Minutes of a meeting of Academic Senate held on 15 February 2011 at 9.30am in the Senate Room, Level 3, Lincoln Building

Present: Professor J Fitness (in the Chair)  
Dr M Arrow  
Ms M Brodie  
Dr W Bradford  
Mr A Dahdal  
Dr J De Meyrick  
Professor M Gabbott  
A/Professor S George  
Professor J Greeley  
Professor J Hedberg  
Professor N Mansfield  
Dr W McDonald  
Ms C McPherson  
Professor M Mollering  
Mr E Nelson  
A/Professor S Page

In Attendance: Ms L Denby  
Mr C Hawkins  
Ms S Kelly  
Ms B McLean

APOLOGIES / WELCOME

Academic Senate noted that apologies were received from: Professor J Croucher, Ms C Trotman and Dr X Zhou.

The Chair welcomed new members of Academic Senate elected by the academic staff of the Faculties. All members of Academic Senate introduced themselves.

COOPTING NEW MEMBERS OF ACADEMIC SENATE (09/180)

Academic Senate approved as recommended the following appointments:

1. New Member of Academic Senate from the Faculty of Arts  
Resolution 11/001  
That pursuant to Rule 3(1) of Academic Senate Rules, Dr Michelle Arrow be coopted as a member of Academic Senate representing the Faculty of Arts for a term of office concluding on 31 December 2012.

2. New Member of Academic Senate from the Faculty of Human Sciences  
Resolution 11/002  
That pursuant to Rules 5(2) and 3(1) of Academic Senate Rules, Professor Bill Thompson be coopted as a member of Academic Senate representing the Faculty of Human Sciences for two years concluding on 31 December 2012, to fill the vacancy created by the appointment of Professor Fitness as the Chair of Academic Senate.
3. **ELECTION OF DEPUTY CHAIR OF ACADEMIC SENATE**

Two nominations were received for the position of the Deputy Chair of Academic Senate as follows:

- Professor Peter Radan
- A/Professor Dominic Verity

The Secretary of Academic Senate, Mr Colin Hawkins, announced the election of Deputy Chair of Academic Senate and distributed voting forms to the members of Academic Senate. 28 members of Academic Senate participated in voting (3 members of Academic Senate were late for election).

After the count of votes Professor Peter Radan was declared elected as the Deputy Chair of Academic Senate as the candidate who received the majority of votes.

**Resolution 11/003**

That Professor Peter Radan is elected as the deputy Chair of Academic Senate for a term of office two years concluding on 31 December 2012.

4. **MINUTES OF PREVIOUS MEETING**

**Resolution 11/004**

That the minutes of the meeting held on 16 December 2010 [http://senate.mq.edu.au/MQUonly/minutes/2010/Minutes_1210.pdf](http://senate.mq.edu.au/MQUonly/minutes/2010/Minutes_1210.pdf) be signed as a true and correct record.

5. **IDENTIFICATION OF ITEMS FOR DISCUSSION**

The following items were starred for discussion:

2. Coopting New Members of Academic Senate
12.1 Report of the Academic Standards and Quality Committee
12.2 Report of the Coursework Studies Committee
12.3 Report of the Higher Degree Research Committee
12.4 Report of the Higher Degree Appeals Committee
13.1 Examination Policy
13.3 Nomination for Award of the Title of Macquarie University Emeritus Professor
14.3 Vice- Chancellor’s Commendations (tabled paper)
14.4 University Medals (tabled paper)

6. **CONSIDERATION OF UNSTARRED ITEMS**

**Resolution 11/005**

That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

(The adopted items are recorded in these minutes according to the sequence of the agenda.)

7. **CONSIDERATION OF CONFIDENTIAL ITEMS**

**7.1 REPORT OF THE DISCIPLINE COMMITTEE**

The report of the meeting of the Discipline Committee of 23 November 2010 was laid upon the table in accordance with the provisions of the *Student Misconduct and Discipline Rules*. There were no observations made by the members of the Committee.
8. ADMISSION OF OBSERVERS

At this point the meeting was declared open for observers.

9. REPORT FROM VICE-CHANCELLOR (D98/155-16)

Professor Schwartz reported on some trends in enrolments in 2011, i.e. there was an increase in the number of local students who made Macquarie their first choice. However, the number of international students went down. He also updated Academic Senate on TEQSA legislation and AQF, as well as Compacts and the base funding review. Professor Piper reported on grant-funding and ERA outcome issues.

10. REPORT FROM CHAIR (05/1853)

Professor Fitness gave an overview of the history, roles and functions of Academic Senate and its standing committees. She also explained her role and the responsibilities of Senate members. She noted that the Senate’s priority is academic quality and standards and that the role of Senate members is to protect the University’s reputation, rather than represent any particular interest group.

Professor Fitness also shared with members her ideas about improving the work of Academic Senate, e.g. including in the meeting agendas reports from various areas represented in Senate on a roster basis.

Professor Fitness reminded members about the reserve meetings of Academic Senate that will be held in May and September. She suggested dedicating the May reserve meeting to discussing TEQSA.

11. BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes of the previous meeting was dealt with elsewhere in the agenda.

12. REPORTS FROM STANDING COMMITTEES

12.1 ACADEMIC STANDARDS AND QUALITY COMMITTEE

Report of Meeting of 8 February 2011

Professor Gabbott gave a background for his Faculty’s proposal to introduce a new award of Diploma in Business as an exit award for students at Tsinghua School of Continuing Education (under items 1.2.1 below). This proposal along with the recommendations of the ASQC listed below were resolved as recommended:

1 2011 Academic Program

1.1 Postgraduate

1.1.1 New Awards (11/165, 11/166, 10/1943)

Resolution 11/006

That Academic Senate approves a revised date of 1 January 2011 for the introduction of the following new awards:

Doctor of Clinical Psychology
Doctor of Clinical Neuropsychology
Doctor of Organisational Psychology
1.1.2 Awards Recommended for Discontinuance (09/1752, 09/1753, 09/1754)

**Resolution 11/007**
That Academic Senate approves a revised date of 31 December, 2010 for the discontinuance of the following awards:
- Doctor of Psychology (Clinical Psychology)
- Doctor of Psychology (Clinical Neuropsychology)
- Doctor of Psychology (Organisational Psychology)

1.2 Undergraduate

1.2.1 New Award (11/167)

**Resolution 11/008**
That Academic Senate recommends to Council the introduction of a new award of Diploma in Business to be available as an exit award for students at Tsinghua School of Continuing Education who do not proceed into the Bachelor of Commerce, with effect from 1 July, 2011.

1.2.2 Revision to the General Requirements of the Bachelor of Laws (A93/114-02)

**Resolution 11/009**
That Academic Senate approves the change to the General Requirements of the Bachelor of Laws to reduce the minimum number of credit points required for the program from 74 to 72 for students qualifying from 1 January, 2011 in all versions of the program.

2 2012 Academic Program

2.1 Postgraduate Curriculum Renewal


**Arts**
- Master of Indigenous Education
- Postgraduate Diploma in Indigenous Education
- Postgraduate Certificate in Indigenous Education

**Business and Economics**
- Master of Financial Regulation
- Postgraduate Diploma in Financial Regulation
- Postgraduate Certificate in Financial Regulation
- Master of Corporate Governance

**Resolution 11/010**
That Academic Senate recommends to Council the introduction of the new awards listed above with effect from 1 January, 2012.

2.2 Undergraduate

2.2.1 New Awards

Business and Economics (11/196, 10/1962)

**Resolution 11/011**
That Academic Senate:
  a) approves the deletion of the Bachelor of Marketing and Media (Honours); and
  b) recommends to Council the introduction of a new award of Bachelor of Marketing and Media with effect from 1 January, 2012.
Resolution 11/012

That Academic Senate:
a) approves the deletion of the Graduate Certificate in Palaeontology; and
b) recommends to Council the introduction of a new award of Graduate Certificate in Palaeobiology with effect from 1 January, 2012.

12.2 COURSEWORK STUDIES COMMITTEE

Report of Meetings of 14 and 31 January 2011

Professor Fitness reported about a proposal to delegate deeming clause cases to the Faculties. As part of undergoing review of the Coursework Studies Committee some of its functions will devolve to the Faculties and the ASQC. The Chair also explained fundamental differences between deeming and saving clauses, their legal implications and proposed procedural arrangements.

The following matters were resolved as recommended:

(1) DE BONO, Lisa
Resolution 11/013
That the Saving Clause be invoked to enable Ms De Bono to satisfy requirements for the Bachelor of Commerce without having completed BUSL222 Foundations of Human Resources Law provided all other requirements are met.

(2) Table 1
KOSWATTA LIYANAGE, Kalani
KWOK, Sin Lee

Table 2
STEELE, Jennifer

Resolution 11/014
(1) That the Saving Clause be invoked to enable the students listed in Table 1 (above) to satisfy degree requirements for the Bachelor of Arts-Psychology without completing STAT170 Introductory Statistics provided all other degree requirements are met.

(2) That the Saving Clause be invoked to enable the students listed in Table 2 (above) to satisfy degree requirements for the Bachelor of Science-Psychology without completing STAT170 Introductory Statistics provided all other degree requirements are met.

(3) Table 3
LI, Cuifeng
LIU, Chang
TENG, Tao

Resolution 11/015
That the Saving Clause be invoked to enable the students listed in Table 3 (above) to satisfy requirements for the Bachelor of Commerce-Professional Accounting without having completed BBA102 Principles of Management provided all other requirements are met.
(4) FLAMMIA, Rosanna
Resolution 11/016
That the Saving Clause be invoked to enable Ms Flammia to satisfy requirements for the Bachelor of Arts – Psychology with Diploma of Education without having completed EDUC267 Introduction to Curriculum and Pedagogy and an additional 100 level ENGL provided all other requirements are met.

* 12.3 HIGHER DEGREE RESEARCH COMMITTEE
Report of Meeting of 4 February 2011 (03/449-02)

Professor Mansfield followed up an issue raised by Academic Senate during discussion of the Appointment of Examiners policy (p.47 of http://senate.mq.edu.au/MQUonly/agenda/2010/1110/AGENDAALL_1110.pdf) on 16 November 2010. The question raised at that meeting was whether or not the policy should exclude only full-time employees of the University from being appointed as examiners. Professor Mansfield reported that the HDRC strongly supports its recommendation that the policy applies to all staff categories currently employed or employed within the last five years by the University. The Committee believes that a person should be disqualified to be examiner if he or she shared the same academic space as the HDR student.

A proposal was made to consider the introduction of signed ‘no conflict of interest’ forms by examiners.

Academic Senate approved as recommended the list of HDR students who completed requirements for their awards.

Resolution 11/017
That the students included in the report (pp. 15-16 of: http://senate.mq.edu.au/MQUonly/agenda/2011/0211/AGENDAALL_0211.pdf) have satisfied the requirements for the awards stated.

* 12.4 HIGHER DEGREE APPEALS COMMITTEE
Report of Meeting of 21 January 2011 (04/533-02)

Academic Senate supported the outcome of the case reported by the Higher Degree Appeals Committee.

Academic Senate also supported the Committee’s decision that in future:

(1) The committee should be provided with all of the relevant documents, including examiners’ reports, even if they merely appraise them at a procedural level.

(2) If markers check the relevant box to formally note on Part I of the examiners’ report that they do not want to examine the thesis again, it SHOULD NOT be sent to them for re-examination, rather it should be sent to one of the reserve examiners.

(3) There might be discussion as to whether policy could be changed so that the MSC and the MA degrees might awarded in such outcomes where a doctorate has failed but has been deemed to have some merit by the examiners.

Academic Senate inquired how the above recommendations (which are not related to the outcome of the specific case) will be acted upon. It was agreed that the HDRC will provide a report to Senate on what actions will be taken in response to the above recommendations (Action).
13. **GENERAL BUSINESS**

* 13.1 **EXAMINATION POLICY**

Academic Senate discussed the Examination Policy submitted for approval.

The following issues were raised during the discussion:

- Forms of student identification and what to do in cases where a student lost his or her ID shortly prior to the exam – an option of considering these cases as unavoidable disruption was suggested as well as offering a substitute exam.
- Whether or not a sample examination paper mentioned in the policy under ‘Quality Assurance’ needs more clarification. It was suggested that further clarification on a sample paper could be included in guidelines.
- The definition of moderation included in the policy raised a few questions as moderation varies in each Faculty. Academic Senate decided that keeping a general definition of moderation in the policy, as it stands now, would allow for quality assurance across the University. The Faculty of Arts was mentioned as an example of a good ‘local’ approach to moderation. Professor Simon was asked to report to Academic Senate on his Faculty’s moderation practices.

**Action:** To include in one of the next meetings of Academic Senate the report of the Executive Dean of the Faculty of Arts on moderation practices.

**Resolution 11/018**

That Academic Senate approves the attached Examination Policy (pp.19-29 of: http://senate.mq.edu.au/MQUonly/agenda/2011/0211/AGENDAALL_0211.pdf) with immediate effect.

13.2 **TEACHING INDEX POLICY**

Academic Senate approved as recommended the Teaching Index Policy.

**Resolution 11/019**

That Academic Senate approves the attached Teaching Index Policy (pp. 30-32 of http://senate.mq.edu.au/MQUonly/agenda/2011/0211/AGENDAALL_0211.pdf) with immediate effect.

**13.3 NOMINATION FOR AWARD OF THE TITLE OF MACQUARIE UNIVERSITY EMERITUS PROFESSOR**

Academic Senate considered a nomination received from the Executive Dean of the Faculty of Human Sciences, Professor Greeley, for award of the title of Macquarie University Emeritus Professor. Members of Academic Senate agreed that future nominations for this title should be referred to a working group of Academic Senate assigned to process such nominations.

**Resolution 11/020**

That Academic Senate establishes a working party to consider the nominations for award of the title of Emeritus Professor of Macquarie University in accordance with the Award of Emeritus Professor Policy and Procedure.

The received nomination for Professor Christopher Noel Candlin was unanimously approved.

**Resolution 11/021**

That Academic Senate recommends to the Vice-Chancellor and the University Council that Professor Christopher Noel Candlin be awarded the title of Emeritus Professor of Macquarie University.
14. AWARDS

14.1 UNDERGRADUATE AND POSTGRADUATE STUDENTS QUALIFIED FOR AN AWARD (D99/47-04, A91/57-07)

The list of the undergraduate and postgraduate students qualified for their awards was circulated to the members of Academic Senate and filed.

Resolution 11/022
That the candidates in the report have satisfied requirements for the awards stated.

* 14.2 PRIZE AWARDS (02/2032)

Academic Senate considered and approved as recommended the list of students receiving the University’s prizes.

Resolution 11/023
That prizes be awarded to the students nominated in the report (pp. 46-56 of: http://senate.mq.edu.au/MQUonly/agenda/2011/0211/AGENDAALL_0211.pdf).

* 14.3 VICE-CHANCELLOR’S COMMENDATION (01/303)

The following nominations for the Vice-Chancellor’s commendation were approved as recommended:

(1) NOMINATIONS FOR MASTER COURSEWORK CANDIDATES

Faculty of Arts
APTER, John William  
Master of Arts in Modern History (Coursework)

BEGENT-CONNORS, Kate Rebekah  
Master of International Relations

BLUMBERG, Sandra  
Master of Arts in International Communication

CHETTY, Nirvana  
Master of International Relations

EDWARDS, Grant  
Master of Arts in Coptic Studies

FIELDS, Christopher  
Master of Contemporary Improvisation

GAYNOR, Teresa Ellen  
Master of International Relations

GILLIS, Caitlin  
Master of International Relations

GROARKE, Deborah Anne  
Master of Politics and Public Policy

HERBERT, Craig Stewart  
Master of Recording Arts

LEE, Antoni  
Master of Arts in Creative Writing

LEMAY, Kate Suzanne  
Master of Arts in Ancient History (Coursework)

LEONARD, Jonathan  
Master of Arts in Creative Writing

MANSSON, Gustav  
Master of International Relations

PEIPMAN, Luke Henri Lembit  
Master of Contemporary Improvisation

PHAIROOSCH, Abdulla  
Master of International Security Studies

PIGOTT, Victor Herbert  
Master of Arts in History (Coursework)

PRYKE, Alice  
Master of Environmental Law

RYAN, Lynette Anne  
Master of Policy and Applied Social Research

SATYA, Shanna  
Master of International Relations

SCHUBERT, Joshua Connell  
Master of Recording Arts

SNYMAN, Henning Jacobus  
Master of Policing, Intelligence and Counter Terrorism

SUWANANDAN, Kavita  
Master of Arts in International Communication/Master of International Relations

Faculty of Business and Economics

BATTELLINO, Emma Jane  
Master of Applied Finance

BORS, Anselm Fabian  
Master of International Business

DAI, Meng  
Master of Commerce in Actuarial Studies

DEGEN, Dominik Josef  
Master of Commerce in Accounting & Finance

GROTHUS, Kristin Maria  
Master of Commerce in Business

GUENTHER, Miriam  
Master of International Business

PAN, Zwei  
Master of Accounting (CPA Extension)

PARK, Dongmin  
Master of Accounting (CPA Extension)

POGGENSEE, Jan  
Master of Commerce in Business
PRIYADIPTA, Darryl Rizky  
Master of Economics in Economics (Coursework)

SUN, Anjie  
Master of Accounting

TAN, Quanyie  
Master of Commerce in Business

TROST, Frederic Noel  
Master of International Trade and Commerce Law

WILLLMS, Hauke Enno  
Master of Commerce in Accounting & Finance

XUE, Yu  
Master of Economics in Economics (Coursework)

Faculty of Human Sciences
ALDERTON, William John  
Master of Applied Linguistics (TESOL)

ANDREW, Matthew  
Master of Applied Linguistics

CRIDLAND, Caryn Lisa  
Master of Organisational Psychology

DIXON, Ann Elizabeth  
Master of Clinical Neuropsychology

DOWNEY, Peter Douglas  
Master of Educational Leadership (School Education)

HALLINAN, Stephen Paul  
Master of Science in Speech & Language Processing

HEMMETT, Jodie Louise  
Master of Applied Linguistics (TESOL)

KAKTINS, Louise  
Master of Applied Linguistics (TESP)

KUEHN, Stacey  
Master of Education in ICT

LEWIS, Patricia Wendy  
Master of Applied Linguistics

MILLS, Catherine Jane  
Master of Special Education

MULAS, Peter Nicholas  
Master of Clinical Audiology

NEMES, Jared Michael  
Master of Translating and Interpreting

NISBET, Maria Christine  
Master of Speech and Language Pathology

PECK, Catherine Bridget Mary  
Master of Applied Linguistics (TESOL)

PIGGIN, Gabrielle Mary  
Master of Applied Linguistics (TESOL)

RISPOLI, Frances  
Master of Special Education

SMITH, Benjamin John  
Master of Applied Linguistics

WORRALL, Lynsey Diane  
Master of Educational Leadership (School Education)

Faculty of Science
AUSTIN, Lana Maree  
Master of Wildlife Conservation

BLUWOL, Alan  
Master of Information Technology

ESTRA DA AREVALO, Sara  
Master of Museum Studies

EVANS, Benjamin  
Master of Information Technology in Web Technologies

GRANT, Andrew  
Master of Applied Statistics

HAAS, Vinzenz  
Master of Information Technology in Web Technologies

HAMALAINEN, Pirkko Hannele  
Master of Environmental Education

LEE, Voon Chung  
Master of Applied Statistics

MICHAEL, Vicki Maree  
Master of Museum Studies

PRIEST, Colin Andrew  
Master of Applied Statistics

RYAN, David Ian Fraser  
Master of Information Technology in Management

Zhang, Ruolin  
Master of Applied Statistics

Resolution 11/024
That the Vice-Chancellor’s Commendation be awarded to the Masters coursework graduands listed above.

(2) NOMINATIONS FOR BACHELOR DEGREE CандIDATES

Faculty of Arts
STAR, Shaun Joseph  
Bachelor of Commerce – Marketing with Bachelor of Laws

WADE, Janet Anne  
Bachelor of Ancient History (Honours)

Faculty of Business and Economics
JIANG, Zilinka  
Bachelor of Applied Finance with Bachelor of Commerce - Actuarial Studies

NGUYEN, Ngoc Bich  
Bachelor of Applied Finance

SUTRIANA, Adela  
Bachelor of Commerce  Accounting

WHEATLEY, Samuel  
Bachelor of Commerce

ZHANG, Shunquan  
Bachelor of Applied Finance with Bachelor of Commerce - Actuarial Studies

Faculty of Human Sciences
MILN, Kirsty Margaret  
Bachelor of Arts
Faculty of Science
DE BOIS, Richard Bachelor of Chiropractic Science
GRIMSON-SMITH, Shane Gordon Bachelor of Computer Science
KOHLHAGEN, Trent Lyel Bachelor of Environmental Management

Resolution 11/025
That the Vice-Chancellor’s Commendation be awarded to the Bachelor coursework graduands listed above.

* 14.4 UNIVERSITY MEDALS (02/787)

Academic Senate considered and approved as recommended the nominations for award of University Medals for 2010.

Resolution 11/026
That Academic Senate approves the award of University Medals for 2010 to the following students:

1) Heather Joan Baldwin BSc BA (Hons) – Biological Sciences
2) Thomas Merlin Harris BSc (Hons) – Geophysics
3) Christopher Firth BEnvSc (Hons) – Geology
4) Joshua Grahame Peate BSc (Hons) – Mathematics
5) Anna-Latifa Mourad BArch Hist (Hons) – Ancient History
6) Paul Gregory Keil BA (Hons) – Anthropology
7) Stephanie Rennick BA (Hons) – Philosophy
8) Mark Anthony Srou BCom-Acc (Hons) – Accounting
9) Xin Yin Ooi BCom-Acst (Hons) – Actuarial Studies
10) Timothy Jon-Raymond Neal BEc (Hons) – Economics
11) Bareena Ann Johnson BPysch (Hons) – Psychology
12) Wesley Le Wei Tan BPysch (Hons) – Psychology

15. OTHER BUSINESS

There being no further business the meeting was declared closed at 11:10am.

Professor J Fitness
Chair