Minutes of the 455th Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.30pm on Thursday 5 December 2013.

Present: Chancellor, The Hon M Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor B Dowton
Dr W Bradford
Professor L Cupples
Mr C Darvall
The Hon P Forsythe
Mr G Jones
Professor D Kane
The Hon S Nori
Ms Gemma Quinn
Dr K Schott
Professor D Verity
Ms K Vozella
Mr J Wigglesworth

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
Mr J Gorman, Chief Financial Officer
Mr P Luttrell, General Counsel
Professor S Pretorius, Deputy Vice-Chancellor Research
Dr P Schreier, Chief Operating Officer
Mr T Sprague, Director Human Resources
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor
Ms Sharon Kerr, Manager Macquarie University Accessibility Services*
Mr Andrew Lovell-Simons, Macquarie University Accessibility Services*
Mr Paul Wild, Communications Coordinator, Office of the Vice-Chancellor, Observer for part of the meeting as indicated in the minutes

*Attended for the Council Address as noted in the minutes

Apologies: Mr B Crotty
Mr S Rubic
Mr G Ward
Professor J Sachs, Provost
1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Brendan Crotty, Steven Rubic, Greg Ward and Judyth Sachs.

The Chancellor noted a seminar was held prior to the Council meeting with a presentation from Sakkie Pretorius on research at the University. The Chancellor thanked Professor Pretorius for the presentation.

The Chancellor noted this would be the last Council meeting for Linda Cupples and Wylie Bradford as their respective terms conclude on 31 December 2013. Council thanked Professor Cupples and Dr Bradford for their contributions as Council members.

The Chancellor congratulated Deb Kane on her re-election and noted that Julie Fitness and Richie Howitt would be joining Council from 1 January 2013, following election as Academic Staff representatives.

RESOLVED 13/42

Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest. The Chancellor noted that Emma Lawler is currently updating the Register of Interests and responses have now been received from most Council members.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3 and 4 were agreed for discussion.

RESOLVED 13/43

The Council resolved to note items 5.1 and 5.2 in the agenda.

4. MATTERS RAISED BY COUNCIL MEMBERS

Council noted there were no matters raised by Council members in advance of the meeting.

The Vice-Chancellor advised that it planned to present the Campus Masterplan to Council in April 2014. Council agreed to hold its seminar in April rather than July to allow this to occur.

5. ADDRESS TO COUNCIL – MACQUARIE UNIVERSITY ACCESSIBILITY SERVICES
   (Agenda item 1.5)

The Chancellor noted that Council had received a request from Ms Sharon Kerr to address the meeting. Council noted that an address of five minutes is permitted
under Council procedures.

Sharon Kerr and Andrew Lovell-Simons joined the meeting.

Ms Sharon Kerr provided a presentation to Council on Macquarie University Accessibility Services (MQAS).

Sharon Kerr and Andrew Lovell-Simons left the meeting.

The Vice-Chancellor briefed Council on the process being followed to dis-establish MQAS, that provision of services to disabled students in the University will continue through other parts of the University. Council discussed the University’s relationship with Indonesia and the Vice-Chancellor advised that Professor Jim Lee, the new Deputy Vice-Chancellor (International), would be reviewing this as a priority.

6. MINUTES OF THE MEETING OF 17 OCTOBER 2013 AND MATTERS ARISING
(Agenda items 2.1 and 2.2)

Council noted the minutes of the previous meeting.

RESOLVED 13/44

Council resolved to approve the minutes of the meeting of Council held on 17 October 2013 as a true and correct record.

Matters Arising

Council noted the progress on Matters Arising from previous meetings.

7. MINUTES OF THE HONORARY AWARDS COMMITTEE MEETING
(Agenda item 2.3)

The Chancellor absent himself for discussion of this item and left the meeting.

The Deputy Chancellor confirmed she would preside for this item of Council in the absence of the Chancellor as required by Schedule 1, Clause 7(2) of the Macquarie University Act 1989.

Council noted the minutes of the Honorary Awards Committee meeting of 26 November 2013.
RESOLVED 13/45

The Council resolved, following recommendation of the Honorary Awards Committee:

1. the conferral of the following degrees honoris causa at award ceremonies to be scheduled in 2014:

   • Phillip Adams, AO (Doctor of Letters)
   • Ian Thorpe (Doctor of Letters)
   • Ita Buttrose (Doctor of Letters)

RESOLVED 13/46

The Council resolved, following recommendation of the Honorary Awards Committee, that Professor Philomena Leung be appointed to the Honorary Awards Committee as a Non-Council Academic Staff member.

The Chancellor re-joined the meeting.

8. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING
   (Agenda item 2.4)

The Deputy Chancellor spoke to the minutes from the Finance and Facilities Committee meeting held on 12 November 2013 and noted that the key matters discussed by the Committee, being the 2014 Budget and the change to the funding structure of MUH Operations No. 2 Ltd, would be addressed separately by Council later in the meeting.

Council noted the minutes of the Finance and Facilities Committee meeting of 12 November 2013.

7. MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING
   (Agenda item 2.5)

John Wigglesworth spoke to the minutes of the Audit and Risk Committee meeting of 14 November 2013 and highlighted key items.

Council noted the minutes of the Audit and Risk Committee meeting of 14 November 2013.

8. VERBAL REPORT FROM THE STUDENT EXPERIENCE COMMITTEE MEETING
   (Agenda item 2.6)

The Deputy Chancellor provided a verbal report of the Student Experience Committee meeting held on 3 December 2013 and noted the minutes would be provided at Council’s next meeting. The Deputy Chancellor advised the Committee continues to:

   • monitor the establishment of the Student Advisory Board; and
   • review student experience, including looking at better methods of engaging with students and seeking more immediate feedback on learning and teaching.

The Deputy Chancellor advised that the Government has instituted a program of reviewing University governance, in particular replacing By-Laws with Rules to allow for Universities to have greater flexibility. The Deputy Chancellor advised
that as a result the setting of a GPA threshold for student membership on Council and its representative bodies, as approved at the last Council meeting, will be deferred until the changes from By-Laws to Rules have been implemented. Council noted that the change to the terms of elected staff and student representatives on Council will be introduced by a change to the By-Law. The Deputy Chancellor also advised that it is recommended that Professor Sherman Young replace the Provost on the Committee due to his new role as Pro Vice-Chancellor (Learning and Teaching).

Ms Quinn provided an update on the establishment of the Student Advisory Board (SAB), including that the SAB has held a strategic planning day which has been very effective in setting priorities.

Council noted the update.

RESOLVED 13/47

The Council resolved, following recommendation of the Student Experience Committee, that Professor Sherman Young be appointed to the Student Experience Committee as a replacement for the Provost, Professor Judyth Sachs.

9. MINUTES OF THE DISCIPLINE COMMITTEE AND STANDING COMMITTEE ON APPEALS MEETINGS
   (Agenda item 2.7)

10. VICE-CHANCELLOR’S REPORT
    (Agenda item 3.1)

The Vice-Chancellor spoke to the report and highlighted key matters, including:

- Professor John Croucher being awarded Prime Minister’s Award for University Teacher of the Year;
- Introduction of the new Bachelor of Global Business;
- Review of Social Inclusion portfolio;
- Opening of Macquarie University Spatial Experience (MUSE);
- Annual Research Awards;
- University brand refresh and website redesign;
- Jubilee planning update;
- Increasing contact with the diplomatic corp, and plans for a continued increase in international engagement with the commencement of Professor Jim Lee, Deputy Vice-Chancellor (International); and
- Student recruitment.

Council discussed the report and the Vice-Chancellor responded to questions from Council members.

Council noted the report.

Mr Wild left the meeting.

11. ACADEMIC SENATE REPORT
    (Agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and the resolutions
proposed. Professor Verity:

- outlined the review undertaken of the various rules, including the process followed and process continuing regarding review of policies;
- outlined the proposed amendments to the Disruption to Studies policy; and
- updated Council on the review of the examinations policy and use of open book examinations. Professor Verity advised that the full report will be submitted to the next Council meeting but that the preliminary recommendations are that it would be beneficial to encourage the use of more open book and non-invigilated examinations.

**RESOLVED 13/48**

*Council resolved, as recommended by Academic Senate:*

1. the revised Academic Senate Rules be approved for introduction in 2014.
2. the current Academic Senate Rules are repealed.
3. the current Academic Senate Terms of Reference are repealed.
4. the General Coursework Rules be approved for introduction in 2014.
5. the Courses and Degrees Rules are repealed from 2014.
6. the Macquarie University Foundation Program Rules are repealed from 2014.
7. the Rules Governing the Enrolment of Students are repealed from 2014.
8. the Bachelor Degree Rules are repealed from 2014.
9. the Certificate Rules are repealed from 2014.
10. the Diploma Rules are repealed from 2014.
11. the Graduate Certificate Rules are repealed from 2014.
12. the Graduate Diploma Rules are repealed from 2014.
13. the Associate Degree Rules are repealed from 2014.
14. the Open Universities Australia Rules are repealed from 2014.
15. the revised Higher Doctoral Degree Rules be approved for introduction in 2014.
16. the current Higher Doctoral Degree Rules are repealed.
17. the Higher Degree Research Rules be approved for introduction in 2014.
18. the Doctoral Degree Rules are repealed from 2014.
19. the Joint Research Degree Rules are repealed from 2014.
20. the Rules for the Degree of Master by Research are repealed from 2014.
21. the Rules for the Degree of Master by Coursework are repealed from 2014.
22. the Postgraduate Diploma Rules are repealed from 2014.
23. the Postgraduate Certificate Rules are repealed from 2014.
24. the Disruption to Studies policy be approved subject to final review by the University Policy Reference Group to come into effect from the beginning of Session 1 in 2014.
25. the existing Special Consideration Policy is repealed with effect from the commencement of the Disruption to Studies Policy in 2014
Council noted and discussed the report.

12. HEALTH AND SAFETY REPORT  
(Agenda item 3.3)

Mr Sprague spoke to the Health and Safety Report and highlighted that 100% of new starters have completed mandatory WHS training following the change in process.

Council noted the report.

13. CHANCELLOR RE-APPOINTMENT  
(Agenda item 4.1)

The Chancellor absented himself for discussion of this item and left the meeting.

The Deputy Chancellor confirmed she would preside for this item of Council in the absence of the Chancellor as required by Schedule 1, Clause 7(2) of the Macquarie University Act 1989.

The Deputy Chancellor advised that nominations had only been received for the incumbent Chancellor to be re-elected

RESOLVED 13/49

RESOLVED, that The Hon. Michael Egan be re-elected as Chancellor for a term of three years from 1 March 2014 to 28 February 2017.

The Chancellor re-joined the meeting.

Council congratulated the Chancellor on his re-election.

14. 2014 BUDGET PRESENTATION  
(Agenda item 4.2)

John Gorman provided a presentation on the 2014 Budget, including:

- Budget process;
- Strategic position;
- 2014 Budget highlights;
- Enrolment trends and international students;
- Research funding by faculty and research rankings;
- Financial performance – revenue;
- Hospital budget and budget assumptions;
- 2014 budget expenses – breakdown by type and faculty, employee related expenses by faculty;
- Commercial property summary;
- Capital management plan;
- Consolidated cashflow;
- Capital management – debt and net debt profile;
- Balance sheet; and
- Emerging issues.

Council discussed the budget and thanked Mr Gorman and his team for the work undertaken in developing the budget.
RESOLVED 13/50

RESOLVED, following the recommendation of the Finance and Facilities Committee that:

1. Council adopts the 2014 Budget with the proviso that the Vice-Chancellor can vary any allocation contained within the budget.
2. Council adopts the Capital Management Plan 2014 (2013-2017) on the understanding that approval will continue to be sought for individual projects in accordance with the University’s Financial Delegations of Authority.
3. Council approves that funds will be lent by the University to MUH Operations No 2 Ltd to enable MUH Operations No 2 Ltd to meet its obligations.

15. SOCIAL LEGISLATION  
(Agenda item 4.3)

Dee Anderson spoke to the paper.

RESOLVED 13/51

RESOLVED, to approve the changes to the University’s Social Legislation as detailed in the paper submitted to Council.

16. CHANGE TO FUNDING STRUCTURE OF MUH OPERATIONS NO. 2 PTY LTD  
(Agenda item 4.4)

John Gorman spoke to the proposal, including the background to the resolutions proposed, and responded to questions from the meeting.

17. DELEGATIONS OF AUTHORITY  
(Agenda item 4.5)

The Vice-Chancellor spoke to the paper, the background and the need for clarity of responsibilities and authorities.

Council noted the review of some Committee responsibilities and requested a review be undertaken of how the Student Experience Committee responsibilities fit in with the new framework.

RESOLVED 13/53

RESOLVED that the Delegations Policy as included in the Council papers, including Appendix 1 which sets out the reserved powers of Council and the Committees of Council be approved.

18. POLICY UPDATES  
(Agenda item 5.1)

Council noted the paper.
19. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY
   (Agenda item 5.2)

   Council noted the report.

20. OTHER BUSINESS

   Next meeting

   Council noted the next meeting of the Council is scheduled for 13 February 2014.

CLOSURE

There being no further business, the meeting concluded at 7.00pm.

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Chancellor