Postgraduate rules

Higher doctoral degree rules

1. (1) These Rules may be cited as the “Higher Doctoral Degree Rules”. They shall apply to the following degrees:
   (a) Doctor of Laws (LLD);
   (b) Doctor of Letters (DLitt);
   (c) Doctor of Science (DSc);
   (d) Doctor of Medicine (DMed).

   (2) Any one of the degrees referred to in Rule 1(1) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate made an original contribution (or contributions) of distinguished merit adding to the knowledge and understanding of any branch of learning with which the University is concerned.

   (3) The Higher Doctoral Degrees Committee of the Academic Senate shall consist of such persons as the Academic Senate may nominate and determine from time to time. Any approval, recommendation, decision or other determination whatsoever given or made by a majority of those members of the Higher Doctoral Degrees Committee present and voting at a duly convened meeting of the Committee shall, for the purposes of these rules, be deemed to be an approval, recommendation, decision or determination of the Higher Doctoral Degrees Committee.

2. (1) A candidate for a higher doctoral degree shall hold a degree of Macquarie University or shall have been a member of the academic staff of the University for a period of at least twelve months. No candidate shall make application for the degree of Doctor until eight years after the award of the first degree.

   (2) In addition to Rule 2(1) a candidate for the higher doctoral degree of Doctor of Medicine shall hold the degree of Bachelor of Medicine, or its equivalent.

3. (1) A candidate for a higher doctoral degree shall forward to the Deputy Vice-Chancellor (Research) an application together with four copies (wherever possible) of the published work which the candidate wishes to have examined. The publications, which shall have been published at least one year before lodgement, shall be a record of original research or critical inquiry undertaken by the candidate, who shall state the sources from which the information was derived, and the extent to which the candidate has used the work of others.

   (2) If the publications submitted, whether published in the candidate’s sole name or under conjoint authorship, record work carried out conjointly, the candidate shall state the extent to which she or he was responsible for the initiation, conduct and direction of such conjoint research or enquiry.

   (3) Where the principal publications, as distinct from supporting papers, incorporate work previously submitted for a degree in this or any other university, the candidate shall clearly indicate which portion of the publications was so submitted.

4. (1) The application shall be referred by the Deputy Vice-Chancellor (Research) to the Executive Dean of the Faculty most closely related to the branch of learning involved, for a recommendation as to whether the published work is prima facie worthy of examination for the degree and if so a recommendation for the appointment of examiners.

   (2) The recommendations from the Executive Dean referred to under Rule 4(1) shall be considered by the Higher Doctoral Degrees Committee which shall recommend to Academic Senate whether the published work is prima facie worthy of examination for the degree and, if so, shall also recommend the appointment of at least three examiners not less than two of whom shall be external examiners.

   (3) The Academic Senate after considering the recommendations of the Higher Doctoral Degrees Committee shall decide whether the published work is prima facie worthy of examination for the degree and, if so, shall appoint at least three examiners including not less than two of whom shall be external examiners.

5. Each examiner shall recommend, on the basis of the published work, whether the candidate is regarded as a recognised authority, commanding international recognition in the branch of learning and to have contributed significantly to the advancement of learning by extensive original contributions to the field with evidence of innovative work on principles.

The University regularly reviews and amends the content and form of the Calendar of Governance, Legislation and Rules with the latest version published on the University website http://universitycouncil.mq.edu.au.
6. The Higher Doctoral Degrees Committee shall consider the reports of the examiners and formulate a recommendation for Academic Senate.

**Doctoral degree rules**

1. (1) There shall be the following doctoral degrees:
   - (a) Doctor of Philosophy (PhD);
   - (b) Doctor of Education (EdD);
   - (c) Doctor of Business Administration (DBA);
   - (d) Doctor of Advanced Surgery (DAdvSurg);
   - (e) Doctor of Applied Linguistics (DAppLing);
   - (f) Doctor of Clinical Neuropsychology (DClinNeuro);
   - (g) Doctor of Clinical Psychology (DClinPsych);
   - (h) Doctor of Organisational Psychology (DOrgPsych);
   - (i) Doctor of Philosophy/Master of Clinical Psychology (PhD/MClinPsych);
   - (j) Doctor of Philosophy/Master of Clinical Neuropsychology (PhD/MClinNeuPsych);
   - (k) Doctor of Philosophy/Master of Organisational Psychology (PhD/MOrgPsych);
   - (l) Doctor of Philosophy/Master of Counselling Psychology (PhD/MCounsPsych);
   - (m) Doctor of Psychology (Counselling Psychology) (DPsych/CounsPsych);
   - (n) Doctor of Professional Communication (DProfComm).

(2) Any of the degrees referred to in Rule 1(1) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate complied with the requirements of these rules.

(3) In these rules the Higher Degree Research Committee means the Higher Degree Research Committee of the Academic Senate referred to under Rule 1 of the Master Degree by Research Rules.

(4) Any approval, recommendation, decision or other determination whatsoever given or made by a majority of those members of the Higher Degree Research Committee present and voting at a duly convened meeting of the Committee shall for the purposes of these rules be deemed to be an approval, recommendation, decision or determination of the Higher Degree Research Committee.

(5) Any approval, recommendation, decision or other determination authorised in any of these rules to be given or made by an Executive Dean of a Faculty, may be given or made by a member of the academic staff who has been duly delegated by that Executive Dean to give or make approvals, recommendations, decisions or determinations for the purpose of that rule.

**Admission to candidature**

2. (1) To be admitted to candidacy for a doctoral degree an applicant:
   - (a) shall have qualified for admission in this University to
     - (i) an Honours Degree of Master, or
     - (ii) a Degree of Master by Research, or
     - (iii) a Degree of Master by Coursework with a substantial research component, or
     - (iv) an Honours Degree of Bachelor with Honours Class I or Honours Class II Division 1, or
     - (v) the Degree of Bachelor of Laws with Honours Class I or Class II or the degree of Bachelor of Legal Studies with Honours Class I or Class II, or
     - (vi) a Degree of Master by Coursework together with a doctoral qualifying course involving substantial research experience; or
   - (b) shall hold, from another university or tertiary institution, qualification approved by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the applicant seeks to be registered, as equivalent to the requirements set out in paragraph (a) of this clause.

(2) To be admitted to candidacy to the degree of Doctor of Education the candidate shall have at least five years of professional experience in an educational setting or a closely related field of employment (or some other appropriate connection) in a field or situation which provides the opportunity to focus research attention on a professional practice or policy.

(3) To be admitted to candidacy to the degree of Doctor of Business Administration, the candidate shall also have at least five years of professional experience in a management position in an organisation or situation which provides the opportunity to focus research attention on professional practice or policy.

(4) To be admitted to candidacy to the degree of Doctor of Applied Linguistics the candidate shall also have at least five years of professional experience in a language-related educational setting or a closely related field of employment in a field or situation which provides the opportunity to focus research attention on professional practice or policy.

(5) To be admitted to candidacy to the degree of Doctor of Professional Communication the candidate shall also have at least five years of professional experience in a communication-related context or be in a closely related field of employment in a field or situation which provides the opportunity to focus research attention on a professional practice or policy. The candidate shall be able to demonstrate research potential.
which might include: a thesis, publications, project reports, professional writing or the composition of extensive workplace texts.

(6) To be admitted to candidacy to the combined program for the degree of Doctor of Philosophy together with the Master of Clinical Psychology, the Master of Counselling Psychology, the Master of Clinical Neuropsychology or the Master of Organisational Psychology, the candidate shall have an Honours Degree of Bachelor with Honours Class I in Psychology and be accepted for admission to candidacy to one of these Master degrees.

(7) Notwithstanding the provisions of this rule the Higher Degree Research Committee may require an applicant to demonstrate suitability for admission by carrying out such work and sitting for such examinations as the Committee may determine.

(8) In exceptional cases, an applicant may be admitted as a candidate if the applicant submits evidence of academic and professional attainments and demonstrates in an appropriate discipline or disciplines a capacity for research deemed by the Higher Degree Research Committee to be acceptable for the purpose of proceeding to the degree.

(9) Before recommending an applicant as a candidate the Executive Dean of the Faculty in which the candidate is to be registered shall be satisfied that adequate supervision and facilities are available.

(10) The Higher Degree Research Committee may, on the recommendation of the Executive Dean of the Faculty in which a candidate for a Master degree or an Honours Master degree is registered, permit that candidate to transfer candidacy to that for a doctoral degree after a minimum of one year and a maximum of one and a half years full-time study (or the part-time equivalent) following admission to candidacy for a degree of Master.

(11) A candidate for the degree of Doctor of Philosophy shall not be permitted to transfer to candidacy for a Professional Doctorate degree.

(12) A candidate for a Professional Doctorate degree shall not be permitted to transfer to candidacy for the degree of Doctor of Philosophy.

Program of studies

3. (1) A candidate shall be enrolled for an award referred to in Rule 1(1) and shall be registered in a Faculty of the University as determined by the Deputy Vice-Chancellor (Provost).

(2) The Higher Degree Research Committee shall, on the recommendation of the Executive Dean of the Faculty in which the candidate is registered, approve the enrolment in the award specified in Rule 1(1) to which a candidate may be permitted to proceed.

(3) A candidate for a doctoral degree shall be designated by the Executive Dean of the Faculty in which the candidate is registered as full-time or part-time. The designation as a full-time or part-time candidate shall be made after an assessment of the extent of the candidate’s commitments other than those related to the program of study.

(4) A candidate shall pursue a program of advanced study and research approved by the Executive Dean of the Faculty. Such program shall include the submission of a thesis embodying the results of the candidate’s work, of which at least half shall have been completed whilst a candidate for a research degree in Macquarie University. In special cases work done conjointly with other persons may be accepted, provided that the Higher Degree Research Committee is satisfied as to the candidate’s part in the conjoint research.

Where a substantial part of the research for the degree requires facility in a language other than English, the candidate may be required to undertake an approved course of study in the relevant language(s).

Candidates for the degree of Doctor of Business Administration shall be required to complete prescribed coursework and their thesis must make a distinctive contribution to the improvement of professional practice or policy in the field of business administration.

Candidates for the degree of Doctor of Applied Linguistics shall be required to complete prescribed coursework and their thesis must make a distinctive contribution to the improvement of professional practice or policy in the field of language teaching and/or administration.

Candidates for the degree of Doctor of Professional Communication shall be required to complete prescribed coursework and their thesis must make a distinctive contribution to the improvement of professional practice or policy in the field of professional communication.

Candidates for the degrees of Doctor of Psychology (Clinical Psychology), Doctor of Psychology (Clinical Neuropsychology), Doctor of Psychology (Counselling Psychology), Doctor of Psychology (Organisational Psychology) shall be required to complete prescribed coursework, an extended professional placement and their thesis must make a distinctive contribution to the improvement of professional practice or policy in the field of psychology.

Candidates in the combined program for the degree of Doctor of Philosophy together with the Master of Clinical Psychology, the Master of Counselling Psychology, the Master of Clinical Neuropsychology or the Master of Organisational Psychology, shall be required to complete concurrently the programs for both degrees as prescribed by the Executive Dean of the Faculty of Human Sciences.

(5) In the case of the degree of Doctor of Philosophy the thesis must form a distinct contribution to the knowledge of the subject and afford evidence of coherence and of originality shown either by the discovery of new facts or by the exercise of independent critical power. Candidates for
the Professional Doctorates shall be required to complete prescribed coursework and their thesis must make a distinct contribution to the improvement of professional practice or policy in the field of study.

(6) Not later than one year after admission to candidature the candidate shall submit a tentative short title of the thesis for approval by the Executive Dean of the Faculty. After the tentative short title has been approved the research project may not be substantially varied except with the permission of the Executive Dean of the Faculty.

(7) The Executive Dean of the Faculty in which the candidate is registered shall appoint one or more persons who each hold an appointment with the University to supervise the program of study of the candidate. Such persons should, in the view of the Executive Dean of the Faculty, be competent to supervise the program of study of the candidate and be expected to be available for the expected period of candidature. A Principal Supervisor must be a member of academic staff, either full-time or part-time with an appointment of three years or longer.

(8) The Faculty will appoint an Acting Supervisor when the Principal Supervisor is absent for extended periods. In consultation with the candidate, further supervisory assistance may be available at any time to the candidate through the appointment of a Co-Supervisor, Adjunct Supervisor and/or Associate Supervisor.

(9) If a student discontinues studies the student is required to apply for re-admission. The Executive Dean of the Faculty in which the candidate seeks to register shall determine such application and may specify conditions for enrolment.

(10) (Repealed)

(11) In exceptional circumstances where thesis submission has been delayed and the student is no longer enrolled the Executive Dean of the Faculty may authorise a period of enrolment suitable for the thesis to be submitted therein.

Period of candidature

4. (1) The minimum period of candidature for the degree of Doctor of Philosophy or Doctor of Education shall be two years provided that in cases specially approved by the Higher Degree Research Committee this may be reduced to one year.

(2) The minimum period of candidature for the degree of Doctor of Business Administration or Doctor of Applied Linguistics or Doctor of Professional Communication or the degrees of Doctor of Psychology (Clinical Psychology), Doctor of Psychology (Clinical Neuropsychology), Doctor of Psychology (Counselling Psychology), Doctor of Psychology (Organisational Psychology) shall be three years provided that in special circumstances approved by the Higher Degree Research Committee this may be reduced to two years.

(3) The maximum period of candidature for the degree of Doctor of Philosophy or Doctor of Education shall be four years full-time or eight years part-time provided that in special circumstances the Higher Degree Research Committee may grant an extension of the period.

(4) The maximum period of candidature for the degree of Doctor of Business Administration or Doctor of Applied Linguistics or Doctor of Professional Communication or the degrees of Doctor of Psychology (Clinical Psychology), Doctor of Psychology (Clinical Neuropsychology), Doctor of Psychology (Counselling Psychology), Doctor of Psychology (Organisational Psychology) shall be three years full-time and six years part-time, provided that in special circumstances the Higher Degree Research Committee may grant an extension of the period.

(5) Candidates may apply for a leave of absence or accumulated periods of leave of absence of up to twelve months. The Higher Degree Research Committee may grant further periods of absence if there are exceptional circumstances beyond the student’s control which warrant a further suspension.

Place of research

5. Subject to the exceptions set out in paragraphs (a) and (b) hereof, a candidate shall pursue an approved program of advanced study and research by supervised study within the University.

(a) A candidate may be permitted subject to the approval of the Higher Degree Research Committee to follow an approved program of study and research outside the University in accordance with the following conditions:

(i) before submitting a thesis the candidate shall have followed an approved program of advanced study and research within the University for a period determined by the Higher Degree Research Committee to be equivalent to one month per year of equivalent full-time enrolment and not less than three months, sufficient part of which must be during the final phase of thesis preparation;

(ii) the place of study and research outside the University shall be approved in each case by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty concerned;

(iii) the Higher Degree Research Committee shall, on the recommendation of the Executive Dean of the Faculty concerned, appoint a person at the place of study and research as adjunct supervisor for the candidate, unless the committee determines, in special circumstances, that an adjunct supervisor be not appointed;
Termination of candidature

6. (1) At least once a year and at any other time considered desirable, the Principal Supervisor appointed under Rule 3(7) hereof shall present to the Executive Dean of the Faculty in which the candidate is registered a report on the candidate's work.

(2) If, in the opinion of the Executive Dean of the Faculty in which the candidate is registered, the candidate's work is unsatisfactory, the Executive Dean of the Faculty shall advise the candidate of the reasons and shall ask the candidate to show cause why candidature should not be terminated.

(3) Any show cause submission from the candidate shall be considered by the Executive Dean of the Faculty or by a committee of the Faculty. Acting on the recommendation of the committee, the Executive Dean of the Faculty may confirm the termination of candidature or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(4) If the candidate does not show cause, or the Executive Dean of the Faculty confirms the termination of candidature, the Executive Dean shall report accordingly to the Deputy Vice-Chancellor (Research) who shall advise the candidate of termination. The advice to the candidate shall include the reasons for such decision.

(5) A candidate excluded pursuant to Rule 6(4) may appeal to the Higher Degree Research Committee. Such appeal shall be submitted in writing by the date specified by the Deputy Vice-Chancellor (Research), except that the Higher Degree Research Committee may agree to consider an appeal lodged at a later date. The Higher Degree Research Committee may dismiss the appeal or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

7. (Repealed)

Saving clause

8. Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements of or prescription by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.

Joint research degree rules

1. (1) There shall be the following joint program degree:

(a) Doctor of Philosophy (PhD);

(2) Any degree referred to in Rule 1(1) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate of Macquarie University and the equivalent body of an approved partner University complied with the requirements of these rules.

(3) In these rules the Higher Degree Research Committee means the Higher Degree Research Committee of the Academic Senate.

(4) Any approval, recommendation, decision or other determination whatsoever given or made by a majority of those members of the Higher Degree Research Committee present and voting at a duly convened meeting of the Committee shall for the purposes of these rules be deemed to be an approval, recommendation, decision or determination of the Higher Degree Research Committee.

(5) Any approval, recommendation, decision or other determination authorised in any of these rules to be given or made by an Executive Dean of a Faculty, may be given or made by a member of the academic staff who has been duly delegated by that Executive Dean to give or make approvals, recommendations, decisions or determinations for the purpose of that rule.

Admission to candidature

2. (1) Before admitting an applicant as a candidate in this degree an agreement for a joint degree with the partner University shall be signed by the University Council and the equivalent approval authority of the partner University.

(2) To be admitted to candidature an applicant:

(a) shall have qualified for admission to candidature to a Doctor of Philosophy or equivalent degree in the partner University, and
Before recommending an applicant as a candidate

The Executive Dean of the Faculty in which the candidate shall pursue a program of advanced

The Higher Degree Research Committee shall, on

A candidate shall be enrolled for an award referred

3. Program of studies

1. A candidate shall be enrolled for an award referred to in Rule 1(1) and shall be registered in a Faculty of the University.

2. The Higher Degree Research Committee shall, on the recommendation of the Executive Dean of the Faculty in which the candidate is registered, approve the enrolment in the award specified in Rule 1(1) to which a candidate may be permitted to proceed.

3. A candidate shall pursue a program of advanced study and research approved by the Executive Dean of the Faculty.

4. The Executive Dean of the Faculty in which the candidate is registered shall appoint a Principal Supervisor and one or more persons who each hold an appointment with the University to supervise the program of study of the candidate. Such persons should, in the view of the Executive Dean of the Faculty, be competent to supervise the program of study of the candidate and be expected to be available for the expected period of candidature.

5. The Faculty will appoint an Acting Supervisor when the Principal Supervisor is absent for extended periods. In consultation with the candidate, further supervisory assistance may be available at any time to the candidate through the appointment of a Co-Supervisor, Adjunct Supervisor and/or Associate Supervisor.

Period of candidature

4. The minimum period of candidature for the degree of Doctor of Philosophy shall be two years provided that in cases specially approved by the Higher Degree Research Committee this may be reduced to one year. The maximum period of candidature for the degree of Doctor of Philosophy shall be four years full-time or equivalent.

Administrative arrangements

5. (1) Subject to the contractual arrangements with the partner University, the candidate will be required to conduct research at this University and the partner University.

(2) On satisfying the requirements of both Universities, the candidate will be eligible for the award of a Macquarie University joint research degree as specified in Rule 1(1).

(3) The award Testamur, or equivalent, will normally contain the crests of each University.

Termination of candidature

6. (1) At least twice a year and at any other time considered desirable, the Principal Supervisor appointed under Rule 3(4) hereof shall present to the Executive Dean of the Faculty in which the candidate is registered and the partner University a report on the candidate's work.

(2) If, in the opinion of the Executive Dean of the Faculty in which the candidate is registered, the candidate's work is unsatisfactory, the Executive Dean of the Faculty shall advise the candidate of the reasons and shall ask the candidate to show cause why candidature should not be terminated.

(3) Any show cause submission from the candidate shall be considered by the Executive Dean of the Faculty or by a committee of the Faculty. Acting on the recommendation of the committee, the Executive Dean of the Faculty may confirm the termination of candidature or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(4) If the candidate does not show cause, or the Executive Dean of the Faculty confirms the termination of candidature, the Executive Dean shall report accordingly to the Deputy Vice-Chancellor (Research) who shall advise the candidate of termination. The advice to the candidate shall include the reasons for such decision.

(5) A candidate excluded pursuant to Rule 6(4) may appeal to the Higher Degree Research Committee.
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Rules for the degree of master by research

1. (1) These rules may be cited as the Master Degree by Research Rules.

(2) There shall be the following degrees and honours degrees of Master—

Master of Arts (MA);
Honours Degree of Master of Arts (MA(Hons));
Honours Degree of Master of Applied Anthropology (MAppAnth(Hons));
Master of Commerce (MCom);
Honours Degree of Master of Commerce (MCom(Hons));
Master of Economics (MEc);
Honours Degree of Master of Economics (MEc(Hons));
Master of Education (MEd);
Honours Degree of Master of Education (MEd(Hons));
Master of Education and Work (MEdWk);
Honours Degree of Master of Education and Work (MEdWk(Hons));
Master of Special Education (MSpecEd);
Honours Degree of Master of Special Education (MSpEd(Hons));
Master of Laws (LLM);
Honours Degree of Master of Laws (LLM(Hons));
Master of Science (MSc);
Honours Degree of Master of Science (MSc(Hons));
Master of Research;
Master of Philosophy (MPhil).

(3) With the exception of the Master of Philosophy, any of the degrees referred to in Rule 1(2) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate complied with the requirements of these rules and whose initial enrolment in the degree commenced prior to 31 December 2005. A Master of Philosophy may be conferred by the Council on a candidate who has, to the satisfaction of the Academic Senate complied with the requirements of these rules.

(4) In these rules the Higher Degree Research Committee means the Higher Degree Research Committee of the Academic Senate constituted under Rule 1(5).

(5) The Higher Degree Research Committee of the Academic Senate shall consist of such persons as the Academic Senate may nominate and determine from time to time.

(6) Any approval, recommendation, decision or other determination whatsoever given or made by a majority of those members of the Higher Degree Research Committee and present voting at a duly convened meeting of the Committee shall for the purposes of these rules be deemed to be an approval, recommendation, decision or determination of the Higher Degree Research Committee.

(7) Any approval, recommendation, decision or other determination authorised in any of these rules to be given or made by an Executive Dean of a Faculty, may be given or made by a member of the academic staff who has been duly delegated by that Executive Dean to give or make approvals, recommendations, decisions or determinations for the purpose of that rule.

Admission to candidature and registration

2. (1) To be admitted to candidature for a course leading to a degree of Master by research an applicant:

(a) (i) shall have qualified for admission to a degree of Bachelor of this University or to an Honours Degree of Bachelor of this University and have achieved a level of attainment in an appropriate area of study or areas of study considered by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the course is offered, to be acceptable for the specific degree of Master by research; or

(ii) shall hold, from another university or other tertiary institution, qualifications approved by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the applicant seeks to be registered as equivalent to the requirements set out in paragraph (i) of this clause.

(2) To be admitted to candidature for a course leading to an Honours Degree of Master by research, an applicant:

Such appeal shall be submitted in writing by the date specified by the Deputy Vice-Chancellor (Research), except that the Higher Degree Research Committee may agree to consider an appeal lodged at a later date. The Higher Degree Research Committee may dismiss the appeal or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(6) The partner University will be advised of steps relating to termination of candidature by a candidate enrolled in a joint research program degree.

Saving clause

7. Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements of or prescription by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.
To be admitted to candidature for a course leading to a degree of Master of Research an applicant:

(a) (i) shall have qualified for admission to an Honours Degree of Bachelor with Honours Class I or Honours Class II of this University and have achieved a level of attainment in an appropriate area of study or areas of study considered, by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the applicant seeks to register, to be acceptable for the purpose of proceeding to an Honours Degree of Master; or

(ii) shall hold, from this or another university, or other tertiary institution qualifications approved by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the applicant seeks to be registered as equivalent to the requirements set out in clause (a) of this sub-regulation.

(b) Credit for previous studies:

(i) Where a candidate has qualified for a degree, diploma or certificate of the University or of any other university or other tertiary institution or undertakes one or more units at another tertiary institution, the candidate may be granted such credit as may be determined by the Academic Senate.

(ii) A student who was not a candidate for an award and who successfully completed one or more units from the Schedule of Undergraduate Units may, with the approval of the Academic Senate, be permitted to count that unit or units should the student be subsequently accepted as a candidate under these Rules.

Subject to the approval of the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the candidate is registered, candidates for a Degree of Master may be permitted to transfer their candidate to the Honours Degree of Master. Such transfers may be granted only when a candidate has completed qualifying work at a level acceptable to the Higher Degree Research Committee extending over a minimum of one year full-time (or the part-time equivalent) following admission to candidature for a Degree of Master.

Before recommending an applicant as a candidate for a Degree of Master or an Honours Degree of Master, the Executive Dean of the Faculty in which the candidate is to be registered shall be satisfied that adequate supervision and facilities are available.

Program of studies

3. (1) A candidate shall be enrolled for an award referred to in Rule 1(2) and shall be registered in a Faculty of the University as determined by the Deputy Vice-Chancellor (Provost).

(2) The Higher Degree Research Committee shall, on the recommendation of the Executive Dean of the Faculty in which the candidate is to be registered, approve the enrolment in the award specified in Rule 1(2) to which a candidate may be permitted to proceed.

(3) A candidate for a Degree of Master or an Honours Degree of Master shall be designated by the Executive Dean of the Faculty in which the candidate is registered as full-time or part-time. The designation as a full-time or part-time candidate shall be made after an assessment of the extent of the candidate's commitments other than those related to the program of study.

(4) A candidate shall pursue a program of advanced study and research approved by the Executive Dean of the Faculty. Where a substantial part of
the research for the degree requires facility in a language other than English, the candidate may be required to undertake an approved course of study in the relevant language(s).

(5) (a) For candidates commencing prior to 1995, the program of study shall include the submission of a thesis embodying the results of the candidate's work and this component shall comprise at least half of the program.

(b) For candidates commencing from 1995, the program of study shall include the submission of a thesis embodying the results of the candidate's work and this component shall comprise at least 67% of the program.

(i) For a degree of Master of Research, the research component shall comprise at least 67% of the 800-level program.

(c) At least half of the candidate's work for the thesis shall have been completed whilst a candidate for a research degree in Macquarie University.

(d) For a degree of Master of Research, a candidate's selection of an approved program of study and enrolment in units to complete that program of study will require the approval of the designated Executive Dean.

(6) (a) For a degree of Master, the thesis must have adequately placed the topic in the context of current knowledge from the appropriate theoretical and/or professional perspective and must have satisfactorily linked empirical outcomes or new evaluations with the relevant literature.

(b) For an honours degree of Master the thesis must form a contribution to knowledge in the area with which it deals by presenting new interpretations of facts or by demonstrating an independent critical ability to evaluate existing material in a new light.

(c) For a Master of Philosophy the thesis must form a contribution to knowledge in the area with which it deals by presenting new interpretations of facts or by demonstrating an independent critical ability to evaluate existing material in a new light.

(7) The Executive Dean of the Faculty in which the candidate is registered shall appoint one or more persons, who each hold an appointment with the University, to supervise the program of study of the candidate. Such persons should, in the view of the Executive Dean of the Faculty, be competent to supervise the program of study of the candidate and be expected to be available for the expected period of candidature. A Principal Supervisor must be a member of academic staff, either full-time or part-time with an appointment of three years or longer.

(a) For the Degree of Master of Research, a panel of supervisors will be appointed from the second year of effective full-time enrolment (or equivalent part time) and may be appointed from more than one Faculty.

(8) The Faculty will appoint an Acting Supervisor when the Principal Supervisor is absent for extended periods. In consultation with the candidate, further supervisory assistance may be available at any time to the candidate through the appointment of a Co-Supervisor, Adjunct Supervisor and/or Associate Supervisor.

(9) The program of study may include a number of units of study either at the postgraduate level designated as 800 or 900 level or from the Schedule of Units of Study specified in the Bachelor Degree Rules. Enrolment in such units shall be subject to Rules 5, 6 and 7 of the Master Degree by Coursework Rules.

(a) the program of study for the Degree of Master of Research includes units of advanced undergraduate study designated as 700 level and units of postgraduate study designated as 800 level.

(b) Any subsequent change to a candidate's enrolment will require the approval of the designated Executive Dean, or where the Academic Senate has so determined, the Executive Dean of another Faculty.

(10) Where a candidate has completed successfully one or more units at postgraduate level in another tertiary institution, the candidate may be granted credit therefore as determined by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty in which the candidate is registered.

(11) If a student discontinues studies the student is required to apply for re-admission. The Executive Dean of the Faculty in which the candidate seeks to register shall determine such application and may specify conditions for enrolment.

(12) (Repealed)

(13) In exceptional circumstances where thesis submission has been delayed and the student is no longer enrolled, the Executive Dean of the Faculty may authorise a period of enrolment suitable for the thesis to be submitted therein.

Period of candidature

4. (1) For all degrees other than the Master of Research, the minimum period of candidature shall be one year full-time or two years part-time provided that in cases specially approved by the Higher Degree Research Committee the minimum period of candidature for a part-time candidate may be reduced to one year.

(a) For the Degree of Master of Research, the period of candidature shall be two years full-time or four years part-time.
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(2) The maximum period of candidature shall be two years full-time or four years part-time provided that in special circumstances the Higher Degree Research Committee may grant an extension of the period.

(3) Candidates may apply for a leave of absence or accumulated periods of leave of absence of up to twelve months. The Higher Degree Research Committee may grant further periods of absence if there are exceptional circumstances beyond the student’s control which warrant a further suspension.

Place of research

5. Subject to the exceptions set out in paragraphs (a) and (b) hereof, a candidate shall pursue an approved program of advanced study and research by supervised study within the University.

(1) A candidate may be permitted subject to the approval of the Higher Degree Research Committee to follow an approved program of study and research outside the University in accordance with the following conditions:

(a) before submitting a thesis the candidate shall have followed an approved program of advanced study and research within the University for a period determined by the Higher Degree Research Committee to be equivalent to one month per year of equivalent full-time enrolment and not less than two months, sufficient part of which must be during the final phase of thesis preparation;

(b) the place of study and research outside the University shall be approved in each case by the Higher Degree Research Committee on the recommendation of the Executive Dean of the Faculty concerned;

(c) the Higher Degree Research Committee shall, on the recommendation of the Executive Dean of the Faculty concerned, appoint a person at the place of study and research as adjunct supervisor for the candidate, unless the committee determines, in special circumstances, that an adjunct supervisor be not appointed;

(d) the adjunct supervisor, where appointed, shall report regularly to the candidate’s University Principal Supervisor on the progress of the candidate’s work;

(e) the Executive Dean of the Faculty shall satisfy the Higher Degree Research Committee that adequate arrangements have been made for the candidate’s University Principal Supervisor and the candidate to meet, unless in special circumstances the Committee determines otherwise.

(f) For the Degree of Master of Research, in the second year of the program, the Executive Dean of the Faculty shall satisfy the Higher Degree Research Committee that adequate arrangements have been made for the appointment of an appropriate supervisory panel.

(2) For purposes such as the collection of research material in the field, a candidate may be permitted by the Higher Degree Research Committee, on the recommendation of the Executive Dean of the Faculty concerned, to spend specific periods away from the University without supervision, provided that while away the candidate reports to the University Principal Supervisor at such times as are required by the Executive Dean of the Faculty concerned and provided further that any time in excess of a total of one academic year spent away from the University, without supervision, on activities forming part of an approved program of advanced study and research shall not be counted towards the minimum period of candidature for the degree.

Termination of candidature

6. (1) At least once a year and at any other time considered desirable, the Principal Supervisor appointed under Rule 3(7) hereof shall present to the Executive Dean of the Faculty in which the candidate is registered a report on the candidate’s work.

(2) If, in the opinion of the Executive Dean of the Faculty in which the candidate is registered, the candidate’s work is unsatisfactory, the Executive Dean of the Faculty shall advise the candidate of the reasons and shall ask the candidate to show cause why candidature should not be terminated.

(a) For the 700 level component of the Degree of Master of Research, a candidate’s progress is determined upon an assessment of the performance in required coursework and/or examinations.

(b) The Bachelor of Philosophy is an approved Exit Award for the Master of Research.
The University shall offer certain exit awards as provided the requirements of the Exit Award have been met.

(Repealed)

Distinction

The Higher Degree Research Committee may advise Academic Senate that, as a result of outstanding academic performance, the Master of Research may be awarded “With Distinction.”

Saving clause

Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements of or prescription by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.

Rules for the degree of master by coursework

1. (1) These rules may be cited as the Master Degree by Coursework Rules.

2. (a) The University Council prescribes a Schedule of Awards under these Rules.

(b) There shall be the following exit award masters by coursework:

- Master of Arts with a specialisation in Speech and Hearing (MA);
- Master of Science with a specialisation in Hearing (MSc).

3. Any one of the degrees referred to in Rule 1(2) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate complied with the requirements of these rules.

4. Any approval, recommendation, decision or other determination authorised in any of these rules to be given or made by an Executive Dean of a Faculty may be given or made by a member of the academic staff who has been duly delegated by that Executive Dean to give or make approvals, recommendations, decisions or determinations for the purposes of that rule.

5. To qualify for an award referred to in Rule 1(2), a candidate must complete a program of study approved by the Academic Senate for that award.

6. In these rules, the term 'program of study' and the term 'course' have the same meaning.

7. The University shall offer certain exit awards as defined in Rule 7(a), and as scheduled in these Rules.

(a) "exit award" means an approved lesser award that a student may elect to qualify with provided the requirements of the exit award have been met. Some exit awards are exit qualifications only and are not offered for admission.

(b) A student may elect to qualify with an exit award referred to in Master by Coursework Rule 1(2)(b), Postgraduate Diploma Rule 1(1)(b), Postgraduate Certificate Rule 1(1)(b), or Graduate Certificate Rule 1(1)(b) provided the requirements of the exit award have been met.

Admission to candidature and registration

2. (1) To be admitted to candidature for a program of study leading to a degree of Master by coursework, an applicant, subject to any conditions determined by Academic Senate—

(a) (i) shall have qualified for admission to a degree of Bachelor of this University or to an honours degree of Bachelor of this University and have achieved a level of attainment in an appropriate area of study or areas of study considered by Academic Senate, on the recommendation of the designated Executive Dean of Faculty for the program of study, to be acceptable for that specific program of study; or

(ii) shall hold, from another university or other tertiary institution, qualifications approved by Academic Senate, on the recommendation of the Executive Dean of Faculty for the program of study in which the applicant seeks to be enrolled, as equivalent to the requirements set out in paragraph (i) of this clause; and

(b) in respect of such programs of study as are determined by the Academic Senate, on the recommendation of the designated Executive Dean of Faculty for the program of study, shall have such additional qualifications and experience as may be considered by the Academic Senate to be adequate preparation for admission to candidature.

2. Notwithstanding the provisions of this rule, the designated Executive Dean of Faculty for the program of study in which an applicant seeks to enrol may require the applicant to demonstrate fitness for admission as a candidate by carrying out such work and/or sitting for such examinations as the Executive Dean may determine.

3. In exceptional cases an applicant may be admitted as a candidate for a specific program of study if the applicant submits other evidence of academic and/or professional attainments and the admission is approved by the Academic Senate on the recommendation of the designated Executive Dean of Faculty for the program of study in which the applicant seeks to enrol.

4. A candidate shall be enrolled for an award referred to in Rule 1(2) and shall be registered in a Faculty of the University as determined by the Deputy Vice-Chancellor (Provost).
In these Rules, unless otherwise stated or implied, a designated Executive Dean of Faculty means the Executive Dean of the Faculty which the Deputy Vice-Chancellor (Provost) has determined pursuant to Rule 2(4).

A candidate may, under conditions determined by the Academic Senate, change the award for which they are enrolled.

Except as stipulated by Rule 2(12) where a candidate has completed successfully one or more units at postgraduate level in another higher education institution, and where the unit or units do not form part of a completed program of study at that institution, the candidate may be granted credit for completed postgraduate units therefore, as determined by the Academic Senate or delegated officers, towards the requirements of a program of study offered under these rules, and the credit granted shall be for not more than one-half of the total credit points comprising postgraduate units in the new program of study.

Except as stipulated by Rule 2(12) where a candidate has completed an award at postgraduate level in another higher education institution, and where those units of study are not counted towards one other award in the set, the candidate may be granted credit for completed postgraduate units therefore, as determined by the Academic Senate or delegated officers, towards the requirements for completion of units designated as postgraduate units under these rules.

Schedules to the rules

1. The Academic Senate prescribes a Schedule of General Requirements for the awards specified in these rules.

(a) The Academic Senate prescribes a Schedule of Programs of Study approved for candidates seeking to qualify for an award under these rules.

(b) One or more of the units making up such a program of study may be a research project but such unit or units shall make up less than two-thirds of the total credit points for the program of study.

(c) The Academic Senate prescribes a Schedule of Specialisations under these rules.

(d) For a candidate to complete a specialisation:

(i) the Schedule of Programs of Study must stipulate that the specialisation is offered under the program of study in which the candidate is admitted, and

(ii) the candidate must satisfy all the requirements for the specialisation as stipulated in the Schedule of Programs of Study and the Schedule of Specialisations.

(iii) to qualify with two specialisations a candidate must:

• complete all requirements for each of the specialisations and, in doing so,

• for each specialisation, complete a number of distinct credit points from that specialisation equal to the credit point size from units which are not counted towards qualifying for the other specialisation, for the purpose of this subclause.

(e) Completed specialisations will be recorded on the candidate's academic transcript and testamur.

2. The Academic Senate prescribes a Schedule of Postgraduate Units approved as units under these rules.

(a) Units of study at the postgraduate level under Rule 3(3)(a) shall be designated as at 800 or 900 level.

(b) The Academic Senate prescribes a Schedule of Graduate Units approved as units under these rules.
A candidate who has enrolled in a unit in breach of Rule 3(4)(a) shall be designated as at 600 level.

Programs of study
4. (1) A candidate shall select a program of study approved by Academic Senate pursuant to Rule 3(2) for the award for which the candidate is enrolled, and shall enrol in units to complete that program.

(2) Unless determined otherwise by resolution of Academic Senate:

(a) a candidate's selection of an approved program of study and enrolment in units to complete that program will require the approval of the designated Executive Dean of Faculty, or where the Academic Senate has so determined, the Executive Dean of another Faculty;

(b) any subsequent change to a candidate's enrolment will require the approval of the designated Executive Dean of Faculty, or where the Academic Senate has so determined, the Executive Dean of another Faculty.

(3) (a) A candidate who wishes to add an internal unit may do so only in the first two weeks of the study period. A candidate who wishes to add an external unit may do so only in the first week of the study period. No approval is required to add a unit within these time periods.

(b) In exceptional cases, late enrolment may be approved by the Registrar, pursuant to Fee Rule 8(2).

(4) A candidate must undertake a program of study which is offered from the year in which the candidate first enrols, and must complete all the requirements of that program of study which are specified in that year of first enrolment in order to qualify for an award under these rules.

(5) Irrespective of the year in which a candidate first enrols, the candidate may apply for admission or the designated Executive Dean may grant automatic admission for specified classes of candidates subject to resolutions of the Academic Senate, to any program of study, which is offered in a year subsequent to that candidate's year of first enrolment, and that candidate must complete all the requirements of the program of study in which they are admitted in order to qualify for an award under these rules.

Prerequisite studies
5. (1) A candidate may not enrol in a unit unless the conditions for enrolment therein specified in the Schedule of Postgraduate Units are satisfied or the Executive Dean of Faculty providing the unit has granted permission for enrolment.

(2) A candidate who has enrolled in a unit in breach of Rule 5(1) shall nevertheless be treated as a candidate enrolled in that unit for the purposes of Rule 8.

Completion of units
6. (1) Subject to the rules, the determination whether a candidate has completed satisfactorily a unit forming part of the program of study shall be made by the Executive Dean of the Faculty in which the unit is offered.

(2) The Executive Dean of the Faculty in which the unit is offered shall determine the required academic work for satisfactory completion of the unit by a candidate.

(3) Where a candidate is prevented by unavoidable disruption from satisfying unit requirements, the candidate shall report the circumstances in writing (supported by a medical certificate or other proper evidence) by no later than the first day of the final examination period to the Registrar, and the Executive Dean of the Faculty in which the unit is provided may take into account such disruption when assessing the candidate's performance.

(4) Unavoidable disruption to studies is defined as resulting from an event or set of circumstances which:

(a) could not have reasonably been anticipated, avoided or guarded against by the candidate; and

(b) was beyond the candidate's control; and

(c) caused substantial disruption to the candidate's control; and

(d) interfered with the otherwise satisfactory fulfilment of a unit or program of study requirements.

Grades
7. (1) The Academic Senate may make policies and procedures for or with respect to, but not limited to, the form and substance of grades, procedures for the determination and review of grades, and the rights and obligations of candidates in relation to the determination of grades.

(2) A policy or procedure made by Academic Senate must be consistent with these Rules, and where there is any inconsistency, these Rules prevail to the extent of the inconsistency.

(3) (Repealed)

(4) (Repealed)

(5) (Repealed)

(6) Once a grade has been determined by the relevant Faculty and/or Academic Senate it shall not be exchanged except:

(a) following an appeal by the student pursuant to the provisions set down by the Academic Senate; or

(b) in exceptional circumstances, a change is approved by the Deputy Vice-Chancellor (Provost) on behalf of the Academic Senate.
or the Executive Dean of the Faculty in which the unit is offered, provided that the application for a change is submitted to the Registrar not later than six weeks after the notification of final examination results for the study period; or in exceptional circumstances, the Deputy Vice-Chancellor (Provost) may approve on behalf of the Academic Senate an application submitted at a later date but before the commencement of the next succeeding final examination period.

Non-compliance with requirements of a program of study or unit

8. (1) Subject to Rule 8(2), the Academic Senate may approve policies and procedures for the University which prescribe matters including, but not limited to:
   (i) the requirements for satisfactory completion of a program of study or unit listed in any schedule of these rules;
   (ii) the circumstances under which special consideration due to unavoidable disruption or other reasons may be given with respect to a candidate;
   (iii) the period and/or dates for compliance with requirements of a program of study or unit listed in any schedule of these rules;
   (iv) exclusion from participation in a program of study or unit listed in any schedule of these rules;
   (v) exclusion from a final examination or from any other form of assessment of a candidate’s compliance with the requirements of a program of study or unit listed in any schedule to these rules;
   (vi) the minimum rate of progress in a program of study;
   (vii) disciplinary matters relating to the conduct of the candidate in a program of study or a unit; and
   (viii) other matters of an academic nature relating to the administration of programs of study and units.

(2) Where, notwithstanding a candidate’s failure to comply with the requirements, the candidate is not excluded, the Academic Senate may, on the recommendation of the Executive Dean of the Faculty in which the unit is provided, permit the candidate to meet the requirements for its satisfactory completion by such date as determined by the Executive Dean of Faculty. Satisfactory completion must not be later than the dates determined by the Registrar for each study period. In special circumstances, the Academic Senate, on the recommendation of the Executive Dean of Faculty, may determine a later date but before the commencement of the next succeeding regular final examination period.

Discontinuance

9. Where a candidate is permitted to change the enrolment in units of study pursuant to Rule 4(2) (b), by means of an online enrolment system, or in some cases by pro-forma, and such change includes withdrawal of a unit or units offered by the University, or where a candidate withdraws from all of the units enrolled:
   (a) The candidate is deemed not to have been effectively enrolled in a unit if they withdraw from the unit before the unit census date;
   (b) The candidate is deemed to have withdrawn from a unit if the candidate withdraws from the unit after the unit census date but no later than 4 weeks after the unit census date. In such cases, the candidate’s record is endorsed with the letter “W” denoting “Withdrawn”.
   (c) The candidate is deemed to have failed in any unit where the candidate’s withdrawal from a unit or units is other than as provided in clauses (a) or (b) in this Rule. In such cases the candidate’s record is endorsed with the letter “F” denoting “Failed”. If a candidate claims that such discontinuance is due to unavoidable disruption, the candidate may report the circumstances in writing (supported by medical certificate or other proper evidence) to the Registrar, whereupon the Executive Dean of Faculty providing any unit which the candidate has discontinued may determine that the candidate be not recorded as having failed in the unit and the candidate’s record is endorsed with the letter “W” denoting “Withdrawn”.
   (d) A candidate whose record in a unit has been endorsed with the letter “W” or the grade “F” may, if the candidate has not been terminated therefrom pursuant to Rule 10, re-enrol in such a unit in a later year provided that such enrolment is subject to the provision of Rule 4, including any limitation imposed upon the enrolment in that unit. A candidate re-enrolling shall not receive credit for any work previously performed in that unit.

Termination of candidature

10. (1) At the commencement of the course the designated Executive Dean of Faculty shall indicate to candidates the requirements for satisfactory progress.

(2) If a candidate does not meet the requirements specified pursuant to Rule 10(1), the designated Executive Dean of Faculty shall ask the candidate to show cause why candidature should not be terminated.

(3) After considering any show-cause submission by the candidate, the designated Executive Dean of Faculty may confirm the termination of
candidature or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(4) If the candidate does not show cause, or the designated Executive Dean of Faculty confirms the termination of candidature, the Executive Dean shall report accordingly to the Registrar who shall advise the candidate of exclusion from the course.

(5) A candidate excluded pursuant to Rule 10(4) may appeal to the Academic Appeals Committee. Such appeal shall be submitted in writing by the date specified by the Registrar, except that the Academic Appeals Committee may agree to consider an appeal lodged at a later date. The Academic Appeals Committee may dismiss the appeal or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

Not to count for credit

11. (1) A candidate may not count for credit towards any award under these Rules the credit points of a unit if the candidate has already successfully completed a unit designated by the same unit code in the Schedule of Postgraduate Units.

(2) Except with the approval of the Academic Senate, on the recommendation of the Executive Dean of the Faculty concerned, a candidate may not count for credit towards any award under these rules the credit points in respect of a unit:

(a) if the candidate has successfully completed and is counting for credit another unit designated in the Schedule of Postgraduate Units as not to count for credit with that unit; or

(b) if the candidate has been granted credit pursuant to Rule 2(8) for one or more units in a program of study at another tertiary institution, and has successfully completed in that program a unit which, in the opinion of the Executive Dean of the Faculty concerned, is a similar unit.

(3) If two or more units are designated in the Schedule of Postgraduate Units as not to count for credit with each other, a student may include no more than one of these units in a program of study.

Deeming provision

12. The Academic Senate may recommend the conferring of a degree of the University upon any person who has completed a program of study in another tertiary institution which the Academic Senate, on the recommendation of the Deputy Vice-Chancellor (Provost), may from time to time deem to be the equivalent of a degree of this University.

13. The designated Executive Dean of the Faculty may declare that a candidate has completed the specified prescribed unit where other work completed by the candidate is deemed to be equivalent to the prescribed unit.

Saving clause

14. Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements or prescriptions by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.
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Schedule of master degrees by coursework currently open for new admissions

Doctor of Physiotherapy (DPT);
Master of Accounting (CPA Extension) (MAcc(CPA));
Master of Accounting (Professional) (MAcc(Prof));
Master of Accounting (Professional) with the degree Master of Commerce (MAcc(Prof)MCom);
Master of Actuarial Practice (MAcstPrac);
Master of Advanced Medicine (MAMed);
Master of Advanced Professional Accounting (MAdvProfAcc);
Master of Advanced Surgery (MASurg);
Master of Advanced Translation (MAdvTrans);
Master of Applied Anthropology (MAppAnth);
Master of Applied Finance (MAppFin);
Master of Applied Linguistics (MAppLing);
Master of Applied Statistics (MAppStats);
Master of Arts (MA);
Master of Auslan-English Interpreting (MAuslEngInt);
Master of Biostatistics (MBiostat);
Master of Biotechnology (MBiotech);
Master of Biotechnology with the degree of Master of Commerce (MBiotechMCom);
Master of Business Administration (MBA);
Master of Chiropractic (MChiroprac);
Master of Climate Change (MClimCh);
Master of Clinical Audiology (MClinAudiology);
Master of Clinical Neuropsychology (MClinNeuroPsy);
Master of Clinical Psychology (MClinPsych);
Master of Commerce (MCom);
Master of Conference Interpreting (MConfInt);
Master of Creative Media (MCrMedia);
Master of Development Studies and Culture Change (MDevCult);
Master of Early Childhood (MECh);
Master of Economics (MEc);
Master of Education (MEd);
Master of Educational Leadership (MEdLead);
Master of Engineering Management (MEngMgt);
Master of Environment (MEnv);
Master of Environmental Law (MEnvLaw);
Master of Environmental Planning (MEnvPlan);
Master of Financial Regulation (MFinReg);
Master of Higher Education (MHed);
Master of Indigenous Education (MIndigenousEd);
Master of Information Technology (MInfoTech);
Master of Information Technology Consulting (MITCons);
Master of International Business (MIntBus);
Master of International Business with the degree of Master of International Communication (MIntBusMIntComm);
Master of International Business with the degree of Master of International Relations (MIntBusMIntRel);
Master of International Communication (MIntComm);
Master of International Communication with the degree of Master of International Relations (MIntCommMIntRel);
Master of International Environmental Law (MIntEnvLaw);
Master of International Relations (MIntRel);
Master of International Relations with the degree of Master of International Trade and Commerce Law (MIRMITCL);
Master of International Security Studies (MIntSecStuds);
Master of International Trade and Commerce Law (MIntTrdeComLaw);
Master of Laboratory Quality Analysis and Management (MLabQAMgt);
Master of Laws (LLM);
Master of Management (MMgt);
Master of Marine Science and Management (MMarScMgt);
Master of Medical Practice (MMedPrac);
Master of Organisational Psychology (MOrgPsych);
Master of Policing, Intelligence and Counter Terrorism (MPICT);
Master of Policing, Intelligence and Counter Terrorism with the degree of Master of International Security Studies (MPICTMIntSecSt);
Master of Policy and Applied Social Research (MPASR);
Master of Politics and Public Policy (MPP);
Master of Radiopharmaceutical Science (MRadiopharmSc);
Master of Science (MSc);
Master of Social Health and Counselling (MSocHlthCounsel);
Master of Special Education (MSpecEd);
Master of Speech and Language Pathology);
Master of Surgery (MSurg);
Master of Sustainable Development (MSusDev);
Master of Teaching (Birth to Five Years) (MTeach(Birth to Five Years));
Master of Translating and Interpreting (MTransInter);
Master of Translating and Interpreting with the degree of Master of Applied Linguistics (MTransInt MAppLing);
Master of Translating and Interpreting with the degree of Master of International Relations (MTransInterMIR);
Master of Translation and Interpreting Pedagogy (MTransInterPed);
Master of Wildlife Management (MWldMgt).
Postgraduate diploma rules

1. (1) (a) There shall be the following postgraduate diplomas:

Postgraduate Diploma of Accounting (PGDipAcc)*;
Postgraduate Diploma of Advanced Surgery (PGDipASurg)*;
Postgraduate Diploma of Ageing and Health (PGDipAgeing and Health)*;
Postgraduate Diploma of Ancient History (PGDipAhst)*;
Postgraduate Diploma of Applied Anthropology (PGDipAppAnth);
Postgraduate Diploma of Applied Economics (PGDipAppEc)*;
Postgraduate Diploma of Applied Linguistics (PGDipAppLing);
Postgraduate Diploma of Applied Linguistics (Literacy) (PGDipAppLing(Lit))*;
Postgraduate Diploma of Applied Linguistics (TESOL) (PGDipAppLing(TESOL))*;
Postgraduate Diploma of Applied Linguistics (Teaching English for Special Purposes) (PGDipAppLing(TESP))*;
Postgraduate Diploma of Applied Psychology (PGDipAppPsy)*;
Postgraduate Diploma of Applied Statistics (PGDipAppStat);
Postgraduate Diploma of Arts (PGDipArts);
Postgraduate Diploma of Audiology (PGDipAudiology)*;
Postgraduate Diploma of Auslan/English Interpreting (PGDipAuslEngInt);
Postgraduate Diploma of Banking Management (PGDipBankMgt)*;
Postgraduate Diploma of Biostatistics (PGDipBiostat);
Postgraduate Diploma of Children's Literature (PGDipChildLit)*;
Postgraduate Diploma of Chiropractic Sports Science (PGDipChiroSportsSc)*;
Postgraduate Diploma of Clinical Drug Dependence Studies (PGDipCDDS)*;
Postgraduate Diploma of Clinical Neuropsychology (PGDipClinNeuroPsy)*;
Postgraduate Diploma of Clinical Psychology (PGDipClinPsych)*;
Postgraduate Diploma of Communication Disorders (PGDipCommDis)*;
Postgraduate Diploma of Communication in Professions and Organisations (PGDipCommProfOrg)*;
Postgraduate Diploma of Computer Forensics (PGDipCompForens)*;
Postgraduate Diploma of Computing (PGDipComputing)*;
Postgraduate Diploma of Conflict Management (PGDipCnfctMgt)*;
Postgraduate Diploma of Contemporary Improvisation (PGDipCI)*;
Postgraduate Diploma of Counselling Psychology (PGDipCounsel)*;
Postgraduate Diploma of Development Studies and Culture Change (PGDipDevCult);
Postgraduate Diploma of Early Childhood (PGDipECChild);
Postgraduate Diploma of Early Christian and Jewish Studies (PGDipECJS)*;
Postgraduate Diploma of Editing and Publishing (PGDipEditPubl)*;
Postgraduate Diploma of Education (PGDipEd)*;
Postgraduate Diploma of Education Studies (PGDipEdS);
Postgraduate Diploma of Education and Work (PGDipEdWork)*;
Postgraduate Diploma of Educational Leadership (PGDipEdLead);
Postgraduate Diploma of Educational Leadership (Early Childhood Education) (PGDipEdLead(ECE))*;
Postgraduate Diploma of Educational Leadership (Education and Work) (PGDipEdLead(EdWk))*;
Postgraduate Diploma of Educational Leadership (Higher Education) (PGDipEdLead(HE))*;
Postgraduate Diploma of Educational Leadership (School Education) (PGDipEdLead(SE))*;
Postgraduate Diploma of Electronic Commerce Management (PGDipEComMgt)*;
Postgraduate Diploma of Engineering Management (PGDipEngMgt)*;
Postgraduate Diploma of Entrepreneurship (PGDipEntrep)*;
Postgraduate Diploma of Environment (PGDipEnv);
Postgraduate Diploma of Environmental Education (PGDipEnvEd)*;
Postgraduate Diploma of Environmental Law (PGDipEnvLaw);
Postgraduate Diploma of Environmental and Local Government Law (PGDipLGovLaw)*;
Postgraduate Diploma of Environmental Studies (PGDipEnvStud)*;
Postgraduate Diploma of Finance Management (PGDipFinanceMgt)*;
Postgraduate Diploma of Financial Services Law (PGDipFinServLaw)*;
Postgraduate Diploma of Financial Services Management (PGDipFinServMgt)*;
Postgraduate Diploma of Funds Management (PGDipFundMgt)*;
Postgraduate Diploma of Geographical Education (PGDipGeogEd)*;
Postgraduate Diploma of Geoscience (PGDipGeoscience)*;
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The University regularly reviews and amends the content and form of the Calendar of Governance, Legislation and Rules with the latest version published on the University website http://universitycouncil.mq.edu.au.

Postgraduate Diploma of Higher Education (PGDipHEd);
Postgraduate Diploma of Higher Education Management (PGDipHEdMgt)*;
Postgraduate Diploma of Hospitality and Tourism Management (PGDipHTMgt)*;
Postgraduate Diploma of Human Geography (PGDipHumGeog)*;
Postgraduate Diploma of Human Resource Management (PGDipHumResMgt)*;
Postgraduate Diploma of Indigenous Education (PGDipIndigenousEd);
Postgraduate Diploma of Information Systems (PGDipInfoSys)*;
Postgraduate Diploma of Information Technology (PGDipInfoTech);
Postgraduate Diploma of Information Technology Management (PGDipITMgt)*;
Postgraduate Diploma of Insurance Management (PGDipInsMgt)*;
Postgraduate Diploma of International Environmental Law (PGDipIntEnvlaw)*;
Postgraduate Diploma of International Relations (PGDipIR);
Postgraduate Diploma of International Security Studies (PGDipIntSecStuds);
Postgraduate Diploma of International Trade and Commerce Law (PGDipTrdeComLaw);
Postgraduate Diploma of Laboratory Quality Analysis and Management (PGDipLabQMgt);
Postgraduate Diploma of Learning and Instruction (PGDipLearnInst)*;
Postgraduate Diploma of Logistics Management (PGDipLogisticsMgt)*;
Postgraduate Diploma of Management (PGDipMgt);
Postgraduate Diploma of Marketing Management (PGDipMarketMgt)*;
Postgraduate Diploma of Media Management (PGDipMediaMgt)*;
Postgraduate Diploma of Museum Studies (PGDipMusStud)*;
Postgraduate Diploma of Operations Management (PGDipOpsMgt)*;
Postgraduate Diploma of Organisational Behaviour (PGDipOrgBeh);
Postgraduate Diploma of Police Management (PGDipPoliceMgt)*;
Postgraduate Diploma of Policing, Intelligence and Counter Terrorism (PGDipPICT);
Postgraduate Diploma of Policy and Applied Social Research (PGDipPASR);
Postgraduate Diploma of Politics and Public Policy (PGDipPP);
Postgraduate Diploma of Professional Psychology (PGDipProfPsych);
Postgraduate Diploma of Psychology (PGDipPsy)*;
Postgraduate Diploma of Research Preparation (Arts) (PGDipResPrep(Arts))*;
Postgraduate Diploma of Research Preparation (Business and Economics) (PGDipResPrep(BusEc))*;
Postgraduate Diploma of Research Preparation (Science) (PGDipResPrep(Sc));
Postgraduate Diploma of Retail Management (PGDipRetailMgt)*;
Postgraduate Diploma of Risk Management (PGDipRiskMgt)*;
Postgraduate Diploma of Science (PGDipSc);
Postgraduate Diploma of Science (Education) (PGDipSci(Ed))*;
Postgraduate Diploma of Social Health (PGDipSocialHealth);
Postgraduate Diploma of Social Health and Counselling (PGDipSocialHealthCounsel);
Postgraduate Diploma of Social Impact Assessment (PGDipSIA);
Postgraduate Diploma of Special Education (PGDipSpecEd);
Postgraduate Diploma of Surgery (PGDipSurg)*;
Postgraduate Diploma of Sustainable Development (PGDipSusDev);
Postgraduate Diploma of Technology (Communication Systems) (PGDipTech(CSys))*;
Postgraduate Diploma of Technology (Optoelectronics) (PGDipTech(Opt))*;
Postgraduate Diploma of Technology (Software Engineering) (PGDipTech(ScEng))*;
Postgraduate Diploma of Technology Management (PGDipTechMgt)*;
Postgraduate Diploma of Telecommunications Engineering (PGDipTeleEng)*;
Postgraduate Diploma of Translating and Interpreting (PGDipTransInter);
Postgraduate Diploma of Translation and Interpreting (PGDipTrint)*;
Postgraduate Diploma of Translation and Interpreting Pedagogy (PGDipTransIntPed)*;
Postgraduate Diploma of Wildlife Conservation (PGDipWildCons)*;
Postgraduate Diploma of Wildlife Management (PGDipWildMgt);
Postgraduate Diploma of Women’s Studies (PGDipWst)*.

*no longer available for new admissions
(b) There shall be the following exit award postgraduate diplomas:
Postgraduate Diploma of Biotechnology (PGDipBiotech);
Postgraduate Diploma of Climate Change (PGDipClimCh);
The University shall offer certain exit awards as defined in Rule 5(a), and as scheduled in these Rules.

(2) Any one of the postgraduate diplomas referred to in Rule 1(1) may be conferred by the Council on a candidate who has to the satisfaction of the Academic Senate complied with the requirements of these rules.

(3) Any approval, recommendation, decision or other determination authorised in any of these rules to be given or made by an Executive Dean of a Faculty may be given or made by a member of the academic staff who has been duly delegated by that Executive Dean to give or make approvals, recommendations, decisions or determinations for the purposes of that rule.

(4) To qualify for an award referred to in Rule 1(1), a candidate must complete a program of study approved by the Academic Senate for that award.

(5) The University shall offer certain exit awards as defined in Rule 5(a), and as scheduled in these Rules.

(a) “exit award” means an approved lesser award that a student may elect to qualify with provided the requirements of the exit award have been met. Some exit awards are exit qualifications only and are not offered for admission.

(b) A student may elect to qualify with an exit award referred to in Postgraduate Certificate Rule 1(1)(b) provided the requirements of the exit award have been met.

Admission to candidature and registration

2. (1) To be admitted to candidature for a course leading to a postgraduate diploma, an applicant, subject to any conditions determined by Academic Senate:

(a) (i) shall have qualified for admission to a degree of Bachelor of this University or to an honours degree of Bachelor of this University and have achieved a level of attainment in an appropriate area of study or areas of study considered by Academic Senate, on the recommendation of the designated Executive Dean of Faculty, to be acceptable for the specific postgraduate diploma; or

(ii) shall hold, from another university or other tertiary institution, qualifications approved by Academic Senate, on the recommendation of the designated Executive Dean of Faculty for the course in which the applicant seeks to be enrolled, as equivalent to the requirements set out in paragraph (i) of this clause; and

(b) in respect of such courses as are determined by Academic Senate, on the recommendation of the designated Executive Dean of Faculty, shall have such additional qualifications and experience as may be considered by Academic Senate to be adequate preparation for admission to candidature.

(2) Notwithstanding the provisions of this rule, the designated Executive Dean of Faculty may require an applicant to demonstrate fitness for admission as a candidate by carrying out such work and/or sitting for such examinations as the Executive Dean may determine.

(3) In exceptional cases an applicant may be admitted as a candidate for a specific postgraduate diploma if the applicant submits other evidence of academic and/or professional attainments and the admission is approved by Academic Senate on the recommendation of the designated Executive Dean of Faculty.

(4) A candidate shall be enrolled for an award referred to in Rule 1(1) and shall be registered in a Faculty of the University as determined by the Deputy Vice-Chancellor (Provost).

(5) In these Rules, unless otherwise stated or implied, a designated Executive Dean of Faculty means the Executive Dean of the Faculty which the Deputy Vice-Chancellor (Provost) has determined pursuant to Rule 2(4).

(6) A candidate may, under conditions determined by the Academic Senate, change the award for which they are enrolled.

(7) (a) A candidate shall be designated as full-time where the candidate is enrolled in units in an academic year which comprise at least 0.75 of an Equivalent Full-Time Student Load for the award for which they are admitted.

(b) A candidate shall be designated as part-time where the candidate is enrolled in units in an academic year which comprise less than 0.75 of an Equivalent Full-Time Student Load for the award for which they are admitted.

(8) Where a candidate has completed successfully one or more units at postgraduate level in another tertiary institution, and where the unit or units do not form part of a completed course, the candidate may be granted credit therefor as determined by the designated Executive Dean of Faculty. The credit granted shall be for not more than one-half of the total credit points for the course.

(9) Where a candidate has completed an award at postgraduate level in this University or in another higher education institution, the candidate may be granted credit therefor as determined by the designated Executive Dean of Faculty. The credit granted shall be for not more than one-quarter of the total credit points for the course.
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(10) Academic Senate may, Rule 2(9) notwithstanding, approve articulated awards which permit candidates who complete one award in the set to receive full credit from their study in that award towards one other award in the set.

Schedules to the rules
3. (1) The Academic Senate prescribes a Schedule of General Requirements for the awards specified in these Rules.
   (2) (a) The Academic Senate prescribes a Schedule of Programs of Study approved for candidates seeking to qualify for an award under these Rules.
   (b) (Repealed)
   (3) (a) The Academic Senate prescribes a Schedule of Postgraduate Units approved as qualifying units under these Rules.
   (b) Units of study at the postgraduate level shall be designated as at 800 or 900 level.

Programs of study
4. (1) A candidate shall select a program of study approved by Academic Senate pursuant to Rule 3(2) for the award for which the candidate is enrolled, and shall enrol in units to complete that program.
   (2) (Repealed)
   (3) (a) A candidate who wishes to add an internal unit may do so only in the first two weeks of the study period. A candidate who wishes to add an external unit may do so only in the first week of the study period. No approval is required to add a unit within these time periods.
   (b) In exceptional cases, late enrolment may be approved by the Registrar, pursuant to Fee Rule 8(2).

Prerequisite studies
5. (1) A candidate may not enrol in a unit unless the conditions for enrolment therein specified in the Schedule of Postgraduate Units are satisfied or the Executive Dean of the Faculty providing the unit has granted permission for enrolment.
   (2) A candidate who has enrolled in a unit in breach of Rule 5(1) shall nevertheless be treated as a candidate enrolled in that unit for the purposes of Rule 8.

6. (Repealed)

Grades
7. (1) The Academic Senate may make policies and procedures for or with respect to, but not limited to, the form and substance of grades, procedures for the determination and review of grades, and the rights and obligations of candidates in relation to the determination of grades.
   (2) A policy or procedure made by the Academic Senate must be consistent with these rules, and where there is any inconsistency, these rules prevail to the extent of the inconsistency.

(3) (Repealed)
(4) (Repealed)
(5) (Repealed)
(6) Once a grade has been determined by the relevant Faculty and/or Academic Senate it shall not be exchanged except:
   (a) following an appeal by the student pursuant to the provisions set down by the Academic Senate; or
   (b) in exceptional circumstances, a change is approved by the Deputy Vice-Chancellor (Provost) on behalf of the Academic Senate or the Executive Dean of the Faculty in which the unit is offered, provided that the application for a change is submitted to the Registrar not later than six weeks after the notification of final examination results for the study period; or in exceptional circumstances, the Deputy Vice-Chancellor (Provost) may approve on behalf of the Academic Senate an application submitted at a later date but before the commencement of the next succeeding final examination period.

Non-compliance with unit requirements
8. (1) (Repealed)
   (2) Where, notwithstanding a candidate's failure to comply with the requirements, the candidate is not excluded, the Academic Senate may, on the recommendation of the Executive Dean of the Faculty in which the unit is offered, provided that the candidate to meet the requirements for its satisfactory completion by such date as determined by the Executive Dean of Faculty. Satisfactory completion must not be later than the dates determined by the Registrar for each study period. In special circumstances, the Academic Senate, on the recommendation of the Executive Dean of Faculty, may determine a later date but before the commencement of the next succeeding regular final examination period.

Discontinuance
9. Where a candidate is permitted to change the enrolment in units of study pursuant to Rule 4(2) (b), by means of an online enrolment system, or in some cases by pro-forma, and such change includes withdrawal of a unit or units offered by the University, or where a candidate withdraws from all of the units enrolled:
   (a) The candidate is deemed not to have been effectively enrolled in a unit if they withdraw from the unit before the unit census date;
   (b) The candidate is deemed to have withdrawn from a unit if the candidate withdraws from the unit after the unit census date but no later than 4 weeks after the unit census date. In such cases, the
Termination of candidature

10. (1) At the commencement of any postgraduate diploma the designated Executive Dean of Faculty shall indicate to candidates the requirements for satisfactory progress.

(2) If a candidate does not meet the requirements specified pursuant to Rule 10(1), the designated Executive Dean of Faculty shall ask the candidate to show cause why candidature should not be terminated.

(3) After considering any show-cause submission by the candidate, the designated Executive Dean of Faculty may confirm the termination of candidature or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(4) If the candidate does not show cause, or the designated Executive Dean of Faculty confirms the termination of candidature, the Executive Dean shall report accordingly to the Registrar who shall advise the candidate of exclusion from the postgraduate diploma.

(5) A candidate excluded pursuant to Rule 10(4) may appeal to the Academic Appeals Committee. Such appeal shall be submitted in writing by the date specified by the Registrar, except that the Academic Appeals Committee may agree to consider an appeal lodged at a later date. The Academic Appeals Committee may dismiss the appeal or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

Not to count for credit

11. (1) A candidate may not count for credit towards any award under these Rules the credit points of a unit if the candidate has already successfully completed a unit designated by the same unit code in the Schedule of Postgraduate Units.

(2) Except with the approval of the Academic Senate, on the recommendation of the Executive Dean of the Faculty concerned, a candidate may not count for credit towards any award under these rules the credit points in respect of a unit:

(a) if the candidate has successfully completed and is counting for credit another unit designated in the Schedule of Postgraduate Units as not to count for credit with that unit; or

(b) if the candidate has been granted credit pursuant to Rule 2(8) for one or more units in a program of study at another tertiary institution, and has successfully completed in that program a unit which, in the opinion of the Executive Dean of the Faculty concerned, is a similar unit.

(3) If two or more units are designated in the Schedule of Postgraduate Units as not to count for credit with each other, a student may include no more than one of these units in a program of study.

Deeming provision

12. The Academic Senate may recommend the conferring of a postgraduate diploma of the University upon any person who has completed a course of studies in another tertiary institution which the Academic Senate, on the recommendation of the Deputy Vice-Chancellor (Provost), may from time to time deem to be the equivalent of a postgraduate diploma of this University.

13. The designated Executive Dean of the Faculty may declare that a candidate has completed the specified prescribed unit where other work completed by the candidate is deemed to be equivalent to the prescribed unit.

Saving clause

14. Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements of or prescriptions by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.
Postgraduate certificate rules

1. (1) (a) There shall be the following postgraduate certificates:

- MBA Extension Postgraduate Certificate (PGCertMBAExt);
- Postgraduate Certificate of Ageing and Health (PGCertAgeing and Health)*;
- Postgraduate Certificate of Ancient History (PGCertAhst)*;
- Postgraduate Certificate of Applied Anthropology (PGCertAppAnth)*;
- Postgraduate Certificate of Applied Economics (PGCertAppEcon)*;
- Postgraduate Certificate of Applied Finance (PGCertAppFin);
- Postgraduate Certificate of Applied Linguistics (PGCertAppLing);
- Postgraduate Certificate of Applied Linguistics (TESOL) (PGCertAppLing(TESOL))*;
- Postgraduate Certificate of Applied Linguistics (TESP) (PGCertAppLing(TESP))*;
- Postgraduate Certificate of Applied Psychology (PGCertAppPsy)*;
- Postgraduate Certificate of Applied Statistics (PGCertAppStat);
- Postgraduate Certificate of Archaeology (PGCertArcheol)*;
- Postgraduate Certificate of Arts (PGCertArts);
- Postgraduate Certificate of Biostatistics (PGCertBiostat);
- Postgraduate Certificate of Clinical Neuropsychology (PGCertClinNeuroPsy)*;
- Postgraduate Certificate of Clinical Psychology (PGCertClinPsych)*;
- Postgraduate Certificate of Communication in Professions and Organisations (PGCertCommProfOrg)*;
- Postgraduate Certificate of Computer Forensics (PGCertCompForens)*;
- Postgraduate Certificate of Computing (PGCertComp)*;
- Postgraduate Certificate of Conflict Management (PGCertConfMgt)*;
- Postgraduate Certificate of Contemporary Improvisation (PGCertCI)*;
- Postgraduate Certificate of Coptic Studies (PGCertCopticSt)*;
- Postgraduate Certificate of Counselling Psychology (PGCertCounsell)*;
- Postgraduate Certificate of Creative Media (PGCertCrmedia);
- Postgraduate Certificate of Creative Writing (PGCertCwrtg)*;
- Postgraduate Certificate of Credit Analysis (PGCertCAnalysis);
- Postgraduate Certificate of Development Studies and Culture Change (PGCertDevCult);
- Postgraduate Certificate of Early Childhood (PGCertEChild);
- Postgraduate Certificate of Editing (PGCertEdit)*;
- Postgraduate Certificate of Editing and Electronic Publishing (PGCertEditElecPub);
- Postgraduate Certificate of Education (PGCertEd)*;
- Postgraduate Certificate of Education Studies (PGCertEdS);
- Postgraduate Certificate of Education Studies (Higher Education) (PGCertEdS(HEd))*;
- Postgraduate Certificate of Educational Leadership (PGCertEdLead);
- Postgraduate Certificate of Educational Leadership (Early Childhood Education) (PGCertEdLead(EDC))*;
- Postgraduate Certificate of Educational Leadership (Education and Work) (PGCertEdLead(EDWk))*;
- Postgraduate Certificate of Educational Leadership (Higher Education) (PGCertEdLead(HE))*;
- Postgraduate Certificate of Educational Leadership (School Education) (PGCertEdLead(SE))*;
- Postgraduate Certificate of Electronic Commerce Management (PGCertEComMgt)*;
- Postgraduate Certificate of Engineering Management (PGCertEngMgt)*;
- Postgraduate Certificate of Entrepreneurship (PGCertEntrep)*;
- Postgraduate Certificate of Environment (PGCertEnv);
- Postgraduate Certificate of Environmental Economics (PGCertEnvEcon)*;
- Postgraduate Certificate of Environmental Education (PGCertEnvEd)*;
- Postgraduate Certificate of Environmental Law (PGCertEnvLaw);
- Postgraduate Certificate of Environmental and Local Government Law (PGCertEnLGovLaw)*;
- Postgraduate Certificate of Environmental Management (PGCertEnvMgt)*;
- Postgraduate Certificate of Environmental Planning (PGCertEnvPlan);
- Postgraduate Certificate of Forensic Studies (PGCertForensicSt)*;
- Postgraduate Certificate of Geographical Education (PGCertGeogEd)*;
- Postgraduate Certificate of Higher Education (PGCertHEd);
- Postgraduate Certificate of Human Geography (PGCertHumGeog)*;
- Postgraduate Certificate of Indigenous Education (PGCertIndigenousEd);
- Postgraduate Certificate of Information Systems (PGCertInfoSys)*;
- Postgraduate Certificate of Intelligence (PGCertIntell);
Postgraduate Certificate of Intercultural Language Pedagogy (PGCertIntLangPed)*;
Postgraduate Certificate of International Communication (PGCertIntCom)*;
Postgraduate Certificate of International Communication Research (PGCertIntComRes)*;
Postgraduate Certificate of International Environmental Law (PGCertIntEnvLaw)*;
Postgraduate Certificate of International Relations (PGCertIR);
Postgraduate Certificate of International Security Studies (PGCertIntSecStuds);
Postgraduate Certificate of International Trade and Commerce Law (PGCertIntTrdeComLaw);
Postgraduate Certificate of Laboratory Quality Analysis and Management (PGCertLabQMgmt);
Postgraduate Certificate of Linguistics Research (PGCertLingRes)*;
Postgraduate Certificate of Management (PGCertMgt);
Postgraduate Certificate of Managing Language Programs (PGCertMngLangProg)*;
Postgraduate Certificate of Organisational Behaviour (PGCertOrgBeh)*;
Postgraduate Certificate of Policing, Intelligence and Counter Terrorism (PGCertPICT);
Postgraduate Certificate of Policy and Applied Social Research (PGCertPASR);
Postgraduate Certificate of Politics and Public Policy (PGCertPP);
Postgraduate Certificate of Professional Accounting (PGCertProfAcc)*;
Postgraduate Certificate of Research Methods (ACES) (PGCertResMeth(ACES))*;
Postgraduate Certificate of Research Methods (EFS) (PGCert(EFS))*;
Postgraduate Certificate of Research Methods (Higher Education) (PGCertResMeth(HE))*;
Postgraduate Certificate of Research Methods (International Relations) (PGCertResMeth(IR))*;
Postgraduate Certificate of Research Methods (PICT) (PGCertResMeth(PICT))*;
Postgraduate Certificate of Research Preparation (Arts) (PGCertResPrepArts)*;
Postgraduate Certificate of Research Preparation (Business and Economics) (PGCertResPrepBusEc)*;
Postgraduate Certificate of Research Preparation (Egyptology) (PGCertResPrep(Egypt))*;
Postgraduate Certificate of Research Preparation (ELS) (PGCertResPrep(ELS))*;
Postgraduate Certificate of Research Preparation (Humanities) (PGCertResPrep(HUM))*;
Postgraduate Certificate of Research Preparation (Human Sciences) (PGCertResPrep(Hus))*;
Postgraduate Certificate of Research Preparation (Science) (PGCertResPrep(Sc))*;
Postgraduate Certificate of Science (PGCertSc);
Postgraduate Certificate of Science (Education) (PGCertSc(Ed))*;
Postgraduate Certificate of Social Health (PGCertSochlth)*;
Postgraduate Certificate of Social Health and Counselling (PGCertSochlthCounsel);
Postgraduate Certificate of Social Impact Assessment (PGCertSIa);
Postgraduate Certificate of Special Education (PGCertSpEd);
Postgraduate Certificate of Special Education (Behavioural Problems) (PGCertSpEd(BP))*;
Postgraduate Certificate of Special Education (Early Intervention) (PGCertSpEd(EI))*;
Postgraduate Certificate of Special Education (Gifted Education) (PGCertSpEd(GE))*;
Postgraduate Certificate of Special Education (High Support Needs) (PGCertSpEd(HS))*;
Postgraduate Certificate of Special Education (Learning Difficulties) (PGCertSpEd(LD))*;
Postgraduate Certificate of Special Education (Research Methods) (PGCertSpEd(ResMeth))*;
Postgraduate Certificate of Stormwater Management (PGCertStormMgt)*;
Postgraduate Certificate of Sustainable Development (PGCertSusDev);
Postgraduate Certificate of Technology (PGCertTech)*;
Postgraduate Certificate of Technology (Financial Systems) (PGCertTech(FinSys))*;
Postgraduate Certificate of Telecommunications Engineering (PGCertTelEng)*;
Postgraduate Certificate of TESOL (PGCertTESOL);
Postgraduate Certificate of Translating and Interpreting (PGCertTransInter);
Postgraduate Certificate of Transport Security (PGCertTransSec)*;
Postgraduate Certificate of Wildlife Conservation (PGCertWildCons);
Postgraduate Certificate of Wildlife Management (PGCertWildMgt);
Postgraduate Certificate of Women’s Studies (PGCertWst)*;
Postgraduate Certificate of World Literatures (PGCertWorldLit)*.

*bno longer available for new admissions

(b) There shall be the following exit award postgraduate certificates:
To qualify for an award referred to in Rule 1(1),
Any approval, recommendation, decision or other
determination authorised in any of these rules.
In exceptional cases an applicant may be admitted
as a candidate for a specific postgraduate certificate if the applicant submits other evidence of academic and/or professional attainments and the admission is approved by the designated Executive Dean of Faculty for the course in which the candidate seeks to enrol.
A candidate shall be enrolled for an award referred to in Rule 1(2) and shall be registered in a Faculty of the University as determined by the Deputy Vice-Chancellor (Provost).
In these Rules, unless otherwise stated or implied, a designated Executive Dean of Faculty means the Executive Dean of the Faculty which the Deputy Vice-Chancellor (Provost) has determined pursuant to Rule 2(4).
A candidate may, under conditions determined by the Academic Senate, change the award for which they are enrolled.
A candidate shall be designated as full-time where the candidate is enrolled in units in an academic year which comprise at least 0.75 of an Equivalent Full-Time Student Load for the award for which they are admitted.
A candidate shall be designated as part-time where the candidate is enrolled in units in an academic year which comprise less than 0.75 of an Equivalent Full-Time Student Load for the award for which they are admitted.
Where a candidate has completed successfully one or more units at postgraduate level in another tertiary institution, and where the unit or units do not form part of a completed course, the candidate may be granted credit therefor as determined by the designated Executive Dean of Faculty. The credit granted shall be for not more than one-half of the total credit points for the course.
Where a candidate has completed an award at postgraduate level in this University or in another higher education institution, the candidate may be granted credit therefor as determined by the designated Executive Dean of Faculty. The credit granted shall be for not more than one-quarter of the total credit points for the course.
Academic Senate may, Rule 2(9) notwithstanding, approve articulated awards which permit candidates who complete one award in the set to receive full credit from their study in that award towards one other award in the set.

Schedules to the rules
3. (1) The Academic Senate prescribes a Schedule of General Requirements for the awards specified in these Rules.
3. (2) (a) The Academic Senate prescribes a Schedule of Programs of Study approved for candidates seeking to qualify for an award under these Rules.
Once a grade has been determined by the relevant Faculty and/or Academic Senate it shall not be exchanged except:

(a) following an appeal by the student pursuant to the provisions set down by the Academic Senate; or

(b) in exceptional circumstances, a change is approved by the Deputy Vice-Chancellor (Provost) on behalf of the Academic Senate or the Executive Dean of the Faculty in which the unit is offered, provided that the application for a change is submitted to the Registrar not later than six weeks after the notification of final examination results for the study period; or in exceptional circumstances, the Deputy Vice-Chancellor (Provost) may approve on behalf of the Academic Senate an application submitted at a later date but before the commencement of the next succeeding final examination period.

Non-compliance with unit requirements

Where, notwithstanding a candidate’s failure to comply with the requirements, the candidate is not excluded, the Academic Senate may, on the recommendation of the Executive Dean of the Faculty in which the unit is provided, permit the candidate to meet the requirements for its satisfactory completion by such date as determined by the Executive Dean of Faculty. Satisfactory completion must not be later than the dates determined by the Registrar for each study period. In special circumstances, the Academic Senate, on the recommendation of the Executive Dean of Faculty, may determine a later date but before the commencement of the next succeeding regular final examination period.

Discontinuance

Where a candidate is permitted to change the enrolment in units of study pursuant to Rule 4(2) (b), by means of an online enrolment system, or in some cases by pro-forma, and such change includes withdrawal of a unit or units offered by the University, or where a candidate withdraws from all of the units enrolled:

(a) The candidate is deemed not to have been effectively enrolled in a unit if they withdraw from the unit before the unit census date;

(b) The candidate is deemed to have withdrawn from a unit if the candidate withdraws from the unit after the unit census date but no later than 4 weeks after the unit census date. In such cases, the candidate’s record is endorsed with the letter “W” denoting “Withdrawn”.

(c) The candidate is deemed to have failed in any unit where the candidate’s discontinuance is other than as provided in clauses a) or b) in this Rule. In such cases the candidate’s record is endorsed with the letter “F” denoting “Failed”. If a candidate claims that such discontinuance is due to unavoidable disruption, the candidate may report the circumstances in writing (supported by medical certificate or other proper evidence) to the Registrar, whereupon the Executive Dean of Faculty providing any unit which the candidate
Postgraduate certificate rules

Termination of candidature
10. (1) At the commencement of the postgraduate certificate the designated Executive Dean of Faculty shall indicate to candidates the requirements for satisfactory progress.

(2) If a candidate does not meet the requirements specified pursuant to Rule 10(1), the designated Executive Dean of Faculty shall ask the candidate to show cause why candidature should not be terminated.

(3) After considering any show-cause submission by the candidate, the designated Executive Dean of Faculty may confirm the termination of candidature or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

(4) If the candidate does not show cause, or the designated Executive Dean of Faculty confirms the termination of candidature, the Executive Dean shall report accordingly to the Registrar who shall advise the candidate of exclusion from the postgraduate certificate.

(5) A candidate excluded pursuant to Rule 10(4) may appeal to the Academic Appeals Committee. Such appeal shall be submitted in writing by the date specified by the Registrar, except that the Academic Appeals Committee may agree to consider an appeal lodged at a later date. The Academic Appeals Committee may dismiss the appeal or permit the candidate to re-enrol and may impose conditions upon such re-enrolment.

Not to count for credit
11. (1) A candidate may not count for credit towards any award under these Rules the credit points of a unit if the candidate has already successfully completed a unit designated by the same unit code in the Schedule of Postgraduate Units.

(2) Except with the approval of the Academic Senate, on the recommendation of the Executive Dean of the Faculty concerned, a candidate may not count for credit towards any award under these rules the credit points in respect of a unit:

(a) if the candidate has successfully completed and is counting for credit another unit designated in the Schedule of Postgraduate Units as not to count for credit with that unit; or

(b) if the candidate has been granted credit pursuant to Rule 2(8) for one or more units in a program of study at another tertiary institution, and has successfully completed in that program a unit which, in the opinion of the Executive Dean of the Faculty concerned, is a similar unit.

(3) If two or more units are designated in the Schedule of Postgraduate Units as not to count for credit with each other, a student may include no more than one of these units in a program of study.

Deeming provision
12. The Academic Senate may recommend the conferring of a postgraduate certificate of the University upon any person who has completed a course of studies in another tertiary institution which the Academic Senate, on the recommendation of the Deputy Vice-Chancellor (Provost), may from time to time deem to be the equivalent of a postgraduate certificate of this University.

13. The designated Executive Dean of the Faculty may declare that a candidate has completed the specified prescribed unit where other work completed by the candidate is deemed to be equivalent to the prescribed unit.

Saving clause
14. Notwithstanding anything to the contrary herein contained, the Academic Senate may, in any exceptional case in which it may deem it appropriate to do so, dispense with or suspend any requirements of prescriptions by these rules. Any such action by the Academic Senate is to be reported forthwith to the Council.

The University regularly reviews and amends the content and form of the Calendar of Governance, Legislation and Rules with the latest version published on the University website http://universitycouncil.mq.edu.au.