

# Guidelines for contributors to the *Bulletin of the Australian Centre for Egyptology*

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The Australian Centre for Egyptology, based at Macquarie University in Sydney, publishes an annual *Bulletin (BACE)* with articles from national and international scholars in the field of Egyptology. *BACE* is designed as a forum for short scholarly articles and topics of general interest dealing with all aspects of ancient Egyptian culture and society. Volume 1 of *BACE* was published in 1990, volume 21 is due at the end of 2010. The readership of the *Bulletin* is drawn from both the academic world and the interested general public. Members of the Rundle Foundation for Egyptian Archaeology receive a copy of the *Bulletin* at the end of the year for their membership contribution.

The recommended length of the articles is 3,000 – 8,000 words, but shorter and longer articles have also been accepted. Articles can be submitted at any time. Contributions intended for publication in the up-coming issue of *BACE* can be received no later than June 30th each year. The articles for *BACE* are peer reviewed.

Contributors are kindly requested to submit their manuscript in electronic form as a Word Document and / or a hard copy on A4 paper.

- Please submit the document in an A4 format.
- Please use 12pt font, preferably Times New Roman.
- 3 or 4 photographs per article will be accepted if suitable for publication in the final A5 format of *BACE* (image area 11cm x 17 cm). Photographic prints will be returned on request.
- For **photos** in electronic form please scan them at **300 dpi** and save as them **TIFF files**.
- **Line illustrations** should be scanned at a resolution of **1200 dpi** and saved as a **TIFF file**.
- **Captions for figures and photographs** with appropriate acknowledgement should be provided on a separate document. Recommended maximum length: 2 lines.
- Please use "endnotes" rather than footnotes. The endnote numbers in the text are placed above the line (in superscript), after punctuation and without brackets.

**Bibliographic references:**

For the first citation give author's initials and name, full title of the article / book and publication details with journal title written in full. In subsequent citations of the same work give author's surname only, an abbreviated title, page number and/or plate number. Give volume numbers for books in Roman numerals, for journals in Arabic numerals. Latin abbreviations (op.cit., ibid.) are discouraged.

Examples:

First: A. Dodson / J.J. Janssen, "A Theban Tomb and its Tenants" in: *Journal of Egyptian Archaeology* 75 (1989) 125–38.

Thereafter: Dodson / Janssen, *JEA* 75 (1989) 127.

First: A.M. Blackman, *The Rock Tombs of Meir I* (London, 1914) 9–11, pls. 1, 13, figs. 2–4; vol. VI (London, 1953), 7–20, figs. 1–12.

Thereafter: Blackman, *Meir VI*, 7, pl. 2, fig. 4.

- Hieroglyphic text not embedded in the electronic document as an image should include reference to the Gardiner sign-list number. If hieroglyphs are required that are not in the Gardiner sign-list or the Glyph Font, an enlarged inked version of the hieroglyphs should be submitted in a form that can be scanned as an image and printed. Please provide an electronic copy of any font of a non-standard script.

For all enquiries and correspondence, please contact the Editor.

Dr Susanne Binder  
Editor  
Bulletin of the Australian Centre for Egyptology  
[susanne.binder@mq.edu.au](mailto:susanne.binder@mq.edu.au)

Dept. of Ancient History  
Macquarie University  
NSW 2109, Australia  
Tel. +61-2-9850 6881  
Fax +61-2-9850 8892

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