Minutes of the 454th Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.00pm on Thursday 17 October 2013.

Present:
- Chancellor, The Hon M Egan
- Deputy Chancellor, Ms E Crouch
- Vice-Chancellor, Professor B Dowton
- Dr W Bradford
- Mr B Crotty
- Mr C Darvall
- The Hon P Forsythe
- Mr G Jones
- Professor D Kane
- The Hon S Nori
- Ms Gemma Quinn
- Dr K Schott
- Professor D Verity
- Ms K Vozella
- Mr J Wigginsworth

In attendance:
- Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
- Mr J Gorman, Chief Financial Officer
- Mr P Luttrell, General Counsel
- Dr P Schreier, Chief Operating Officer
- Mr T Sprague, Director Human Resources
- Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)
- Mr Jonathan Wylie, Deputy Registrar

Apologies:
- Professor L Cupples
- Mr S Rubic
- Mr G Ward
- Professor S Pretorius, Deputy Vice-Chancellor Research
- Professor J Sachs, Provost

Secretariat:
- Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Linda Cupples, Steven Rubic, Greg Ward, Judyth Sachs and Sakkie Pretorius.
The Chancellor welcomed Brendan Crotty to his first Council meeting.

The Chancellor advised that Andrew Bissett had resigned as a Council member. Council thanked Mr Bissett for his contributions as a Council member and as a member of the Macquarie University Hospital Board.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3 and 4 were agreed for discussion.

RESOLVED 13/37

The Council resolved to note items 5.1 and 5.2 in the agenda.

4. MATTERS RAISED BY COUNCIL MEMBERS

Council noted there were no matters raised by Council members in advance of the meeting.

5. MINUTES OF THE MEETING OF 22 AUGUST 2013 AND MATTERS ARISING (Agenda items 2.1 and 2.2)

Council noted the minutes of the previous meeting.

RESOLVED 13/38

Council resolved to approve the minutes of the meeting of Council held on 22 August 2013 as a true and correct record.

Matters Arising

Council noted the progress on Matters Arising from previous meetings.

6. MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETING (Agenda item 2.3)

The Deputy Chancellor spoke to the minutes from the Student Experience Committee meeting held on 30 September 2013 and highlighted key items.

The Deputy Chancellor advised that the Committee recommended the Student Code of Conduct to Council for approval. Council considered the draft Student Code of Conduct and received briefings from:

- Paul Luttrell regarding the background to the development of the Code of Conduct, why it is important and that a review of policies is also occurring which, when completed, will reduce the length of the Code of Conduct as many of the items will then be covered within various policies;
- Dominic Verity regarding the review undertaken by Academic Senate and that the feedback provided had been incorporated; and
- Gemma Quinn regarding the review by the Student Advisory Board and that student feedback had been incorporated. Ms Quinn commented that
the consultation process had been very effective with all concerns addressed.

Council discussed the draft Student Code of Conduct, how it will be implemented and communicated and that the University will apply the Code of Conduct at its absolute discretion.

Council considered and noted the minutes of the Student Experience Committee meeting held on 30 September 2013.

RESOLVED 13/39

Resolved, following the recommendation of the Student Experience Committee, to approve the Student Code of Conduct as included in the Council papers for implementation at the start of Session 1, 2014 intake of students.

7. MINUTES OF THE DISCIPLINE COMMITTEE AND STANDING COMMITTEE ON APPEALS MEETINGS
(Agenda item 2.4)

8. VICE-CHANCELLOR’S REPORT
(Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Learning and teaching staff updates;
- Research rankings update and a review being undertaken as to which ranking systems the University will actively engage with in the future;
- Appointment of the Deputy Vice-Chancellor (International), Professor Jim Lee. The Vice-Chancellor conveyed his thanks to Professor Mark Gabbott for acting in the role for the last few months and the significant work he undertook during this time;
- International Student Barometer Survey results;
- New Capital Management Planning process; and
- Enterprise Bargaining Agreement process has commenced.

Council discussed the report and the Vice-Chancellor responded to questions from Council members.

Council noted the report.

9. ACADEMIC SENATE REPORT
(Agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and the resolution proposed.

Council discussed the current policy on University academic staff being appointed to external Boards and Committees and noted this is encouraged.
RESOLVED 13/40

Council resolved, as recommended by Academic Senate, to approve the new Award of the Postgraduate Certificate of Clinical Leadership (PGCertClinLship) effective from 1 January 2014.

Council noted and discussed the report.

10. HEALTH AND SAFETY REPORT
(Agenda item 3.3)

Mr Sprague spoke to the Health and Safety Report and responded to questions from the meeting. Mr Sprague highlighted two incidents which have occurred and actions taken as a result.

Dr Paul Schreier outlined the program of fire drill exercises and lockdown being implemented. Council discussed the lockdown and evacuation plans.

Council discussed and noted the report.

11. CHIEF FINANCIAL OFFICER’S REPORT
(Agenda item 3.4)

Mr Gorman spoke to the Chief Financial Officer’s Report and responded to questions from the meeting.

Council discussed and noted the report.

12. AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION GOVERNANCE STANDARDS INCLUDING DECLARATION
(Agenda item 4.1)

Council noted the paper and that each Council Member would review and complete the declaration regarding Governance Standard 4.

13. MUH OPERATIONS NO. 2 LTD
(Agenda item 4.2)

The Council meeting adjourned at 5.50pm.

MEETING OF THE MEMBERS OF MUH OPERATIONS NO. 2 LTD

A meeting of the Members of MUH Operations No. 2 Ltd commenced at 5.50pm.

Quorum

The Chancellor declared there was a quorum and opened the Meeting.

Election of Chairman

The Class A Members RESOLVED that the Honourable Michael Egan, be appointed Chairman of the meeting.

Appointment of Directors

The Class A Members of MUH Operations No. 2 Ltd RESOLVED to:
(a) as per Clause 4.1(b) of the MUH Operations No.2 Limited Constitution to appoint Greg Jones as a Director of MUH Operations No. 2 Limited effective immediately; and

(b) as per Clause 5.1 of the MUH Operations No.2 Limited Constitution to appoint Elizabeth Crouch as an Alternate Director of MUH Operations No. 2 Limited to act for Greg Jones if he is unable to attend a meeting or act as a Director, effective immediately

The meeting closed at 5.55pm.

The Council meeting re-convened at 5.55pm.

14. AWARD OF MACQUARIE UNIVERSITY BLUES 2013
(Agenda item 4.3)

RESOLVED 13/41

RESOLVED, following recommendation of the Blues Committee and the U@MQ Ltd Board, that:

1. The following students be awarded a Full Blue or Half Blue for sporting achievement
2. The Chancellor signs the Blues certificates for the recipients of the 2013 Full Blues and Half Blues awards

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
<th>Blue Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elisa Barnard</td>
<td>Archery</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Donald Cameron</td>
<td>Swimming</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Lachlan Doyle</td>
<td>Kiteboarding (Surfing)</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Damien Fitzpatrick</td>
<td>Rugby (Professional)</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Jacqueline Green</td>
<td>Sprint Canoe</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Andrew Hudson</td>
<td>Sailing</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Jason King</td>
<td>Rugby League (Professional)</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Stephanie O’Connor</td>
<td>Equestrian</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Serena Reid</td>
<td>Water Polo</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Chloe Wilson</td>
<td>Sport Aerobics</td>
<td>Full Blue</td>
</tr>
<tr>
<td>Alison Borrows</td>
<td>Canoe Slalom</td>
<td>Half Blue</td>
</tr>
<tr>
<td>Mathilda Carmichael</td>
<td>Hockey</td>
<td>Half Blue</td>
</tr>
<tr>
<td>Robert Crawford</td>
<td>Sailing</td>
<td>Half Blue</td>
</tr>
<tr>
<td>Michael Wells</td>
<td>Rugby</td>
<td>Half Blue</td>
</tr>
</tbody>
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15. POLICY UPDATES  
(Agenda item 5.1)  
Council noted the paper.

16. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY  
(Agenda item 5.2)  
Council noted the report.

17. OTHER BUSINESS

Next meeting

Council noted the next meeting of the Council on 5 December 2013 will include a seminar at 3pm on Research with the Council meeting to follow at 4.00pm.

CLOSURE

There being no further business, the meeting concluded at 6.00pm.

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Chancellor