Minutes of the 450th Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.00pm on Thursday 21 February 2013.

Present: Chancellor, The Hon M Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor B Dowton
Mr A Bissett
Dr W Bradford
Ms Gemma Brooks
Professor L Cupples
Mr C Darvall
The Hon P Forsythe
Mr G M Jones
Professor D Kane
The Hon S Nori
Mr S Rubic
Professor D Verity
Ms K Vozella
Mr G Ward
Mr J Wigginsworth

In attendance: Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)
Mr J Gorman, Chief Financial Officer
Ms M Harris, Director and Chief of Staff, Office of the Vice-Chancellor
Mr P Luttrell, General Counsel
Professor J Piper, Deputy Vice-Chancellor (Research)
Professor J Sachs, Deputy Vice-Chancellor (Provost)
Mr T Sprague, Director Human Resources
Mr J Stewart, Chief Operating Officer

Apologies: Mr G Lindsay
Dr K Schott

Secretariat: Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Mr Lindsay and Dr Schott.

The Chancellor welcomed Ms Vozella and Professor Verity to the meeting as new
Council members, elected since the December Council meeting.

The Chancellor noted that Professor Julie Fitness has retired from her role as Chair of Academic Senate and on Council. The Chancellor noted the significant contribution that Professor Fitness made both as a member of Council and as Chair of Academic Senate. Council agreed that the Chancellor should formally convey Council’s thanks to Professor Fitness.

The Chancellor advised that Mr Lindsay has resigned as a Council member due to his work commitments. The Chancellor advised the Nominations Committee would meet prior to the next Council meeting to discuss an appropriate replacement for Mr Lindsay.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3, 4 and 5 were agreed for discussion.

4. MATTERS RAISED BY COUNCIL MEMBERS

Council noted there were no matters raised by Council members in advance.

5. MINUTES OF THE MEETING OF 5 DECEMBER 2012 AND MATTERS ARISING (Agenda items 2.1 and 2.2)

RESOLVED 13/01

Council resolved to approve the minutes of the meeting of Council held on 5 December 2012 as a true and correct record.

Matters Arising

Council noted the progress on Matters Arising from the Minutes of 5 December 2012 meeting and outstanding matters from previous meetings.

6. MINUTES OF FINANCE AND FACILITIES COMMITTEE MEETING OF 29 JANUARY 2013 AND ANNUAL REPORT OF THE COMMITTEE (Agenda item 2.3)

The Deputy Chancellor spoke to the minutes and Annual Report from the Finance and Facilities Committee.

Council considered and noted the minutes of the Finance and Facilities Committee of 29 January 2013 and the Committee’s Annual Report to Council.

7. AUDIT AND RISK COMMITTEE ANNUAL REPORT TO COUNCIL (Agenda item 2.4)

Mr Wigglesworth spoke to the Annual Report of the Audit and Risk Committee and highlighted key matters. Council discussed the report.

Ms Anderson joined the meeting at 4.15pm.
Council considered and noted the Annual Report of the Audit and Risk Committee.

8. **MINUTES OF THE STUDENT EXPERIENCE COMMITTEE MEETINGS OF 5 DECEMBER 2012, 24 JANUARY 2013 AND 5 FEBRUARY 2013**  
   (Agenda item 2.5)

The Deputy Chancellor spoke to the minutes of the Student Experience Committee meeting and noted that the key matter from the meetings, being recommendation of the Student Organisation Rules to Council for approval, would be discussed later in the meeting.

Council considered and noted the minutes of the Student Experience Committee of 5 December 2012, 24 January 2013 and 5 February 2013.

9. **VICE-CHANCELLOR’S REPORT**  
   (Agenda item 3.1)

The Vice-Chancellor spoke to the report, including:

- Appointment of a new Chief Operating Officer (COO). The Vice-Chancellor noted that this would be the last meeting for Mr Jeff Stewart and Council thanked Mr Stewart for his outstanding leadership while acting in the role of COO.
- Appointment of a new Deputy Vice-Chancellor Research and Deputy Vice-Chancellor Corporate Engagement and Advancement. The Vice-Chancellor noted a significant event is being planned for Professor Piper’s retirement and Council will be advised of the details.

Mr Darvall joined the meeting at 4.25pm.

- Update on the recruitment process for a new Deputy Vice-Chancellor International. The Vice-Chancellor acknowledged the continuing outstanding leadership and internal management by Professor Mark Gabbott while acting in this role.
- Hearing Hub progress.
- Enrolments for 2013.
- Use of Macquarie facilities as a contribution to community engagement.

The Vice-Chancellor responded to questions from the meeting and undertook to include consideration of accessibility issues in the development of the campus Masterplan.

Council discussed and noted the report.

10. **ACADEMIC SENATE REPORT**  
    (Agenda item 3.2)

Professor Verity spoke to the report from Academic Senate and highlighted key matters.

**RESOLVED 13/02**

Resolved, as recommended by Academic Senate, that the following new awards and specialisations be approved:

*Faculty of Arts*
- **Bachelor of Laws**  
The proposed new Award (LLB) will consist of 96 credit points.

- **Master of International Public Diplomacy**

**Faculty of Business and Economics**

- **Bachelor of Business Administration with the degree of Bachelor of Psychology (Honours)**  
The proposed new Award BBABPsych(Hons) will consist of 120 credit points.

- **Bachelor of Commerce with the degree of Bachelor of Psychology (Honours)**  
The proposed new Award BComBPsych(Hons) will consist of 120 credit points.

**Faculty of Human Sciences**

- **Bachelor of Arts with the degree of Bachelor of Education (Secondary)**  
The proposed new Award BABEd(Sec) will consist of 96 credit points.

- **Bachelor of Education (Secondary)**  
The proposed new Award BEd(Sec) will consist of 72 credit points.

- **Bachelor of Psychology (Honours) with the degree of Bachelor of Health**  
The proposed new Award BPsych(Hons)BHlth will consist of 120 credit points.

- **Bachelor of Psychology (Honours) with the degree of Bachelor of Laws**  
The proposed new Award BPsych(Hons)LLB will consist of 144 credit points.

- **Bachelor of Science with the degree of Bachelor of Education (Secondary)**  
The proposed new Award BScBEd(Sec) will consist of 96 credit points.

- **Master of Clinical Sciences with specialisations in**  
  *Anaesthetics*  
  *Medicine*  
  *Oncology*  
  *Pathology (after 2014)*  
  *Radiology (after 2014)*  
  *Rehabilitation (after 2014)*  
  *Surgery*  
  *Women and Children (after 2014)*

- **Master of International Clinical Practice with specialisations in**  
  *Anaesthetics*  
  *Medicine*  
  *Oncology*  
  *Pathology (after 2014)*  
  *Radiology (after 2014)*  
  *Rehabilitation (after 2014)*  
  *Surgery*
Women and Children (after 2014)

- Master of Early Childhood (OUA)
  Nested awards:
  Postgraduate Diploma in Early Childhood (OUA)
  Postgraduate Certificate in Early Childhood (OUA)

- Master of Educational Leadership (OUA) with a specialisation in Early Childhood Education
  Nested awards:
  Postgraduate Diploma in Educational Leadership (OUA)
  Postgraduate Certificate in Educational Leadership (OUA)

- Postgraduate Certificate of Educational Leadership (OUA) with a specialisation in School Education

- Postgraduate Certificate of Education Studies (OUA) with a specialisation in ICT in Education

- Master of Teaching (Birth to Five Years) (OUA)

RESOLVED 13/03

RESOLVED, as recommended by Academic Senate, to approve:

- the Award of Juris Doctor degree subject to review of a full program proposal.
- the Award of Bachelor of Human Sciences (BHumanSc) degree subject to review of a full program proposal.

Council noted and discussed the report.

11. HEALTH AND SAFETY REPORT – 2012 ANNUAL STATEMENT
(Agenda item 3.3)

Mr Sprague spoke to the 2012 Annual Statement and responded to questions from the meeting.

Council discussed and noted the report.

12. GENERAL COUNSEL REPORT
(Agenda Item 3.4)

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13. AWARD OF DISTINGUISHED PROFESSOR POLICY
(Agenda item 4.1)

Mr Sprague spoke to the paper and responded to questions from the meeting. Council discussed the Policy.
RESOLVED 13/04

RESOLVED to approve the updated policy for Award of Distinguished Professor.

14. ENGLISH LANGUAGE PROFICIENCY UPDATE
(Agenda item 4.2)

Professor Sachs spoke to the paper and responded to questions from the meeting. Professor Sachs noted the significant work undertaken in this area by Dr Bradford and his colleagues in FBE.

Council discussed and noted the update.

15. RISK DASHBOARD
(Agenda item 4.3)

Mr Gorman spoke to the paper, including the background to developing the Risk Dashboard and the current status of updating indicators. The Vice-Chancellor advised Council that the Risk Dashboard would be reviewed by the Executive Team regularly to ensure ownership of risks at the Executive level.

Mr Gorman noted the report and individual indicators would be reviewed and updated on an ongoing basis.

Council discussed and noted the Risk Dashboard.

16. UPDATE ON THE STUDENT EXPERIENCE COMMITTEE
(Agenda item 4.4)

Council noted the update.

17. STUDENT ORGANISATION RULES
(Agenda item 4.5)

The Deputy Chancellor spoke to the paper and responded to questions from the meeting. The Deputy Chancellor noted that the rules will be fine tuned over time if necessary.

Council requested a report be provided in 12 months regarding the operation of the Student Organisation rules (Rules) and that the student body be advised that this report will be provided to Council. Council also requested that it be advised if any unforeseen issues arise in the operation of the Rules.

Council requested a briefing be provided on the role of the University’s Student Ombudsman at the next meeting.

RESOLVED 13/05

RESOLVED, following the recommendations of the Student Experience Committee, that the Student Organisation Rules, pursuant to section 29 of the Macquarie University Act 1989 be made, effective 1 January 2013.
18. REPORT OF DOCUMENTS EXECUTED UNDER POWER OF ATTORNEY (Agenda Item 5.1)

Council discussed and noted the paper.

19. POLICY REVIEW PROCESS (Agenda Item 5.2)

Council discussed the policy review process in the University and the policies under review. Council requested the following policies be submitted to it for approval:

- Outside Studies program
- Release of Student Information
- Outside Work
- Student Organisations

The Vice-Chancellor advised he would review the policy review process and mechanics and report back to Council. He also noted that he had commenced a project to provide a framework for Delegations of Authority, with the intention of developing a Register of Delegations.

Mr Ward left the meeting at 5.45pm

Council discussed and noted the report.

20. OTHER BUSINESS

Committee membership

RESOLVED 13/06

RESOLVED to appoint Kerry Schott as a member of the Finance and Facilities Committee effective immediately.

Next meeting

Council noted the next Council meeting is scheduled for 18 April 2013 at 4.00pm.

CLOSURE

There being no further business, the meeting concluded at 6.00pm.

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Chancellor

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