoint an external advisory board to monitor degree curriculum and outcomes, to advise the Department on these matters and to report on its findings to the University.

When seeking approval under clause (b) above, the owning Department will be asked to demonstrate that the award of Honours status is a widely understood indicator of academic excellence within its profession.

A/Prof. Dominic Verity
Chair, Senate Learning and Teaching Committee
26th March 2012
ITEM 9.3
MACQUARIE UNIVERSITY

Academic Standards and Quality meetings

The reports of the ASQC meetings held on 28 February 2012 and 13 March 2012 are attached.

RECOMMENDATION

Academic Senate is asked to note the reports and approve items as recommended within the reports.
1. MINUTES OF MEETING HELD ON 31 JANUARY 2012

The minutes of the meeting held on 31 January 2012 were approved with the following amendments:

Page 3
FOAR300 Participation and Community Engagement in Arts

Page 15
6.4 Master of Research – replace the first paragraph as follows:

The Committee noted that Academic Senate has approved the introduction of the Master of Research from 2013 with a proposed structure of 32 credit points in each year.
2. BUSINESS ARISING FROM THE MINUTES

Report to Academic Senate

The Committee noted that Academic Senate at its meeting on 14 February 2012 approved the recommendations from the ASQC meeting held on 31 January 2012.

3. CHAIR’S BUSINESS

The Committee noted the forthcoming retirement of the Dean of Students, Dr. Julian de Meyrick, and asked the Chair to record its thanks and appreciation for his many years of dedicated service as a member of the Committee.

4. INDIVIDUAL STUDENT CASES

No cases have been received. It was noted that the format for reporting individual cases should be developed and circulated to members of the Committee.

5. REPORT OF THE UNDERGRADUATE SUB-COMMITTEE

The Committee reviewed the minutes of the Undergraduate Sub-Committee meeting held on 14 February 2012. The agenda and associated papers for the Sub-Committee’s meeting can be found for review by members on the ASQC web site at: [http://senate.mq.edu.au/apc/sub_committees.html](http://senate.mq.edu.au/apc/sub_committees.html)

5.1 Transition Issues

Bachelor of Ancient History (Honours) and Bachelor of Psychology (Honours) are currently not covered by the transition rule 23(3). The two student cohorts admitted to these awards in 2010 are thus affected by transition arrangements applied to other awards of more than 72cp where students were first admitted prior to 1 January 2010. These two Honours awards were renewed effective 1 January 2011 to include capstone, people and planet requirements so consideration needs to be given them in Rule 23 to avoid disadvantaging students.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves this amendment in principle and asks the Transition Working group to draft any remaining changes to the Bachelor Degree Rule 23(3).

The Chair, ASQC is to work with the Director, Academic Program Section to reconvene the transition group to resolve any remaining issues for transition from the curriculum renewal.

5.2 2013 Academic Program

5.2.1 New Majors

*Mechanical Engineering*
The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of a Mechanical Engineering major as new qualifying major for the Bachelor of Engineering effective 1 January 2013.

**Human Biology**

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of a Human Biology major as new qualifying major for the Bachelor of Science effective 1 January 2013. It was noted that the Biology Major will need amendment to address the distinct requirements of each major.

5.2.2 New Units

**AHIS223/ENGL230 Anglo-Saxon England**

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of a new co-taught unit AHIS224/ENGL230 Anglo-Saxon England effective 1 January 2013 noting the recoding to AHIS224 as the previous code had been used.

5.3 2010 Academic Program

**Bachelor of Ancient History (Honours) – Late Amendment to 2010 Program**

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the late amendment to the Bachelor of Ancient History (Honours) program for the 2010 cohort.

5.4 2012 Academic Program

5.4.1 Emergency Changes to the Schedule of Units

**LAW551 Participation and Community Engagement**

The Faculty has requested an Emergency Change to the prerequisites from “12cp in LAW units at 300 level (P)” to “12cp in LAW units at 300 level (P) and permission of Executive Dean of Faculty”.

The change was requested as students are required to have secured a PACE approved industry partner in order to enrol in and complete the unit. As this change would impact enrolments, the request was sent to the Chair of the Undergraduate Sub-Committee for approval and has been actioned.

*For noting.*

5.4.2 Late Amendment to Schedule of Programs – BA-Psych DipEd

The study plan for the BA-Psych DipEd for Primary Teachers requires amendment due to the recent changes to accreditation requirements.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the late amendment as presented to the Bachelor of Arts – Psychology with the Diploma of Education for primary teachers effective immediately.
5.5 2013 Academic Program

5.5.1 New Units

MAS319  Modelling and Animation
MAS399  Marketing-Media Capstone
MHIS101  Screening the Past: History on Film and Television
ACCG358  Information Systems Audit and Assurance
AFIN331  Quantitative Modeling in Applied Finance
AFIN341  Advanced Finance
CBMS235  Engaging in Community Science
ISYS358  Business Information Systems Project
LING397  Names on Maps: Language, History, Politics and Geography
ENG 108  Literature and the Political

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of above listed new units effective 1 January 2013.

The Committee also noted that the people designation for the OUA unit ENG108 was not approved due to the current review of people and planet units.

5.5.2 Change of Unit Code

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the change of code effective 1 January 2013 for
ACST450  Research Methodology in Actuarial Studies
to
AFIN450  Research Seminar in Applied Finance and Actuarial Studies

5.5.3 Units to be Deleted

ECON210  Public Economics
ECON249  Southeast and East Asian Economies
BUSL379  European Trade Law
BBA216  Business Communications

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the deletion of the above listed units effective 1 January 2013.

5.5.4 Proposal to add a unit to the Schedule of Participation Units

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the proposal to add CBMS235 – Engaging the Community in Science to the Schedule of Participation units effective 1 January 2013.

5.6 Course Transition Arrangements for BADipEd(Primary)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the automatic transfer from a BADipEd to a BABEd(Primary) effective 1 January 2013.

5.7 2013 New Unit form requesting People and Planet units
The Committee discussed how to deal with new unit requests for 2013 which have indicated People or Planet designation, given that no new PP units are being allowed in 2013.

1. The unit will be considered as a new unit (without People or Planet designation) only for 2013.
2. That the relevant department be advised that “we note that you wanted this unit designated as a People or Planet unit, however People and Planet units will be reviewed for 2014 and therefore no new PP units will be approved for 2013. Please review the 2014 Criteria for PP units, and resubmit your request (if changes are required).

For Noting.

6. REPORT OF THE POSTGRADUATE SUB-COMMITTEE

The Committee reviewed the minutes of the Postgraduate Sub-Committee meeting held on 16 February 2012. The agenda and associate papers for the Sub-Committee’s meeting can be found for review by members on the ASQC website at: http://senate.mq.edu.au/apc/sub_committees.html.

6.1 Nested and Exit Awards

The Committee discussed issues in relation to nested and exit awards with particular reference to questions of currency of study and equity between programs. It was agreed that more detailed examination of these matters would be needed before any formal policy could be developed.

6.2 2013 Academic Program

6.2.1 Case for Retention and Renewal

Master of International Security Studies
Postgraduate Diploma of International Security Studies
Postgraduate Certificate of International Security Studies
Master of Policing, Intelligence and Counter Terrorism
  Specialisation in Counter Terrorism
  Specialisation in Cyber-Security
  Specialisation in Intelligence
  Specialisation in Policing
Postgraduate Diploma of Policing, Intelligence and Counter Terrorism
  Specialisation in Counter Terrorism
  Specialisation in Cyber-Security
  Specialisation in Intelligence
  Specialisation in Policing
Postgraduate Certificate of Policing, Intelligence and Counter Terrorism
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the retention and renewal of the above listed awards and programs of study effective 1 January 2013.

### 6.2.2 Units to be Deleted

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>UNIT TITLE</th>
<th>Existing Entry</th>
<th>Revised/New Entry</th>
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<tbody>
<tr>
<td>ACCG882</td>
<td>Advance Taxation</td>
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</tr>
<tr>
<td>BUS 801</td>
<td>Business Forecasting</td>
<td></td>
<td></td>
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<tr>
<td>BUS 805</td>
<td>Knowledge Management and Organisational Learning</td>
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<tr>
<td>BUS 860</td>
<td>Organisational Change for Sustainability</td>
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<tr>
<td>MKTG803</td>
<td>Marketing Operations</td>
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<td>MKTG810</td>
<td>Retail Operations and Strategy</td>
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<td>GSE 806</td>
<td>Economic Evaluation Techniques</td>
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<tr>
<td>STAT817</td>
<td>Bioinformatics</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the deletion of the above listed units effective 31 December 2012.

### 6.3 2012 Academic Program

#### 6.3.1 Unit Amendments

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the removal of the abovementioned NCCWs to be effective immediately.

### 7. CONCURRENT ENROLMENT

A member raised concerns of quality regarding a statement in the Academic Advising Bulletin for concurrent enrolment and sought clarification from the Committee.

Page 10 states that "If a student wishes to take a unit at another institution in place of a similar unit at Macquarie University, then he/she should check with the exemptions officer for the discipline (prior to enrolling in the non-Macquarie unit) to determine whether or not an exemption will be granted."

The Committee resolved that the Director, Academic Program Section write to the Director, Coursework Studies to request a review of the Academic Advising Bulletin checking for currency of information and consistency with current university policy and procedure.

### 8. EMERGENCY CHANGES

33 of 67
The Committee noted the summary of emergency changes for 2012 requiring academic approval processed since the last ASQC meeting held on 31 January 2012

Undergraduate units 1
Postgraduate units 202
Postgraduate programs 9

8.1. Units

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Undergraduate and Postgraduate Units as presented in the summary tables. (Attachment 1)

8.2. Programs

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Undergraduate and Postgraduate Programs as presented in the summary tables. (Attachment 2)

9. NEXT MEETING

The next meeting is scheduled for Tuesday, 13 March 2012 commencing at 9.30am.
10. MINUTES OF MEETING HELD ON 28 FEBRUARY 2012

The minutes of the meeting held on 28 February 2012 were approved with the following amendment:

5.2.1 New Majors
Human Biology – add the following to the end of the paragraph:

*It was noted that the Biology Major will need amendment to address the distinct requirements of each major.*

11. BUSINESS ARISING FROM THE MINUTES

2.1 Report to Academic Senate
The Committee noted that Academic Senate has not met since the last ASQC meeting.

2.1.1 Update on Master of Research

Professor Mansfield provided a report on the Master of Research. The development of the program has involved consultation with the government, faculties and members of ASQC. The government has proposed a change of the title of the program to Bachelor of Philosophy/Master of Research (BPhil/MRes) to reflect the proposed funding model, where students in the first year of the program will be recognised as undergraduate students. It is intended that the program will lead to the award MRes, while BPhil is available as an exit award at the end of the first year if the student does not progress to the second year. It was noted that while no specialisations will be offered in the MRes, students will be aligned with a department from the point of application. It was also proposed that students who apply with a profile which would have permitted admission to HDR (e.g., honours) will be eligible to receive 32cp advanced standing towards the MRes.

The Committee noted that the standard admission requirement to the MRes will be a GPA of 2.5, with a possibility of different requirements in certain disciplines (e.g., higher GPA, work experience). The Committee also noted that in terms of advice and supervision, the department advisor of the MRes will provide advice, negotiation and sign-off on the suitability of individual student programs in the first year; supervisors will be allocated in the second year based on the student’s specific area of research.

12. INDIVIDUAL STUDENT CASES

3.1 Summary Reports

The Committee noted the summary report (tabled) provided by the Faculty of Human Sciences that contains outcomes of individual cases as reported to the FSQC on 8 March 2012. The Committee agreed that this report template be adopted by all faculties for the purpose of the provision of summaries of outcomes of individual cases to ASQC. FSQC’s need to be advised that summary reports are to be submitted to ASQC for noting at every ASQC meeting. They should also be reminded that FSQC minutes need to include full documentation of each case.

3.2 Individual Cases – Faculty of Human Sciences

The Committee reviewed and approved the recommendations of the following individual cases as presented in the above summary report:

Shaheda Begum 40998274 – BADipEd
Recommendation: Readmitted to BADipEd pre 2010. Student must complete FOHS301 to qualify.

Ah-Ram Lee 40973492 – BADipEd
Recommendation: Readmitted to BADipEd pre 2010.

Dorothea Gray 41064887 – MSpecEd
Recommendation: Request to count all 5 completed units in 2 PGCerts to Masters. Recommended on condition that one of the PGCerts is rescinded.
Rachel Riley 41727274 - GDip Early Childhood  
Recommendation: Readmitted to 2009 program.

Lucy Lyons 31351190 – MOrgPsych  
Recommendation: Readmitted to pre-2012 program.

3.3 Individual Cases – Faculty of Business and Economics

Felipe Ignacio Pizarro Vildosola 42549124 - MIB

The Committee noted that the Faculty of Business and Economics has recommended the addition of MKTG833 Social Media Management to the above student’s study plan of Master of International Business (tabled: Student Individual Case Submission form). The reason for the request was noted as “Student is in final semester of degree and would like to undertake MKTG833. This unit is not an elective option in the 2011 program. MKTG833 is an optional elective for 2012 students within the Master of International Business. Furthermore, the student has less elective units to choose from as ICMS units are no longer offered within the program.”

The Committee agreed that MKTG833 Social Media Management be added to the study plan of Master of International Business for Mr Pizarro Vildosola (SID 42549124).

13. REPORT OF THE UNDERGRADUATE SUB-COMMITTEE

The Committee reviewed the minutes of the Undergraduate Sub-Committee meeting held on 28 February 2012. The agenda and associated papers for the Sub-Committee’s meeting can be found for review by members on the ASQC web site at: http://senate.mq.edu.au/apc/sub_committees.html

4.1 2012 Academic Program

Emergency Changes to the Schedule of Units

Faculty of Arts

ANTH321 Globalisation and Culture

The Sub-Committee discussed the Faculty’s request to change the NCCW from ANTH275 to ANTH375. Concerns were raised in relation to students who may be currently enrolled in the unit, having already completed ANTH375 and subsequently not being able to count ANTH321 for credit. The Sub-Committee agreed that the Faculty will need to identify and contact any students who are affected by the change and notify them of the consequences.

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the Emergency Change request for ANTH321 to change the NCCW from ANTH275 to ANTH375, effective immediately.

Faculty of Human Sciences

EDUC261 Information and Communication Technologies and Education
The Sub-Committee considered the Faculty’s request to add an Xc1 offering and to increase the quota for EDUC261 from 150 students to 175 students, given that extra equipment had been acquired.

Subsequent to the Sub-Committee meeting, the Faculty noted that the quota was to be distributed as 153 students in the D1 offering and 22 students in the Xc1 offering, which was approved by the Chair of the Undergraduate Sub-Committee.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the Emergency Change request for EDUC261 to add an Xc1 offering and to increase the quota from 150 students to 175 students, with a distribution of 153 students in the D1 offering and 22 students in the Xc1 offering, effective immediately.

Faculty of Science

BIOL376 Advanced Human Physiology

The Sub-Committee considered the Faculty’s request to remove the NCCWs, BIOL357 and BIOL358, noting the rationale provided in regards to the lack of common content.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the Emergency Change request for BIOL376 to remove BIOL357 and BIOL358 as NCCWs, effective immediately.

Multiple Science Units

The Sub-Committee considered the Faculty’s request to add an “Information Technology” designation to the units listed below. It was noted that these units are no longer offered (except MATH237), however the designation is required in order to allow students of the Bachelor of Information Technology to qualify for their degree.

<table>
<thead>
<tr>
<th>COMP114</th>
<th>COMP227</th>
<th>COMP346</th>
<th>ELEC274</th>
<th>ISYS123</th>
<th>ISYS346</th>
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<tbody>
<tr>
<td>COMP155</td>
<td>COMP238</td>
<td>COMP349</td>
<td>ELEC374</td>
<td>ISYS154</td>
<td>MATH237</td>
</tr>
<tr>
<td>COMP165</td>
<td>COMP341</td>
<td>COMP351</td>
<td>INFO240</td>
<td>ISYS201</td>
<td>MPCE360</td>
</tr>
<tr>
<td>COMP224</td>
<td>COMP345</td>
<td>ELEC166</td>
<td>INFO310</td>
<td>ISYS227</td>
<td>MPCE361</td>
</tr>
</tbody>
</table>

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the Emergency Change request to add an Information Technology designation to the above listed units, effective immediately.

4.2 2009 Combined LLB Students Returning to Their Previous Program

The Sub-Committee considered an issue that had arisen regarding Combined LLB students who had transitioned to the new curriculum pursuant to the University’s advice. The Sub-Committee discussed whether these students should be permitted to qualify according to their initial program in accordance with the time frame articulated in Bachelor Degree Rule 23.

The Sub-Committee discussed whether the University had determined a policy articulating that combined LLB students should be allowed to continue in their 2008 or 2009 programs until December 2013 and agreed to investigate the issue.
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves that the combined LLB students who commenced their program in mid-2008 or 2009 and transitioned to the new curriculum be allowed to qualify according to their old program.

4.3 **Non-Application of NCCW to studies after a certain amount of time has elapsed**

The Sub-Committee discussed the request by the Department of Mathematics to remove NCCWs for HSC results that were obtained more than 5 years prior to when a student wishes to enrol in a Maths unit at Macquarie. The Sub-Committee agreed that students should be able to enrol in units and attain credit for their enrolment, if the NCCW requirement is in relation to a HSC result obtained 5 or more years ago. The Sub-Committee also highlighted that this issue may be applicable to Language units within the Faculty of Arts.

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves that students be allowed to enrol in units and attain credit for their enrolment, if the NCCW requirement for that unit is in relation to a HSC result obtained 5 or more years ago.

4.4 **Transition**

The Sub-Committee discussed the need to identify whether there are any issues in relation to transition that have yet to be dealt with. The issue of transitioning Undergraduate students from 68 credit point programs to 69 credit point programs on 1 January 2013 was raised. It was suggested that this issue and the question of broader transition issues be referred to the Transition Working Group. The Sub-Committee recommended that a new Chair for the Transition Working Group will need to be appointed by ASQC, as Dr Julian de Meyrick will no longer be acting as Chair.

The Committee noted that Dr de Meyrick has advised that he is preparing a summary of progress with transition issues. The Committee therefore agreed that the appointment of a new Chair for the Transition Working Group be deferred. Dr de Meyrick will meet with staff members of APS and report to ASQC.

14. **REPORT OF THE POSTGRADUATE SUB-COMMITTEE**

The Committee reviewed the minutes of the Postgraduate Sub-Committee meeting held on 1 March 2012. The agenda and associate papers for the Sub-Committee’s meeting can be found for review by members on the ASQC website at: [http://senate.mq.edu.au/apc/sub_committees.html](http://senate.mq.edu.au/apc/sub_committees.html).

5.1 **2012 Academic Program**

**Faculty of Business and Economics**

*2012 Academic Program – Case for Establishment of an Articulation Program*

The Sub-Committee considered the proposed articulation program whereupon completion of the Master of Management (Human Resources), students from Mahidol University in Thailand will be able to transfer directly to Macquarie University to study in the Master of International Business and/or Master of Commerce.
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the above proposed articulation program with effect from 1 July 2012.

5.2 2013 Academic Program

5.2.1 Programs

**Faculty of Arts**

Case for Retention and Renewal

*Master of Computer Forensics [File No. 11/459]*  
*Postgraduate Diploma of Computer Forensics [File No. 07/75]*  
*Postgraduate Certificate of Computer Forensics [File No. 07/75]*  
*Postgraduate Certificate of Intelligence [File No. 07/74]*

The Sub-Committee considered the above awards and programs and queried the distinctiveness between the Postgraduate Certificate of Intelligence and the Postgraduate Certificate of Policing, Intelligence and Counter Terrorism. The Postgraduate Certificate of Intelligence was therefore not recommended for retention and renewal at this stage and will need to be resubmitted for consideration at a further meeting.

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the retention and renewal of the awards and programs of study for the following, with effect from 1 January 2013:

*Master of Computer Forensics [File No. 11/459]*  
*Postgraduate Diploma of Computer Forensics [File No. 07/75]*  
*Postgraduate Certificate of Computer Forensics [File No. 07/76]*

**Faculty of Business and Economics**

Case for the Establishment of New Postgraduate Award

*Master of Advanced Professional Accounting*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the establishment of the award and program of study for the Master of Advanced Professional Accounting with effect from 1 January 2013. The Committee noted that it had been suggested that additional admission requirements and fees be indicated appropriately.

Case for Retention and Renewal

*Master of Corporate Governance [10/1937]*

Case for the Establishment of New Postgraduate Specialisation

*Financial Crime and Governance*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the retention and renewal of the award and program of study for the Master of Corporate Governance with a general pattern and the establishment of a
specialisation in Financial Crime and Governance with effect from 1 January 2013. It was noted that the Sub-Committee is seeking submissions of the programs of study for the exit awards of Postgraduate Diploma and Postgraduate Certificate of Corporate Governance.

**Faculty of Science**

**Case for the Retention and Renewal**

*Master of Environmental Planning [A96/48]*

- Specialisation in Environmental Planning Practice
- Specialisation in Environmental Planning Research

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the retention and renewal of the award and program of study for the Master of Environmental Planning with effect from 1 January 2013 with (subject to confirmation of the required consultation):

- Specialisation in Environmental Planning Practice
- Specialisation in Environmental Planning Research

**Case for the Establishment of a New Postgraduate Award**

*Postgraduate Certificate of Environmental Planning [File No. 11/1738]*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the establishment of the award and program of study for the Postgraduate Certificate of Environmental Planning with effect from 1 January 2013.

**Awards Proposed for Discontinuance**

*Master of Environmental Economics*
*Postgraduate Certificate of Environmental Economics*
*Master of Sustainability Practices*
*Postgraduate Diploma of Sustainability Practices*
*Postgraduate Certificate of Sustainability Practices*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the discontinuance of the above awards with effect from 31 December 2012.

**5.2.2 Units**

**New Units**

**Faculty of Arts**

MMCS830  Entrepreneurship and Collaboration for Creative Media
MMCS831  Independent Cinema
MMCS833  Special Topic in Creative Media
MMCS834  Creative Media Research Project
MMCS835  Non-Fiction Screen Media
MMCS837  Creative Media Contexts
MMCS838  The Art of Recording: Sound and Society
MMCS839  Music Production Analysis and Research
MMCS841  Creative Aesthetics for Screen Media
MMCS843Writing the Real

**Faculty of Business and Economics**

ACCG877 Emerging Issues in Financial Crime
ACCG878 Fraud Detection, Investigative Techniques
ECFS910 Topics in Wealth Management
ECFS911 Accelerated Financial Instruments and Investments
ECFS912 Topics in Corporate Finance

**Faculty Human Sciences**

PHTY808 Clinical Physiotherapy Placement I
PHTY809 Clinical Physiotherapy Placement II

**Faculty of Science**

CHIR903 Clinical Chiropractic 3
CHIR931 Diagnosis and Management 1
CHIR932 Diagnosis and Management 2
CLIM803 Climate Change Impacts
ENVE850 Introduction to Remote Sensing

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of the above units with effect from 1 January 2013, except the following units that require clarification:

MMCS830 Entrepreneurship and Collaboration for Creative Media
MMCS839 Music Production Analysis and Research

**Units to be recoded**

**Faculty of Science**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th><strong>Unit Title</strong></th>
<th>Revised Unit Code/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEC843</td>
<td>Research and Development Practice and Management</td>
<td>INFO843 Research and Development Practice and Management</td>
</tr>
</tbody>
</table>

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the above unit recode with effect from 1 January 2013.

**5.3 Graduate Units**

The Sub-Committee discussed the issue of prerequisites for graduate units and confirmed that these units should have prerequisites but that they can be of the format "Admission to program X".

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves that graduate units have prerequisites which could be "Admission to program X" with effect from 1 January 2013.

**15. NEW RESEARCH UNITS**
Proposals to introduce new research units for the MRes have been submitted by the faculties.

Representatives from the faculties provided a summary of their proposals as follows:

**Faculty of Arts**

Associate Professor Young reported that while a large range of units are offered by some departments, other departments proposed to offer a smaller number of shell units, with the intention of meeting individual student demand. The Faculty welcomed the ‘no specialisation” model of the MRes that may facilitate a choice from a range of units to suit specific needs of the individual student.

**Faculty of Business and Economics**

The Committee noted the template program structure prepared by the Faculty, which has been developed following consultation with heads of different disciplines. Professor Ross-Smith pointed out that some proposed units are ‘shell’ type units, eg, frontier, qualitative. She also advised that some units will be offered in block mode.

**Faculty of Science**

Dr Hitchens reported that similar to the Faculty of Arts, some departments in the Faculty of Science have proposed a number of shell units, some have proposed a number of discipline specific units and others have proposed a mix of these units. The Faculty has also developed an example of learning outcomes.

**Faculty of Human Sciences**

Associate Professor Coutts reported that similar to the Faculty of Business and Economics, the Faculty of Human Sciences has adopted the shell unit approach with a number of units (eg. ethics, qualitative) being shared between different departments. Some discipline specific units were also proposed.

The Committee discussed the need to provide further guidance to the faculties in their development of the new research unit proposals in relation to workload, assessment, prerequisites, delivery, co-teaching and overlap of units. The Committee agreed that the faculties be asked to review and submit another iteration of their unit proposals against the following principles. Units are to be revised and resubmitted in time for the deadline of 10 April for consideration at the next ASQC meeting on 17 April.

**Workload**

- 80 hours for a 4cp unit
- 2cp per year

**Assessment**

- 5000 - 6000 words a guideline for total assessment for a 4cp unit
- Rationale to be provided as part of proposal for equivalences and/or variation against the above guideline.
Prerequisites
- Standard prerequisite to be “Admission to MRes and permission of Executive Dean of Faculty”.
- Approval by the department MRes advisor of the unit within the student’s MRes program.

Delivery
- Research frontiers units – appropriate that these units be delivered at the department level.
- Service units (eg. statistics for research) may be appropriate however guidance will be necessary for the department MRes advisor in assessing the balance between these units and genuine discipline breadth.
- Locally delivered versions of such units may also be appropriate where related to the discipline (eg. statistics for discipline).

Co-teaching
- Where any 700 level unit is co-taught with an 800 level unit, the units should also be NCCW with one another.

Overlap of Units
- FSQCs should be mindful of potential overlap of new 700 level units within the faculty or with those of another faculty. In such cases appropriate consultation should take place.

16. NEW AWARDS

7.1 Postgraduate

Master of Engineering Management

The Committee considered the 2013 – Academic Case for the Establishment of New Postgraduate Award submitted by the Faculty of Science for the Master of Engineering Management. It was noted that the Master of Engineering Management had originally been approved for introduction in 2008 but has been rested since 2009.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the reinstatement of the Master of Engineering Management with effect from 1 January 2013.

7.2 Undergraduate

Bachelor of Education (Early Childhood Education) (Birth to 12) [BEd(ECE)(0-12)]

The Committee considered the correspondence dated 1 March 2012 from the Faculty of Human Sciences requesting a change of degree name of the Bachelor of Education (Early Childhood Education) (EDUC01) to Bachelor of Education (Early Childhood Education) (Birth to 12) [BEd(ECE)(0-12)], required due to accreditation procedures.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves a change of degree name of the Bachelor of Education (Early Childhood Education)
(EDUC01) to Bachelor of Education (Early Childhood Education) (Birth to 12) [BEd(ECE)(0-12)] effective immediately.

17. NEW INTERNSHIP UNITS

FOAR289 – Arts Internship 1
FOAR299 – Arts Internship 2
FOHS289 – Human Sciences Internship 1
FOHS299 – Human Sciences Internship 2
FOSC289 – Science Internship 1
FOSC299 – Science Internship 2

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of the above units with effect from 1 January 2013.

18. CO-TEACHING OF UNITS

The Committee discussed issues around co-teaching between undergraduate and postgraduate units. The Committee agreed that NCCWs should not exist where there is a co-teaching arrangement between a 300 level unit and a 700/800 level unit. Further the Committee suggested that to align with TEQSA requirements, the University should be mindful of ensuring that appropriate quality assurance mechanisms are in place in the management of co-teaching arrangements. Particular attention needs to be paid to the issue of post-graduate unit teaching quality and standards, and to the importance of delivering a truly post-graduate level of education to postgraduate students. It was decided that ASQC will audit the ug/pg units that are currently listed as co-taught to ensure that the two levels are distinct in terms of resources, assessment and learning outcomes. The Chair will follow up with Jonathan Wylie on the logistics of conducting this audit later in the year.

19. EMERGENCY CHANGES

The Committee noted the summary of emergency changes for 2012 requiring academic approval processed since the last ASQC meeting held on 28 February 2012.

Undergraduate units 1
Postgraduate units 33
Undergraduate programs 2
Postgraduate programs 4

10.1 Units

10.1.1 Emergency Changes to Undergraduate units supported by the Deputy Chair on behalf of ASQC

10.1.2 Emergency Changes to Postgraduate units supported by the Chair of the Postgraduate Sub-Committee

10.1.3 Emergency Changes to Postgraduate units approved by the Chair on behalf of ASQC
The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Undergraduate and Postgraduate Units as presented in the summary tables, effective immediately (Attachment 1).

10.2 Programs

10.2.1 Emergency Changes to Undergraduate programs supported by the Deputy Chair on behalf of ASQC

10.2.2 Emergency Changes to Postgraduate programs supported by the Chair of the Postgraduate Sub-Committee

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Undergraduate and Postgraduate Programs as presented in the summary tables, effective immediately (Attachment 2).

20. ANY OTHER BUSINESS

Queries were raised regarding the timeline for session 3 unit offerings. It was clarified that session 3 offerings should be handled as a regular part of the annual process for the Schedule of Units. Mr Burrell reminded the Committee that the COE office welcomes consultation and is resourced to provide support in the establishment of session 3 unit offerings.

21. NEXT MEETING

The next meeting is scheduled for Tuesday, 17 April 2012 commencing at 9.30am.
1. Changes to Committee Membership
   The Library Committee has new student representatives for 2012: Adam Kun Huang, Kentaro Otani and Arash Najmaei-Lonbani.

2. Items for Information

   2.1 Library Annual Report 2011
   The Library’s Annual Report for 2011 is attached with Appendices showing activity statistics and service improvements achieved in 2011 (Attachment A).

   2.2 Etextbooks Update
   The attached paper was provided to Library Committee for information and discussion in the context of the move to iLearn (Attachment B).

Recommendation

For noting
LIBRARY ANNUAL REPORT 2011

Strategic Context

This was a significant and exciting year of transition to our new Library. On 28 March 2011, 572 new study spaces were opened for clients on Levels 3, 4 and 5. This event was celebrated with the formation of a “human chain” of more than 400 staff, students and alumni to link the old and new libraries and to pass a book along the chain and store it in the new Automated Storage and Retrieval System (ASRS), the first of its kind in Australia. To minimise disruption for clients the Library's existing physical collection of 1.3 million items was moved in two stages. The move of 800,000 items to the Automated Retrieval Collection in the ASRS was completed between February and June. The final move of the open collection of 500,000 items, including Reserve, was completed in the winter recess in July. On 1 August all five levels of the new Library opened for services and the official opening was conducted by the Chancellor and the Vice-Chancellor on 8 August. The new Library embodies the principles of sustainable design and provides the capacity to seat 3,000 clients and to accommodate up to 2.3 million items. This is more than double the capacity of the old Library in a building of roughly the same size.

On 23 July a “behind the Scenes” afternoon was held in the new Library for library staff and their families. This event, which helped to acknowledge and celebrate the achievements of staff during the project, was attended by more than 400 people. The opening of the new Library has also generated a great deal of interest within the University community and more broadly across the sector. During 2011 more than 100 tours were conducted in the new Library for over 2,000 participants.

The Library's Strategic Aims were reviewed and extended to 2014 in line with the University's current Academic Plan. As part of the move to the new Library we also put in place the first stage of a new organisational structure designed to reinforce partnerships within the Library as well as with our clients. Our strategy is reflected in this structure through a focus on services, resources and capability development in people, space, systems and processes. Two new Associate University Librarians have now been recruited to assist in the development and implementation of the strategy: Fiona Burton (Resources) and Grazyna Tydda (Services).

Research and Research Training

In 2011, the University’s repository of research outputs, Macquarie University ResearchOnline, continued to grow as a result of the University’s Open Access Policy. At the end of 2011, the repository held 16,269 records, of which 2,838 have full text attached. This was an increase of 52% in the number of records and a 39% increase in full text records available. During 2011 the number of visitors to ResearchOnline increased by 280% from 56,706 to 215,218. During the year the repository team also provided support for the University's Excellence in Research for Australia (ERA) and the Higher Education Research Data Collection (HERDC) processes in collaboration with the Research Office.

The Library continued to provide training for research-related software such as EndNote. In 2011, 359 clients attended 44 EndNote classes. Due to the move to the new Library, Document Supply services to other libraries decreased slightly: 7,090 items were supplied to other libraries as compared to 7,682 in 2010. 11,604 items were received from other libraries which is an increase compared to 11,020 in 2010. Liaison Librarians completed 2,641 individual consultations with staff and students, supplemented by the provision of detailed copyright advice.

New backfiles were added to improve the depth of the journal collections. These include 18 extra titles from Cambridge Digital Journal Archive 2010, Biosis Review backfiles, JSTOR Arts and Science VIII Collection, CNKI Series F archive, JAMA Complete archive, Karger Journal archive, LWW Psychology and Neurology upgrade, OUP Journals of Gerontology Archive, the Patrologia Latina Database, Periodical Archive Online Collection Extension, and journal backfiles from Sage, Springer, Taylor and Francis, Thieme Medical and Wiley-Blackwell. The Library now provides access to more than 67,000 electronic journals and more than one million full-text downloads were made from these resources during 2011.
The new Library provides 135 study spaces specifically for Higher Degree Research students, which complements their space in the Faculties. This dedicated space has been accessed more than 7,000 times since August.

Learning and Teaching

The Library’s core opening hours were changed to match the campus teaching hours from the beginning of Session 1. Opening hours for Sessions 1 and 2 are now 8am to 10pm Monday to Friday and 10am-6pm on Saturday, Sunday and relevant Public Holidays (86 hours a week).

New information resources activated to support learning and teaching during 2011 include: *Biosis Citation Index, Bloomberg Professional, Cambridge Histories Online, Digital National Security Archive, GEOBASE on Engineering Village, Medieval Travel Writing, Intellect Publishing Film and Television journal package, Oxford Scholarship Online, Supplementum Epigraphicum Graecum* and *Synthesis Digital Library of Engineering and Computer Science*. The Library has also purchased the Blackwell Reference Online collections.

As part of the strategy to reduce the impact of the physical move of the collections we trialled a number of eBook collections for clients. As a result of this the number of eBooks in the Library collection increased by 93,574. This includes two significant collections - Springer eBooks and the Biodiversity Heritage Library. In 2011 our eBooks were used more than 260,000 times.

In August 2011, Macquarie University Library signed a Customer Agreement with Kanopy Pty Ltd to provide Macquarie staff and students the opportunity to view a range of audiovisual works via streaming video. These resources are able to be viewed from a web browser, the Library Catalogue or via an embedded link in the Online Learning Management System, providing clients with flexibility and simultaneous access. In 2011 we added 48 videostreamed titles which have been played 232 times between September and December.

Liaison librarians provided 182 information skills sessions for 6,000 participants. 97,000 uses were made of 70 online LibGuides which assist students in their information research. The number of loans of print Reserve items decreased from 89,884 in 2010 to 75,775 in 2011, due to usage of items in Reserve and the impact of the move. There was a 4% increase in eReserve usage from 548,480 in 2010 to 569,774. Planning began for the move of eReserve onto the Equella platform as part of the University's migration of its online learning system to Moodle.

The new Library provides 165 study spaces specifically for postgraduate coursework students. This dedicated space has been accessed more than 66,000 times since August.

Community Engagement

The Library began to use social media in 2011, opening Twitter and Facebook accounts. We currently have over 200 active users on each service and these numbers are growing every week. Using this social media has given the Library a further avenue to push out key information to our clients, but more importantly, it has provided great opportunities for feedback, interaction and conversation.

Facebook and Twitter provide a space where clients can praise and occasionally vent, and where we can respond with immediacy when necessary. An added benefit of these services is the way our messages can have their exposure magnified virally by being picked up and forwarded on through other University social media accounts, as well as by students and other clients. In 2011 the Library sent 141 'tweets' and posted 31 Facebook updates.

In addition to Facebook and Twitter, we have embedded youtube video and slidedshare presentations on our website. The use of these tools will be of growing importance because our clients' resource consumption and creation is increasingly visual and collaborative.

In 2011 our alumni made 994 applications for borrowing privileges, transacted 3,590 loans and made 1,235 applications for access to the online databases available to them.
On 20 September, Her Excellency the Governor, Hon. Marie Bashir officially opened the Lachlan and Elizabeth Macquarie Room in the foyer of the Library, and launched the book *In her own words: the writings of Elizabeth Macquarie* by Library staff member Robin Walsh. The Library Friends hosted a talk entitled *Woolf in Ceylon* by Sir Christopher Oondatje on 1 April. Over 60 people attended this talk, which was part of Sir Christopher’s series as a Writer in Residence for the Faculty of Arts. The Library hosted an *Old Library Leave Taking Event* on 29 June. This event was attended by more than 80 Friends and former Library staff.

The Library hosted an event and a small exhibition of indigenous literature to celebrate *Indigenous Literacy Day* on 7 September. On Open Day, 10 September, Library staff provided views of the Automated Storage and Retrieval System for more than 300 people. In collaboration with the Macquarie ICT Innovation Centre the Library’s new presentation practice spaces were used for robot and gaming activities as part of the 3Dedrats festival in October, to celebrate the use of 3D technologies in education, arts and sciences.

**Professional Engagement**

Fiona Burton continued to serve on the Steering Committee of the International Group of Ex Libris Users (IGeLU) and the Australian and NZ Regional Ex Libris Group (ANZREG) to share information and expertise on the use and development of all Ex Libris library software packages. Macquarie hosted the September meeting of the Council of Australian University Librarians (CAUL) in September and I continued as the co-Chair of the CAUL Open Scholarship Initiative (COSIAC). I also made a presentation on the new Library to a Learning Spaces Forum and Workshop in Brisbane in April.

Library staff shared registrations for the Australian Library and Information Association (ALIA) *Information Online* conference in Sydney in February and for the Educause Conference in Sydney in April to stay in touch with professional and industry developments. I was invited to present a featured keynote on the new Library to Educause. Ray A’Court and Andrew Spencer are members of the organising committee for ALIA 2012.

Performance Development and Review processes were completed for all staff during the year. 119 staff attended 66 training and development activities, including conferences, seminars, workshops, study tours and various work-related internal and external courses. The Library was awarded a Learning and Teaching Competitive Grant to develop the evidence base for provision of information resources and services in the context of the proposed Teaching Standards Framework.

**Quality Enhancement**

The Library’s door count increased by 10% from 1,975,511 in 2010 to 2,163,219 due to the opening of the new Library. New Library usage averaged 8,800 per calendar day, peaking at 10,000 per day during October. Web visits in 2011 increased by 18% to 6,066,884 as compared to 5,159,202 in 2010. Referrals from the Online Learning Management System to the Library website almost doubled in 2011 (72,000 to 138,000) and there was a tenfold increase in referrals from the student portal (11,399 to 107,552). Access to the Library website from mobile devices tripled from 17,691 to 54,199.

As library resources may now be in electronic format, on the open shelves or in the Automated Retrieval Collection we needed to provide clients with a way of ‘browsing’ all these items as one single collection. To do this we have made three significant enhancements to the “findability” of resources: we introduced a ‘virtual bookshelf’ to the Library Catalogue, which visually displays all resources in call number order by subject classification; we increased the amount and type of description in individual catalogue records; and we implemented a Resource Discovery service (MultiSearch) which searches across a range of resources: local resources that are currently listed in the catalogue; eReserve and ResearchOnline, plus electronic resources to which the Library subscribes, and harvested metadata from commercial suppliers. MultiSearch (provided by Ex Libris Primo) was launched as a trial in April and feedback was so positive that in June we implemented it permanently.
In May 2011 the Library established a Virtual Services Centre in response to increased demand for enquiries from clients using phone, email or chat to ask questions. Specialist software has enabled us to begin to build a knowledge base (which can also be provided through other University services) and to start to collect more accurate statistics on the usage of the service. From March 2011 we encouraged users of the new Library to provide us with individual feedback and to take part in client surveys. The First Impressions Survey was conducted in August 2011 with 500 respondents registering an 82% positive overall impression. The full Library Client Satisfaction Survey was conducted in October with 2,344 respondents. The Library improved its performance score on all five best practice categories, with the largest improvement being (10%) in Facilities and Equipment. The outcomes of these surveys will provide the input to the Library Service Improvement Program for 2012.

The new Library also provided clients with significant improvements in size and capability of the PC and printer fleets and also in wireless access and laptop facilities. Access has also been simplified with the introduction of the University's OneID for library provided systems and equipment.

Organisational Sustainability

In addition to the incorporation of the ASRS the new Library building showcases a number of sustainable features, such as a green roof, used of recycled content and management of water, air quality and thermal comfort. The first student project was completed on the Library during 2011 as part of our plan to make the new Library a "living laboratory" for research and learning. The Library met its budget targets in 2011 with 79% of the acquisitions budget now being used to licence access to electronic resources. The layout of the Library's comparative activity statistics in Appendix 1 has been altered to more clearly reflect this shift to the electronic domain for both resources and services.
### Appendix 1

Annual Comparison of Library Activity Statistics for 2010 and 2011

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2011</th>
<th>% Change</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Growth of Collection</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physical</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items Catalogued</td>
<td>24,577</td>
<td>17,649</td>
<td>-28%</td>
<td>Move to new Library and focus on eBooks</td>
</tr>
<tr>
<td>Orders Placed</td>
<td>12,388</td>
<td>9,498</td>
<td>-23%</td>
<td>Move to new Library</td>
</tr>
<tr>
<td>Serial Issues Checked in</td>
<td>12,220</td>
<td>11,504</td>
<td>-6%</td>
<td>Ongoing move to electronic resources</td>
</tr>
<tr>
<td><strong>Electronic</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total eBooks Added</td>
<td>4,850</td>
<td>93,574</td>
<td>1830%</td>
<td>eBook transition strategy</td>
</tr>
<tr>
<td><strong>Macquarie ResearchOnline</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Records created</td>
<td>4,103</td>
<td>5,531</td>
<td>35%</td>
<td></td>
</tr>
<tr>
<td>Records created with Fulltext</td>
<td>941</td>
<td>796</td>
<td>-15%</td>
<td>Impact of ERA/HERDC</td>
</tr>
<tr>
<td>Total Records</td>
<td>10,738</td>
<td>16,269</td>
<td>52%</td>
<td></td>
</tr>
<tr>
<td>Total Records with Fulltext</td>
<td>2,042</td>
<td>2,838</td>
<td>39%</td>
<td></td>
</tr>
<tr>
<td>Visitors</td>
<td>56,706</td>
<td>215,218</td>
<td>280%</td>
<td></td>
</tr>
<tr>
<td><strong>Use of Collections</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physical</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Individual loans - print</td>
<td>426,083</td>
<td>351,665</td>
<td>-17%</td>
<td>Collection move during Feb-June disrupting availability of materials. See also eBook usage</td>
</tr>
<tr>
<td>Loans - Self Charge</td>
<td>372,432</td>
<td>294,419</td>
<td>-21%</td>
<td>Collection move during Feb-June disrupting availability of materials</td>
</tr>
<tr>
<td>Self Charge as % of total loans</td>
<td>87%</td>
<td>84%</td>
<td>-4%</td>
<td>Introduction of ARC loans</td>
</tr>
<tr>
<td>Reserve loans - print</td>
<td>89,884</td>
<td>75,775</td>
<td>-16%</td>
<td>Collection used in Reserve during Aug-Sept</td>
</tr>
<tr>
<td>Items reshelved to open shelves</td>
<td>555,565</td>
<td>438,347</td>
<td></td>
<td>See also eBook usage</td>
</tr>
<tr>
<td>Items retrieved from the ARC</td>
<td>20,458</td>
<td></td>
<td></td>
<td>From Feb 2011 only</td>
</tr>
<tr>
<td>Total</td>
<td>555,565</td>
<td>458,805</td>
<td>-17%</td>
<td></td>
</tr>
<tr>
<td>Items supplied to other libraries</td>
<td>7,682</td>
<td>7,090</td>
<td>-8%</td>
<td>Services slowed during the move</td>
</tr>
<tr>
<td>Items received from other libraries</td>
<td>11,020</td>
<td>11,604</td>
<td>5%</td>
<td></td>
</tr>
<tr>
<td><strong>Electronic</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eReserve usage</td>
<td>548,480</td>
<td>569,774</td>
<td>4%</td>
<td></td>
</tr>
<tr>
<td>eBook usage</td>
<td>N/A</td>
<td>260,000+</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2010</td>
<td>2011</td>
<td>% Change</td>
<td>Comments</td>
</tr>
<tr>
<td>--------------------------------</td>
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<td>--------</td>
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<td>---------------------------------------------------</td>
</tr>
<tr>
<td><strong>Use of Library</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Physical</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Door Count</td>
<td>1,975,511</td>
<td>983,931</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Door Count New Library</td>
<td></td>
<td>1,179,288</td>
<td></td>
<td>New Library opened 1 August, old Library closed 22 July</td>
</tr>
<tr>
<td>Door Count Total</td>
<td>1,975,511</td>
<td>2,163,219</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>Door Count / Day</td>
<td>5,412</td>
<td>5,927</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>Reference Inquiries (All Service Points)</td>
<td>22,774</td>
<td>15,430</td>
<td>-32%</td>
<td>No statistics collected Jul-Sep due to the move</td>
</tr>
<tr>
<td>Information Inquiries (All Service Points)</td>
<td>35,735</td>
<td>33,667</td>
<td>-6%</td>
<td></td>
</tr>
<tr>
<td><strong>Electronic</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web Visits</td>
<td>5,159,202</td>
<td>6,066,884</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td>Web Visits / Day</td>
<td>14,135</td>
<td>16,622</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td>Catalogue and MultiSearch Usage / Day</td>
<td>5,392</td>
<td>8,116</td>
<td>51%</td>
<td>2010 figures are Catalogue only</td>
</tr>
<tr>
<td>Virtual Services Inquiries</td>
<td>2,255</td>
<td>2,659</td>
<td>18%</td>
<td></td>
</tr>
</tbody>
</table>

Maxine Brodie  
**University Librarian**  
30 January 2012
ETEXTBOOKS UPDATE

Background

Library Committee members and individual academics provided feedback last year about concerns around the restrictive licences currently being offered to students for some eTextbooks. This specific issue is part of a much broader landscape emerging around cost and access to eTextbooks for students, particularly in the US, and reflects publishers’ concerns about the viability of eBook business models more generally.

As we introduce iLearn this year Macquarie will have the opportunity to experiment with new forms of content development and delivery. The purpose of this paper is to update Library Committee members on some of the emerging eTextbook models that are attempting to address some of the complexities in this space. We will be keeping a watching brief on these and other developments during 2012.

Context

The recent US New Media Consortium Horizon Report identified the shift to eTextbook as a major issue “that intersects with several mega-trends: increased demand for portability, shifts in the business models for publishers, the changing nature of libraries, the creation and publication of open content, the increasing dependence on cloud-based services, etc...”

Jeff Nelson (Bowling Green State University) recently summarised the reasons why e-textbooks have not taken off as quickly as general reading books in the US:

- **Hardware** – not everyone wants to read a book on a computer and not all students had or have easy or convenient access to the hardware.

- **Software** – All eBook readers are not created equal. Some eBook readers still have significant accessibility issues. For the textbook market readers must also be able to handle the more robust illustrations, charts, images, etc. found in a traditional textbook. Students also want tools for individual and collaborative study using the content, e.g. highlighting, annotation, discussion groups.

- **Content & Copyright** – the availability of content has been another huge limitation for many reasons, principally the challenge in converting multiple copyrights in a textbook from the printed rights to digital permissions which are different. This is one reason why so many general interest or fiction books are available because those works have very few copyrights involved, while textbooks can have a significant number of copyright holders for each chart, image, etc.

- **Value Pricing** – up until now the value proposition for students has not been there sufficient to encourage widespread adoption. The types of digital content vary wildly: PDFs of the printed text; content on web sites requiring access codes; interactive digital textbooks. The pricing also varies significantly when compared to the printed textbook price. Unfortunately, the PDF version is the most prevalent form today and even then, only available for a small percentage (10-20%) of the print titles available. This content form isn’t very appealing to students, but the pricing on these is approximately 50% of the new text printed price and typically has limited licenses of about one semester and can’t be resold when the student is finished. It is highly unlikely that the traditional textbook publishers will grant across-the-board exclusivity to most textbook content for a single distribution model, including CourseSmart, which is their own collaborative partnership (five publishers – Pearson, Cengage, McGraw-Hill, Macmillan, Wiley - who together account for 85% of the global textbook market - about 6,000 titles available at half the price of the printed version with highly restrictive digital rights management in place). Publishers want to offer their content in many ways and forms and via multiple
distribution channels including college bookstores, LMS plug-ins, Amazon, consumer-to-publisher direct, CourseLoad, and now Apple – as long as they can control the what happens to the content.

**Emerging Open Standards**

**Readium** [http://readium.org/](http://readium.org/)

Readium, a project of the International Digital Publishing Forum (IDPF) and supporters, is an open source reference system and rendering engine for EPUB publications. EPUB is the industry-standard open format for eBooks and digital publications. The latest version, EPUB 3, is based on Web Standard technologies such as HTML5, CSS, JavaScript, SVG, and the DOM. The overall aim of the Readium project is to ensure that open source software for handling EPUB 3 publications is readily available, to accelerate adoption of EPUB 3 as the universal, accessible, global digital publishing format. Readium is built on WebKit, the embeddable open source Web content engine.

As of February 2012 Readium supporters are: ACCESS, Adobe, Anobii, Apex CoVantage, Assoc. American Publishers (AAP), Barnes & Noble, Bluefire Productions, BISG, Copia, DAISY, EAST, EDItEUR, Evident Point, Google, Incube Tech, Kobo/Rakuten, Monotype, O’Reilly, Rakuten, Safari Books Online, Samsung, Sony, VitalSource, Voyager Japan. Apple is a member of the IDPF but not yet a supporter of Readium. The IDPF are also beginning to investigate a standard for digital rights management (DRM) but the variants of DRMs will still be an ongoing issue for access to content.

**Overview of Emerging eBook Models and Related Projects**

**USA**

Textbooks are 90% of publisher sales with the largest market in the US – and profits are the most threatened by the second hand market.

1. **Textbook Rental Model**

**Chegg**

From their website: “At Chegg, we know how expensive college textbooks can be. That’s why we give students the option to rent textbooks, as well as buy both new and used textbooks. Chegg also lets you sell textbooks directly to us, and we’ll pay top dollar for your books. In addition to textbook rentals and selling textbooks, Chegg now offers course reviews and grade distributions as well as homework help for all your courses. Chegg is and always will be dedicated to making your college experience better”

**Daytona State College** undertook a two-year pilot project, a study that compared the experiences of students and faculty using four different textbook distribution models: print purchase, print rental, e-text rental, and e-text rental with e-reader device. The study has helped guide the college’s plans to “go e-text” and suggests that doing so successfully depends on the following:

- Offering faculty the option to teach with e-texts rather than requiring them to do so
- Ensuring that infrastructure is adequate to meet greatly increased demands
- Remediing the technological skill deficits inherent in an open-access student population
- Guaranteeing students cost savings large enough to compensate for their initial discomfort and frustration with the technology
- Providing resources and support for faculty adapting their instruction to fit new technologies
2. Delivery via Proprietary App to Mobile Device

**Inkling** [http://www.inkling.com/](http://www.inkling.com/)

Produces interactive textbooks specifically designed to leverage the possibilities of an iPad – delivered via the Inkling app. One free chapter is available for each book – other chapters can be bought from $1.99.


The great fanfare around this new app in January 2012 came with a catch: Extract from Apple’s Educational User Licence Agreement: “If you charge a fee for any book or other work you generate using this software (a “Work”), you may only sell or distribute such Work through Apple (e.g., through the iBookstore) and such distribution will be subject to a separate agreement with Apple”.

Apple have now moved to correct this but authors still wonder how “portable” their content will be when you have to author and read on an Apple device. Audrey Watters provides the following commentary: ‘See, you can't really say that you're going to "change everything" when it comes to textbooks and announce that your partners are the 3 companies (Pearson, McGraw-Hill, Houghton Mifflin) who already control 90% of the (K-12) textbook market…’

The impetus for this development has been described by Apple as reducing the cost and weight of the books used by K-12. On 31 January 2012 USA Today ran the headline “Obama's goal: an e-textbook in every student's hand by 2017. Federal Communications Commission Chairman Julius Genachowski and Education Secretary Arne Duncan will recommend today at a summit of industry and education officials that states modify the textbook adoption process, allowing K-12 schools to use taxpayer funding once reserved for printed books on iPads, Kindles and the like — as well as software.”


3. Negotiate a new Deal with Publishers for delivery via an LMS to any device: Student Access Fee Model

The Indiana University eTexts Project has announced agreements with the following publishers: John Wiley & Sons, Bedford Freeman & Worth Publishing Group, W.W. Norton, and Flat World Knowledge, McGraw-Hill Education, along with Courseload, the provider of the eTexteReader software. These agreements are aimed to result in lower cost options for eTexts that save students money on required course materials and provide new tools for teaching and learning. The CourseloadeText reader software allows students to highlight and annotate the text with comments. Different highlight colours may denote "For Final Exam," "Homework," or categories named by each student. Students may optionally choose to share their annotations with their study group or the lecturer -- sometimes referred to as Social Annotation. A lecturer can annotate the text and have his/her annotations propagate to all students’ eTexts. Students can access their materials as long as they are enrolled at Indiana University. They can print or pay a small fee for a professionally printed and bound version if they wish to keep a book longer. If a course has a content access fee the students must pay it whether they access the content or not.

The IU agreements evolved from two years of pilot testing and substantial input from students, faculty, textbook publishers, and authors. For more information see [http://ovpitnews.iu.edu/news/page/normal/19482.html](http://ovpitnews.iu.edu/news/page/normal/19482.html).

Since 2009, IU's objectives around eTexts have been to:
1. Substantially drive down the cost of digital educational resources (eTexts) for students (they claim to have done so in 96% of cases)

2. Enable access to high quality educational resources (eTexts) -- in both digital and hardcopy formats -- that are valued by faculty and students

3. Enable new tools for teaching and learning (e.g., social annotation, ease of access)

4. Shape the terms of eTexts models to favor the interests of IU students and authors

Through the Internet Consortium five more universities: the University of California at Berkeley, Cornell University, the University of Minnesota, the University of Virginia and the University of Wisconsin have now signed on with Courseload’s pilot program in 2012 to use eTexts instead of traditional textbooks in their courses.

Under the pilot program, participating universities subsidise the Courseload platform as part of a research study on the effectiveness of eTexts inside and outside the classroom. This means that students who attend universities that partner with Courseload can access eTexts on their tablet, smartphone or computer at no additional cost.

4. Open Educational Resources Model


Flat World Knowledge terms their business model “free online and affordable offline. Educators choose the book – students choose the format and price,” facilitating universal course material access. The company generates revenue if students choose to buy a paid format such as a low-cost printed textbook, audio book, e-book for a device, individual chapters to print themselves, or study aids. Consistent with the open content paradigm, academic freedom in this model rests entirely with educators; educators have complete control over textbook content. Market power rests nearly exclusively with students because the basic price for textbook access is free; access to textbook resources is greatly expanded under the Flat World open-licensed (Creative Commons) model. Flat World currently has about 95 texts available under this model.


- works with traditional textbook publishers
- engages in open educational resources (OER) initiatives (such as Flat World)
- supports digital literacy workshops and programs for faculty and students to aid in the development of “personalised learning environment”

The University System of Ohio introduced an eTextbook portal in 2008 including CourseSmart showed that these offerings reduced the cost for students. In 2011 a new joint pilot program between the University System of Ohio and Flat World Knowledge, the largest publisher of free and open college textbooks for students worldwide, was designed to allow 1,000 Ohio students to receive digital textbooks for FREE. The outcomes have not yet been published.

5. “Grow Your Own” Alt-Textbooks

Temple University


“We provided a $1,000 grant to 11 faculty members to ditch the textbook and build their own mix of digital learning materials,” said Steven Bell, associate university librarian at Temple. “We are hoping to demonstrate not only significant cost savings to students, but also learning benefits.”

University of Massachusetts (Amherst)
“Eight faculty members were awarded a total of 10 grants, $1,000 per course, to adopt a new curricular resource strategy using easily identified digital resources. Under the program, faculty developed a variety of alternatives, from creating an online open access lab manual to utilizing e-books and streaming media available through the Libraries’ numerous databases. In support of this initiative, librarians developed a comprehensive subject guide to open educational resources.

During the 2011-2012 academic year, it is estimated this $10,000 investment will save 700 students more than $72,000 – money that would have been spent on commercial textbooks for these courses.”

UK

Joint Information Systems Council eBook Observatory Project http://observatory.jiscebooks.org/

Like the University System of Ohio the JISC national e-books observatory project used system-wide licences for eBooks to undertake research between 2007-2010, analysing log data to learn about how users discover and navigate through e-books, exploring the attitudes of academics and students and assessing the impact of making course text e-books available via university libraries to thousands of students on print sales. Their subsequent research in 2011 on possible new models concluded that student purchase was likely to remain the dominant business model for some time (http://etextbook.jiscebooks.org/)

Discussion

The Alt-Textbook approach begs the question of whether the “textbook” is really needed in the new world of digital content. “Once you’ve recognized that textbooks are just an assemblage of resources and that, in a digital world, there’s no reason to bind it together and publish these en masse, then I think you can see a path to liberation from that industry model. You can disassemble, reassemble, unbundle, disrupt, destroy the textbook. It is truly an irrelevant format” Audrey Watters http://hackeducation.com/2012/01/19/apple-and-the-textbook-counter-revolution/

Do textbooks really have a future as “old wine in new bottles” – or is a new content model needed? In a new content model who will now assemble the content and what is its provenance? Here are two new approaches to this question – one proprietary, one open:


“Nature Education is delighted to announce the launch of a new series of affordable, high quality interactive textbooks in college-level science. The first textbook in the series, Principles of Biology, is intended for university-level biology courses. The first title in the series is Principles of Biology, intended for introductory biology classes. Principles of Biology consists of 200 customizable modules collectively covering chemistry, genetics, cell biology, animal physiology, plant physiology, and ecology. Each module is a self-contained learning experience, combining textual instruction, high quality figures, simulations, interactive exercises, self-tests, and formal tests. Each module also draws on the Nature journals’ extensive archive of research papers to help students develop mature scientific skills, including data analysis and critical thinking. Created by a group of more than 100 scientists, instructors, scientific illustrators, interaction designers, and faculty reviewers working together under the guidance of Nature Education’s editorial team, Principles of Biology is accessible to students and instructors on desktops, laptops, tablet computers and smartphones, and retails at $49 per student”


A JISC Project: Making use of Open Access content on the web, the Living Books About Life (LiviBL) project developed a sustainable series of co-edited, open access e-books about life -
including topics such as Agriculture, Human Cloning and Pharmacology – to provide a bridge between the humanities and the sciences.

Academic editors selected by the project team located and curated existing open access science related research content around selected topics whose unifying theme is life. There are 20 topics.

By initially publishing these 20 'living books about life', the partner institutions collaborated to develop a sustainable model for creating and publishing, in a low-cost, low-tech manner that can hopefully be used for many more such books in the future - books that will be shared on an open basis with other academic and non-academic institutions and individuals. Example: The Life of Air http://livingbooksaboutlife.org/books/The_Life_of_Air

Declan Butler (Nature vol 458 Issue 2, April 2009: 568-570) provided a good overview of the forces shaping the development of new textbook models:

- new eReading devices with interactive and display capability (Kindle, iPad, Galaxy etc)
- new licensing and business models to try to make the price more affordable
- new concepts for the content and how it is created.

Because of the experience of the music industry in the move away from physical media he suggested that the textbook publishers embrace of eTextbookswould be “reminiscent of two scorpions mating.”

How reliant are we on textbooks at MQ? In which disciplines? Do we want to explore some of the emerging models as well and, if so, which ones and how?

Recommendation
For information and discussion

Maxine Brodie
University Librarian
14 February 2012
A request for Savings Clause will be circulated to the members of Academic Senate.
ITEM 10.2

MACQUARIE UNIVERSITY

Prize Awards

Recommendations for the award of prizes have been received as follows:

1. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty of Business and Economics Prize</td>
<td>for proficiency in ACCG614 Business Law</td>
<td>Graham Anita</td>
</tr>
</tbody>
</table>

1. MACQUARIE LAW SCHOOL

<table>
<thead>
<tr>
<th>Prize</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Blake Dawson Prize in Law</td>
<td>for proficiency in one or more 200-level LAW units</td>
<td>Burton Elliott Charles</td>
</tr>
<tr>
<td>Helen Sham Ho Prize</td>
<td>to the best graduating student in the distance education Law program</td>
<td>Khouw Wright Angela Robert</td>
</tr>
<tr>
<td>John Peden Memorial Prize</td>
<td>for First Class Honours in Law and the highest weighted average mark in LAW units</td>
<td>Harvey Ryan</td>
</tr>
<tr>
<td>Law Society of NSW Prize</td>
<td>for Sustained Academic Proficiency in Law units and Meritorious Contribution to the Affairs of the Macquarie Law School</td>
<td>Souris Theodore</td>
</tr>
<tr>
<td>Macquarie Law Journal Student Essay Prize</td>
<td>for outstanding student essay originally written as part of the assessment for a 400 or 500-level elective unit, or for a supervised Legal Research Project</td>
<td>Smith Julia</td>
</tr>
<tr>
<td>Macquarie Law School Prize</td>
<td>for proficiency in the unit LAW564 Advanced Legal Research Project</td>
<td>Carter Rachel</td>
</tr>
<tr>
<td>New South Wales Bar Association Prize</td>
<td>for proficiency in the unit LAW480 Jessup International Law Moot</td>
<td>Aitken Michelle</td>
</tr>
</tbody>
</table>

RECOMMENDED: that prizes be awarded to the students nominated above.

The following prizes have been approved by Professor Judyth Sachs on behalf of Academic Senate

2. FACULTY OF ARTS

<table>
<thead>
<tr>
<th>Prize</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Stephen Shortus Memorial Prize</td>
<td>for the best essay submitted in any 200-level English, Modern History or Cultural Studies unit</td>
<td>Keys Lara</td>
</tr>
<tr>
<td>Communities of Enquiry Prize</td>
<td>for the best overall performance in Macquarie University Philosophy units undertaken through OUA</td>
<td>Thomas Graham</td>
</tr>
<tr>
<td>Prize</td>
<td>Awarded for</td>
<td>Nomination</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Shirley Morrison-Swanson Memorial Prize</td>
<td>for proficiency by a female student in any one of the units MHIS245, MHIS348 or MHIS302</td>
<td>Lynch Merryn</td>
</tr>
<tr>
<td>Jill Roe Prize</td>
<td>for proficiency in any 300-level History units</td>
<td>Chambers Ronald Alfred</td>
</tr>
</tbody>
</table>

3. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Department of Marketing and Management Prize</td>
<td>for proficiency in BBA111 Organisational Behaviour</td>
<td>Pritchard William Michael</td>
</tr>
<tr>
<td>Department of Marketing and Management Prize</td>
<td>for proficiency in BUS201 Introduction to International Business</td>
<td>Nugara Natalie</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG903 CPA - Global Strategy and Leadership</td>
<td>Yang Yeqing Jiao Xiaofang</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG904 CPA - Assurance Services and Auditing</td>
<td>Yamaguchi Yasuhiro</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG905 CPA - Financial Risk Management</td>
<td>Yamaguchi Yasuhiro</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG907 CPA - Financial Reporting and Disclosure</td>
<td>Zeng Qi</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG908 CPA - Strategic Management Accounting</td>
<td>Apolinar Cherish</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG909 CPA - Taxation</td>
<td>Bing Yao Qing Lu</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG913 CPA - Ethics and Governance</td>
<td>Shao Meng Qian</td>
</tr>
<tr>
<td>Australian Human Resources Institute Award</td>
<td>for academic excellence in the Bachelor of Commerce, Human Resources major</td>
<td>Jin Yichuan</td>
</tr>
</tbody>
</table>

FACULTY OF SCIENCE

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Julian Leslie Prize</td>
<td>for overall excellence in 800 level Statistics or Macquarie Registered BCA units</td>
<td>Stacey Andrew</td>
</tr>
</tbody>
</table>

Deidre Anderson
REGISTRAR
Undergraduate and Postgraduate Students Qualified for an award

The list of undergraduate and postgraduate students qualified for an award will be circulated to the members of Academic Senate.

RECOMMENDED

That the candidates in the report have satisfied the requirements for the awards stated.
MEMORANDUM

TO: Deputy Vice-Chancellor Steven Schwartz
FROM: Deputy Vice-Chancellor Students and Registrar Deidre Anderson
DATE: 21 March 2012

Dear Steven,

I seek your approval to allow the Registrar's responsibilities at graduation ceremonies to be delegated based on the following recommendations.

Recommendations

*That the Registrar be permitted to delegate their duties at graduations in the following order:*

1. **Local Ceremonies**
   a) Deputy Registrar
   b) Executive Deans
   c) Pro Vice-Chancellor Social Inclusion

2. **Offshore Ceremonies**
   a) Deputy Vice Chancellor (Provost)
   b) Deputy Vice Chancellor (Research)
   c) Deputy Vice Chancellor (Chief Operating Officer)
   d) Deputy Registrar
   e) Executive Deans

Regards

Deidre Anderson
Deputy Vice-Chancellor Students and Registrar
MEMORANDUM

TO: Emma Lawler, Vice Chancellor's Office
FROM: Jamie Gabriel, Student Administration Manager, Faculty of Science
SUBJECT: Department Name Change
DATE: 1 March 2012

Please find attached the approved memo from Professor Stephen Thurgate to Professor Judyth Sachs, regarding the name change of a Faculty of Science Department, to be tabled at the next Senate Meeting.

The 'Department of Electronic Engineering' will be renamed 'The Department of Engineering'.

Jamie Gabriel
Student Administration Manager
Faculty of Science
Dear Judyth

As part of our strategic plan to grow our engineering offerings through 2012 and beyond within the Faculty, we are seeking permission to change the name "Department of Electronic Engineering", to the "Department of Engineering".

We anticipate the delivery of a Mechanical Engineering program through this department in 2013 and it is important that the branding and signage reflect the broad range of engineering programs we now have on offer. The department already offers a number of majors (including Wireless, Software Engineering, Mechatronics etc) which are growing in popularity and the name change will allow the department to house our broad range of engineering-related offerings. This name change also puts us more in line with our competitors, and we have discussed this with the International Office who are also supportive as they feel it will add clarity to the Engineering-at-Macquarie message.

We are hoping to have the name change finalised by April, as from that time onwards we will be developing our marketing collateral and undertaking a recruitment drive for our engineering programs.

Regards

Stephen
Name Change - Dept of Electronic Engineering

Judyth Sachs <provost@vc.mq.edu.au>
Reply-To: provost@mq.edu.au
To: Dean of Science <dean.science@mq.edu.au>

APPROVED!

On Tue, Feb 14, 2012 at 4:33 PM, Dean of Science <dean.science@mq.edu.au> wrote:

Dear Judyth,

Attached please find a memo to you requesting a name change for the Dept of Electronic Engineering.

Regards,
Stephen

Prof Stephen Thurgate
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Australia
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Fax: (+61 2) 9850 9502
CRICOS Provider No 00002J

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NSW 2109
Ph: 61 2 9850 4891

https://mail.google.com/mail/u/0?ik=ae947824d2&viewp&q=judyth.sachs%40mq.edu.au...