Minutes of a meeting of Academic Senate held on Tuesday, 2 September 2014 at 9.30am in the Council Room, Level 2, Building E11A.

Present: Professor D Verity (in the Chair) 
Deidre Anderson 
A/Professor David Coutts 
A/Professor Pamela Coutts 
Professor Bruce Dowton 
A/Professor Mark Evans 
Professor Alex Frino 
Professor Mark Gabbott 
Professor Simon George 
Professor Janet Greeley 
Professor Mariella Herberstein 
Professor Lesley Hughes 
Professor Lori Lockyer 
Professor Catriona Mackenzie 
Professor Nick Mansfield 
Professor Martina Mollering 
Professor Sakkie Pretorius 
Dr Kyle Ratinac 
Professor Anne Ross-Smith 
Professor John Simons 
A/Professor Ian Solomonides 
JoAnne Sparks 
Professor Dick Stevenson 
George Tomossy 
A/Professor Michelle Trudgett 
Vikas Veerareddy 
A/Professor Lisa Wynn 
Dr Rod Yager 
Professor Sherman Young 

In Attendance 
Ainslee Harvey 
Paul Luttrell 
Amanda Phelps 
Dr Ben Pitcher 
Adam Stepcich 
Zoe Williams 
Dr Kandy White 
Jonathan Wylie 

Apologies: Professor Charles Areni 
Dr Wylie Bradford 
Karee Chan 
Professor Jim Lee 
Professor Peter Nelson 
Professor Jacqueline Phillips 
Alexander Read 
A/Professor Mehdi Riazi
1. APOLOGIES /WELCOME

The Chair welcomed members to the 2 September 2014 Academic Senate meeting and noted the change in venue to the Council Room due to unresolved internal temperature irregularities that persist in the Senate Room.

Academic Senate noted that apologies were received from Professor Charles Areni, Dr Wylie Bradford, Karee Chan, Professor Jim Lee, Professor Peter Nelson, Professor Jacqueline Phillips, Alexander Read, Associate Professor Mehdi Riazi, Cathy Rytmeister, Mohammed Sulemana, Professor David Wilkinson and Lachlan Woods.

The Chair congratulated Professor John Simons on his new role as Deputy Vice Chancellor (Academic) and welcomed Professor Martina Mollering, the recently announced Acting Executive Dean of the Faculty of Arts. The Chair also welcomed Professor Lesley Hughes, Deputy Dean Faculty of Science attending on behalf of Professor Peter Nelson and Dr Kyle Ratinac attending on behalf of Professor Jacqueline Phillips.

The Executive Dean of the Macquarie Graduate School of Management nominated Professor Charles Areni to be co-opted to fill the vacancy triggered by Professor John Croucher’s resignation from Academic Senate. The Academic Senate noted that Professor Areni was an apology to this meeting however resolved to endorse his co-option to Academic Senate.

The Chair also noted the attendance of Dr Ben Pitcher, Dr Kandy White and Paul Luttrell.

Resolution 14/132

That Academic Senate endorses the co-option of Professor Charles Areni as the representative from the Macquarie Graduate School of Management on Academic Senate. This co-option to expire, in the normal course of things, at the end of the current electoral term of Senate.

The Chair spoke to the new format of the Academic Senate Agenda and invited feedback from members.

2. ARRANGEMENT OF THE AGENDA

2.1 The Chair requested that Senate members declare any conflicts of interest.

No conflicts were recorded.

2.2 The following items were starred for discussion:

3  Minutes of previous meeting
4  Business arising from the Minutes
5  Report from the Chair
6  Vice-Chancellor Oral update
7.1 Research Integrity Framework
7.2 Research Framework Green Paper
7.3 University Medals
7.4 Student Discipline Policy
8  Question on Notice
The following two Agenda items were also for starred for discussion by members:

9.1 Proposal to Change the Name of the Faculty of Science
11.3 Higher Degree Research Appeals Committee

**Resolution 14/133**

*That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.*

*(The adopted items are recorded in these minutes according to the sequence of the agenda)*.

3. **MINUTES OF MEETING HELD 18 JULY 2014**

**Resolution 14/134**

*That the minutes of the meeting held on 18 July 2014 be signed as a true and correct record.*

4 **BUSINESS ARISING FROM THE MINUTES**

4.1 Academic Senate Action Items

The Chair acknowledged that the majority of these action items would be discussed throughout the meeting.

5. **REPORT FROM CHAIR**

The Chair noted that in future he would be providing a written update as part of the Academic Senate Agenda each month and took the opportunity to highlight a key aspect of his report (access to the full Chair's report can be found [here](#)).

The Chair spoke to the recent meeting of the NSW/Territories Chairs of Academic Boards/Senate meeting hosted by Macquarie University on Thursday 28 August 2014. This meeting as with past meetings was very productive, with participants speaking freely about issues impacting their respective institutions. There was an acknowledgment of similar issues facing all institutions, in particular the Higher Education Standards Framework (HES), draft standards and the development of institutional academic risk frameworks.

Academic Senate noted the update.

6. **VICE-CHANCELLOR’S ORAL UPDATE**

The Vice-Chancellor referred members to the appointment of several new members of the Executive, including Professor H Patrick McNeil, the new Executive Dean of Medicine and Health Sciences, and Professor Barbara Messerle, the recently appointed Executive Dean of the Faculty of Science.

The Vice-Chancellor advised members that Mary Davies has commenced as the new Chief Information Officer and that the new Director of Human Resources would be announced within the coming week. The Vice-Chancellor welcomed Professor Martina Mollering as the Acting Dean of the Faculty of Arts.

Members were advised that the Vice-Chancellor’s Committee continued to monitor activities in Canberra. The Education Minister has now presented the budget reform package to Parliament and the Vice-Chancellor commented on concentrated negotiations, which would take place to facilitate the passage of the Bill. The Vice-
Chancellor indicated that at the present time, there was a lack of clarity as to which components of the Bill would be modified to facilitate passage through the Senate.

The Vice-Chancellor reported to Academic Senate that Professor Nicholas Saunders AO, former Vice-Chancellor of the University of Newcastle, has been announced as the new Acting-Commissioner of TEQSA. The Vice-Chancellor indicated a firm belief that the streamlining of regulatory requirements would continue under Professor Saunders’ leadership.

The Vice-Chancellor congratulated Ms Cindy Huang and Sharfah Mohamed, who had recently been presented with prestigious New Colombo Plan Scholarships.

The Vice-Chancellor spoke to the extraordinary success of the Global Leadership Entry Program, which was achieved through institution-wide collaboration. This program clearly demonstrates a point of distinction between Macquarie and peer institutions. The Vice-Chancellor went on to update Senate on the project to remediate postgraduate entry processes, which is the first of a series of projects to improve back office administration.

The Vice-Chancellor congratulated Associate Professor Andrew Barron, Dr Robert Lanfear and Dr Colin Klein on the award of ARC Future Fellowships. While the three successful recipients were commended for their achievements, the Vice-Chancellor noted that overall applications were below par and that this is being investigated by the Deputy Vice-Chancellor (Research).

The Vice-Chancellor updated Academic Senate that the substantial body of work around the University's brand and brand positioning was presented to the University Council meeting in August. This work would result in a new mark of the University and is vitally important to how we represent ourselves both internally and externally. The new brand would see the return of a more traditional view of a University and demonstrate a cohesive image to progress Macquarie forward.

In closing, the Vice-Chancellor encouraged members of Academic Senate to reflect upon the history of the University in this Jubilee year. Members were reminded of the importance in acknowledging the institution’s heritage as well as the individuals whose contributions influenced the development of the institution. The Vice-Chancellor informed members that he would be attending a re-dedication of a window in the old library building, which memorialised the extraordinary contributions of Elisabeth Hervic to the University’s language programs. The Vice-Chancellor noted that the Hon. Michael Kirby, who had originally dedicated the memorial during his term as Chancellor, would also be attending. The Vice-Chancellor called members to pause and reflect on the icons that reflect the outstanding individuals who have contributed to the development of Macquarie University.

Academic Senate noted the update.

7. STRATEGY AND POLICY

7.1 Research Integrity Framework

Dr Kandy White, Director Research Integrity and Ethics provided an update on the development of the Research Integrity Framework. Dr White noted that the process of development has taken six months and she took the opportunity to thank Professor Sakkie Pretorius for his leadership of this project and the other staff members involved.

The Committee acknowledged that there had been extensive consultation conducted particularly with staff since the Research Integrity Framework was first presented to Academic Senate in July 2014. Dr White spoke to the amendments to the Research
The Chair observed the overlap with the Research Integrity Framework and the Student Discipline Rule. Dr White commented that targeted consultation had occurred with the Grievance and Disciplinary Manager – Governance Services.

**Resolution 14/135**

*Academic Senate unanimously endorsed the Research Integrity Framework and The Macquarie University Code for the Responsible Conduct of Research.*

Professor Pretorius thanked Dr Kandy White and Dr Ben Pitcher for their involvement and contribution to date.

7.2 Research Framework Green Paper

Professor Pretorius reported that feedback on the Research Framework Green Paper has been requested in July 2014 and had been received from Faculties, interest groups and individuals. Two Working Parties (including Associate Deans of Research and Faculty Research Managers) were involved in reviewing the submitted feedback and comments had been referred to specific sections within the University, including the International and Learning and Teaching portfolios.

It is hoped that the Research Framework White Paper will be provided to the Executive Group for adoption prior to the end of 2014.

Common themes from the feedback were obtained with the most common issue identified across the four key objectives being workload, specifically:

- Unrealistic workload allocation for teaching
- Staff workload regarding teaching and administration is a problem
- Need for either increased support or reduced teaching

The four key objectives identified were:

1. Accelerate world-leading research performance
2. Prepare world-ready higher degree research candidates
3. Engage as a world-recognised collaborator of choice
4. Deliver research with world-changing impact

In relation to Objective 1 – “Accelerate world-leading research performance”, there was general support for:

- Having a target relating to gender balance
- 50 new academic positions
- Changes to the arrangement for staff on fixed-term contracts so that they can apply for externally funded research grants and supervise HDR candidates
- Early Career Researchers (ECR) development and mentoring
- Fixing the back office
- 100% of Research only and Research and Teaching staff being research productive
- Improved research infrastructure

In relation to Objective 2 – “Prepare world-ready higher degree research candidates”, there was general support for:

- Better recognition of the workload associated with being an HDR supervisor
- Workload recognition for cross-faculty supervision arrangements
- Better use of the range of supervisor categories (eg: principal, associate, adjunct, co-)
- Streamlining all administrative processes relating to HDR – particularly admission processes, examination processes, and processes related to Cotutelle arrangements
- Changes to scholarship ranking schemes to more effectively admit the highest quality students in a way that is discipline specific

In relation to Objective 3 – “Engage as a world-recognised collaborator of choice”, there was general support for:
- Changes to OSP to support engagement
- Streamlining support for researchers to engage with industry and for industry to find engaging with the University easy
- Training and support for academics to engage with industry
- Joint appointments between the University and industry
- International visitors eg: World-leading fellows visiting the University for short periods of time

In relation to Objective 4 – “Deliver research with world-changing impact” there was general support for:
- Addressing internal barriers to multi-disciplinary research
- Reviewing the Office of Commercialisation

Professor Pretorius identified that the feedback provided was overall very constructive and would be considered by the Working Parties.

The Vice-Chancellor commended Professor Pretorius for his work and others on this project and noted the alignment with A Faming of Futures. Further feedback was invited to be provided to Professor Pretorius or the Chair. Further updates on the Research Framework will be provided at future meetings of Academic Senate.

7.3 University Medals

The Chair provided a presentation on a number of questions to be answered in considering where to next with our University medals? In previous years University medals were awarded to Honours students, however with the discontinuance of the Honours Program the eligibility criteria requires review and alteration.

The Chair noted that a link to a University medals questionnaire had been circulated to members prior to the meeting and members were encouraged to provide their comments. (Link to survey [Qualtrics Survey](#)) All questionnaire comments received would be considered and a further update would be provided to the November Academic Senate meeting.

Further consideration is to be given to the assessment process for nominations, the composition of the determining Body for the consideration to award a University medal and what if any is the overlap with Vice-Chancellor commendations.

The Committee suggested adding an additional question to the circulated questionnaire about the potential for different medal classes.

Refer to attachment 1 to these minutes for a copy of the Chair’s presentation.

7.4 Student Discipline Policy and Implementation Update

The Chair provided a presentation on the timeframes and key milestones for the implementation of the Student Discipline Policy, which supports the implementation of the Student Discipline Rule. The new Student Discipline Policy is to take effect at a time determined by the Vice-Chancellor, implementation is currently scheduled for Session 1 2015. The Chair acknowledged that there is much work to be completed
particularly in the area of training before implementation can occur.

The Chair directed members to page 130 of the Academic Senate papers, “Attachment A – draft Student Conduct Framework developed under the working party” and provided a brief overview of the new structure and workflow. Refer to attachment 2 to these minutes for a copy of this document.

Mr Paul Luttrell, University General Counsel was invited by the Chair to speak to the members of Academic Senate. General Counsel noted in his view that the key to new process working is not documentation but the operational aspect, in particular the documents that will supplement implementation will be key to success, for example guidelines and training.

The other key factor identified by General Counsel was ensuring that the right people are involved in decision-making, with routine matters moved down to Faculties and more serious matters elevated to a University panel chaired by a member of University Council.

Deidre Anderson commended and thanked all of the people involved with this project. Furthermore she noted that the structure of the central Discipline Committee allow for quicker turnaround time and allows for technical members to be utilised in circumstances where required, for example in cases of computer fraud.

The Committee sought further clarification around the involvement of the Faculty Student Administration Managers in the recommendation and referral of academic misconduct matters to the next level and the general view was that these decisions should be made by the Head of Department. It was noted that these comments would be provided back to the Working Party.

It is proposed that Academic Senate at its meeting of 7 October 2014 will be requested to approve the Student Discipline Policy.

Refer to attachment 3 to these minutes for a copy of the Chair’s presentation.

Dr Ben Pitcher, Dr Kandy White and Mr Paul Luttrell departed the meeting at 11:01am.

8. QUESTION ON NOTICE

Members are requested to submit Questions on Notice to the Chair two days in advance of the meeting.

A question requesting an update on the Chiropractic Program was received prior to the meeting, the Acting-Dean of the Faculty of Science provided a written response to the request for an update and Professor Lesley Hughes spoke to this paper on Professor Peter Nelson’s behalf and referred members to page 134 of the Agenda papers for a summary.

The Committee reaffirmed the previously expressed commitment to the current students in the Chiropractic Program to enable them to complete their program of study.

The Committee noted that a further update would be provided to the 18 December 2014 Academic Senate meeting.

Academic Senate discussed and noted the question raised.

Professor Alex Frino departed the meeting at 11.03am.
9. **GENERAL BUSINESS**

9.1 Proposal to Change the Name of Faculty of Science

Professor Lesley Hughes spoke to this proposal and noted the graph on page 137 of the Agenda papers (accessible [here](#)) indicating the growth in engineering. The intention is to support the ongoing growth in the engineering area. It is general most common at other Universities to have a separate Faculty of Engineering and whilst this was considered it was determined that there was general acknowledgement of the merit in keeping science and engineering together. Broad consultation has occurred including discussions at the Faculty Advisory Committee. Invitations to staff for comment via their website is open until Wednesday 10 September 2014.

The Vice-Chancellor confirmed that the incoming Executive Dean, Professor Barbara Messerle is aware and is supportive of the proposed Faculty name change.

Academic Senate noted that Faculty name change requires University Council approval. Noting that the Faculty consultation process remains open for comment Academic Senate provided preliminary endorsement of the change of name to the “Faculty of Science and Engineering”.

**Resolution 14/136**

That Academic Senate provides preliminary endorsement for the proposal to change the name of the Faculty of Science to the Faculty of Science and Engineering, pending finalisation of the consultation process.

9.2 Proposals for New Programs:

9.2.1 Master of Advanced Translation and Interpreting Studies
The Committee considered the proposal for the Master of Advanced Translation and Interpreting Studies that had been recommended for approval by the Academic Standards and Quality Committee.

**Resolution 14/137**

That Academic Senate approves the Master of Advanced Translation and Interpreting Studies.

9.2.2 Master of Engineering
The Committee considered the proposal for the Master of Engineering that had been recommended for approval by the Academic Standards and Quality Committee.

**Resolution 14/138**

That Academic Senate approves the Master of Engineering.

9.2.3 Addition of a Specialisation – Electronic Engineering
The Committee considered the proposal for the addition of a specialisation submitted by the Faculty of Science and recommended for approval by Academic Standards and Quality Committee.

**Resolution 14/139**

That Academic Senate approves the addition of a specialisation – Electronic Engineering.

9.3 ASQC Committee Membership

The following members have been nominated and/or appointed to sit on the Academic Standards and Quality Committee (ASQC) with effect from August 2014:
The Senate noted that there are a number of available positions on this Committee still to be filled.

**Resolution 14/140**

That Academic Senate approves the appointment of the above members to the Academic Standards and Quality Committee.

### 10 ITEMS FOR RATIFICATION

#### 10.1 Amendments to a Program Approval

The Senate noted that the Graduate Certificate of Management Post-MBA was considered and was approved on the 21 July 2014 by the Chair of Academic Senate and the Chair of the Academic Standards and Quality Committee.

**Resolution 14/141**

That Academic Senate approves the Graduate Certificate of Management Post-MBA.

#### 10.2 2015 Unit Offering Definitions

An amendment was made to the 2015 Unit offering definitions approved at the Senate meeting held on 3 June 2014 (Resolution 14/83). The definition of the internal offering of “placement” was added to distinguish the offering from “Fieldwork” that is external.

The Senate noted that this variation was recommended by the Chair of ASQC and approved by the Chair of Senate on 21 July 2014.

**Resolution 14/142**

That Academic Senate approves the addition of “placement” to the 2015 Unit offering definitions.

#### 10.3 Vice-Chancellor’s Commendations – Masters by coursework

Academic Senate ratified the award of Vice-Chancellor’s Commendations for twenty five Masters by Coursework graduands that were previously approved by the Chair of Academic Senate.

**Resolution 14/143**

That Academic Senate approves the award of the Vice-Chancellor’s commendation to the 25 Masters by coursework graduands as attached in item 10.3 of the 2 September 2014 Academic Senate Agenda.

#### 10.4 Vice-Chancellor’s Commendations – Bachelor degrees

Academic Senate ratified the award of Vice-Chancellor’s Commendation for one Bachelor Degree graduand that was previously approved by the Chair of Academic
Resolution 14/144

That Academic Senate approves the award of the Vice-Chancellor’s commendation to the 1 Bachelor Degree graduand as attached in Item 10.4 of the 2 September 2014 Academic Senate Agenda.

Resolution 14/145

That Academic Senate approves the award of the Vice-Chancellor’s commendations to the 8 Bachelor Degree graduands as attached in Item 10.4 of the 2 September 2014 Academic Senate Agenda.

10.5 Qualified for an Award

Academic Senate ratified the student identified as 43510841 qualified with the award of Macquarie University Foundation previously approved by the Chair of Academic Senate.

Academic Senate ratified the student identified as 42183715 qualified with the award of Postgraduate Certificate in Applied Finance previously approved by the Chair of Academic Senate.

Academic Senate ratified the list of students (as attached in item 10.5 of the 2 September 2014 Academic Senate Agenda) be qualified for the named awards to meet the deadlines of the September Graduation Ceremonies.

Resolution 14/146

That Academic Senate notes the list of qualified students (as attached in Item 10.5 of the 2 September 2014 Academic Senate Agenda) for addition to the September 2014 Graduation List.

11. REPORTS FROM STANDING COMMITTEES

11.1 Academic Standards and Quality Committee

Academic Senate noted the report of the meeting of 19 August 2014.

11.2 Curriculum Standards Framework Committee

Academic Senate noted the report of the meeting of 13 August 2014.

11.3 Higher Degree Research Appeals Committee

Academic Senate noted the report of the meeting of 7 August 2014.

Professor Nick Mansfield advised Senate that it had been determined that further information was available in regard to the student case identified as “Case two” (as attached in Item 11.3 of the 2 September 2014 Academic Senate Agenda). Since this information had not been available to HDRAC at the time that it made its recommendation, Academic Senate resolved to suspend a final decision in this case pending the receipt of this further information and its consideration by HDRAC. The outcome of this case is to be reported back to Senate at a future meeting.

11.4 Higher Degree Research Committee

Academic Senate noted reports of the meetings of 25 July and 22 August 2014.
Nominations for Vice-Chancellor’s Commendations

Resolution 14/147

That Sandra Janette Evans’ PhD thesis entitled “Meetings at the Table of Time: a Creative Practice Enquiry into Carnatic Jazz Intercultural Music” be awarded a Vice-Chancellor’s Commendation.

11.5 Senate Learning and Teaching Committee

Academic Senate noted the reports of the meetings of 14 July and 11 August 2014

12. OTHER BUSINESS

Nil.

13. CONSIDERATION OF CONFIDENTIAL ITEMS

13.1 Standing Committee on Appeals

The minutes of the Standing Committee on Appeals meeting of 29 July 2014 were tabled.

13.2 University Discipline Committee

The minutes of the University Discipline Committee meeting of 28 July 2014 were tabled.

13.3 Undergraduate and Postgraduate students Qualified for an award

The list of qualified students from 19 July to 28 August 2014 was tabled at the meetings.

Resolution 14/148

That the candidates in the report have satisfied the requirement for the awards stated in the submission.

14. NEXT MEETING

The next meeting will be held on Tuesday, 7 October 2014.

Agenda items are due by Friday, 26 September 2014.

There being no further business the meeting was declared closed at 11:11 am.

Professor D Verity
Chair
ATTACHMENT 1: ‘University Medals – Where to next with our University medals?’

Presentation by Professor Dominic Verity, Chair of Academic Senate.
Where to Next with our University Medals

Macquarie University Academic Senate
2nd September 2014
Dominic Verity (Chair)
The Past

To date the University Medal has been awarded to those Honours students who have demonstrated excellence throughout their studies.

With the retirement of (most of) our Honours degrees, it has been orphaned.
Questions for the Future
Who should be eligible?

• All Undergraduates.
• MRes students with exemplary undergraduate records.
• Students in named or advanced Bachelors degrees only.
• …
Should we award different Medal classes?

- For different program types.
- Community Service medals.
- Research frontiers medals.
- ...
Assessment process?

• Nominations by Faculty / Department with supporting case.
• Portfolio.
• Community and academic references.
• Interview.
• …
Who should determine Medal awards?

• Currently a committee under direction of the Provost.

• Medals committee of Senate?

• Faculty medals committees? How would these relate to Senate.

• Specialist committees for different Medal classes?
What about the Vice-Chancellor’s Commendations?

• Currently purely GPA based.
• Should these be integrated with the Medal system?
• Would doing so dilute the reputation of the Medal?
ATTACHMENT 2: Draft Student Conduct Framework
Suggested underlying framework for handling and resolving a complaint directed at the conduct of a student senate working party draft incl Faculty Committees

**Academic Misconduct**

Handed in accordance with the Academic Honesty Policy and Procedure (subject to amendment)

1. Academic Staff identifies possible academic misconduct, applies professional judgement and may determine the student’s conduct merits consideration of disciplinary action.
2. Academic Staff may report possible breach of academic misconduct to Unit Convenor (UC). UC discusses with Head of Department (HoD).
3. UC/HoD may agree cases warrants further actions and appoints an investigator (normally being the UC).
4. Investigator may recommend to refer the case to a Hearing Committee for determination. If so, recommendation and supporting material to be forwarded to Faculty Student Administration Manager (FSAM).
5. FSAM collates information and considers referral of the allegation of academic misconduct and evidence to the relevant Hearing Committee.

**General Misconduct**

Handed as an alleged breach of the Student Code of Conduct.

1. MQ staff notifiers
2. MQ student notifiers
3. Other notifiers

* Process and platform for notification and referral of an allegation of general misconduct to Governance Services to be confirmed.

NOTE: Registrar or authorised others may immediately direct a student to leave any University premises or University activity for disruptive behaviour. part 2, SDP

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FSAM to consider the following criteria and action as appropriate;

1. Does the allegation involve non-serious Academic Misconduct?
2. Is it the student’s first Academic Misconduct breach?
3. Does the allegation refer only to Academic Misconduct? (i.e. this does not also include an associated General Misconduct such as fraud, threatening of violent behaviour or any other General Misconduct matter).
4. Does the student accept responsibility and prescribed penalty?

**Student Code of Conduct**

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Offer student the option to accept responsibility and prescribed penalty.

Note: the FHC’s Chair ensures the prescribed penalty is consistent with the schedule of penalties and the findings of the initial investigator; and is, ultimately, a level of penalty that the FHC would formally approve.

MQ student appeals

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Refer to Faculty Hearing Committee (FHC) for determination.

**Student appeals**

Decide to take no action.

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Offer student the option to accept responsibility and prescribed penalty.

Note: the University Hearing Committee would have membership consisting of representatives from all 5 faculties, key professional staff and student representation

**Student Code of Conduct**

Refer to the University Hearing Committee for determination.

Appeals Committee, part 6, SDP

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* Allegations of Exam Misconduct to be referred directly to Governance Services from the exam invigilator via the Examinations Office
ATTACHMENT 3:  ‘Student Discipline Policy Implementation Update’

Presentation by Professor Dominic Verity, Chair of Academic Senate.
Student Discipline Policy Implementation Update

Academic Senate
2 September 2014
Overview

Student Discipline Rule
Approved by Council on 10 April 2014 to take effect at a time determined by the Vice-Chancellor

Student Discipline Policy
To support the implementation of the Student Discipline Rule

Implementation
Session 1 2015
Deputy Vice-Chancellor (Students and Registrar)
Key Milestones

- Formation of Hearing Panel(s) (September 2014)
- Procedures (September 2014)
- Workflows (September 2014)
- Finalisation of Student Discipline Policy (October 2014)
- Schedule of Penalties (October 2014)
- Endorsement by Senate (October meeting)
- Training Manual and Training (October – November 2014)