Minutes of a meeting of Academic Senate held on 7 June 2011 at 9.30am in the Senate Room, Level 3, Lincoln Building

Present: Professor J Fitness (in the Chair)  
Dr M Arrow  
Mr S Bradshaw  
Dr W Bradford  
Ms M Brodie  
Mr W Coote  
Professor John Croucher  
Mr Andrew Dahdal  
Mr Dr J De Meyrick  
Ms J Fernandez  
Professor M Gabbott  
A/Professor S George  
Professor J Greeley  
Mr T Humbrett  
Professor J Hedberg  
Ms E Macloud  
Professor N Mansfield  
Dr W McDonald  
Professor M Mollering  
A/Professor S Page  
Professor J Piper  
Professor P Radan  
Professor J Sachs  
Professor S Schwartz  
A/Professor I Solomonides  
Dr J Tent  
Professor S Thurgate  
Professor B Thompson  
Professor G Town  
A/Professor D Verity  
Professor G Whiteford  
Professor R Widing  
Dr R Yager

In Attendance:  
Mr A Burrell  
Ms S Kelly  
Ms R Myton  
Ms K Shorrock  
Ms K Smart

1. APOLOGIES / WELCOME

Academic Senate noted that apologies were received from: Professor J Simons, Ms C Trotman, A/Professor J Torr and Dr X Zhou.

Professor Fitness welcomed the new student members of Academic Senate (item 13.1).

2. ARRANGEMENT OF AGENDA

2.1 STARRING OF ITEMS

The following items were starred for discussion:

3. Minutes of Previous Meeting
5.2 Report of the Higher Degree Research Appeals Committee (*tabled document*)
6. Report of Vice-Chancellor
7. Report of Chair
8. Report from the Faculty of Business and Economics
10.1 Report of the Academic Standards and Quality Committee
10.2 Report of the Coursework Studies Committee
10.3 Report of the Higher Degree Research Committee (*tabled document*)
11.1 Direct Admissions to Postgraduate Coursework for Domestic Students – Faculty of Business and Economics
11.2 Nomination for Award of the Title of Macquarie University Emeritus Professor (*tabled document*)
2.2 ADOPTION OF UNSTARRED ITEMS

Resolution 11/089
That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

(The adopted items are recorded in these minutes according to the sequence of the agenda.)

3. MINUTES OF PREVIOUS MEETING

Resolution 11/090
The minutes of the meeting held on 5 April 2011 (http://senate.mq.edu.au/MQUonly/minutes/2011/Minutes_0411.pdf) be signed as a true and correct record, subject to recording an apology from Professor Radan.

4. BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes of the previous meeting was dealt with elsewhere in the agenda.

5. CONSIDERATION OF CONFIDENTIAL ITEMS

5.1 REPORT OF THE DISCIPLINE COMMITTEE (D91/424-02)

The report of the meeting of the Discipline Committee of 29 March 2011 was laid upon the table in accordance with the provisions of the Student Misconduct and Discipline Rules.

The Dean of Students brought the attention of Academic Senate to a case of student substitution during one of the exams. The University has severe penalties for such misconduct, but they need to be better communicated to students and staff.

5.2 HIGHER DEGREE RESEARCH APPEALS COMMITTEE

Report of Meeting of 13 May 2011

Professor Mansfield, Dean of Higher Degree Research, reported about the outcomes of two appeals to the HDRAC and made general observations regarding issues related to the annual progress reports. In particular, he noted that progress reports are not always taken seriously by students and/or supervisors. Professor Mansfield is currently working with the Associate Deans on developing new initiatives that could help to improve this situation.

Academic Senate noted that the HDRAC accepted the recommendations received from the Dean HDR in relation to the appeal of Ms Engleheart and that the HDRAC had decided to send this thesis to a ‘professor in the discipline’ for assessment of its suitability for (re-) examination. The HDRAC will report to Academic Senate when the details of this appraisal are provided.

Academic Senate approved the HDRAC recommendations in relation to the appeal by Mr Cassaday as follows:

Resolution 11/091
(1) That the Faculty of Human Sciences be required to seek and provide appropriate supervisor(s) to supervise the candidate and that the candidature not be terminated on this ground at this stage.
(2) That the Annual Progress Reports shall be used to continually reflect and even predict the state of the candidature, not be reactive as in this case.

(3) That supervisors be required to comply with Macquarie University Supervisor Register prior to supervising higher degree research candidates and only depart from it for well argued reasons.

6. REPORT OF VICE-CHANCELLOR

The Vice-Chancellor reported to Academic Senate about the Federal budget submission for 2011-2012 and its impact on higher education. He also briefed members about government funding of research and some trends in international student intake. Among topics that were updated in the Vice-Chancellor’s report were TEQSA, base funding review and Compacts.

At the conclusion of his report, Professor Schwartz congratulated the MQ research academics who received ARC Linkage grants.

7. REPORT OF CHAIR

Professor Fitness reported about the reserve meeting of Academic Senate held on 3 May 2011. The meeting provided a venue for an extensive debate on issues relating to assessment and examinations, including learning outcomes and academic integrity. The Chair thanked the Dean of Arts, Professor John Simons, for his stimulating paper on examinations, and all the Senate members and guests who participated in the lively and thought-provoking discussions.

Professor Fitness also informed Academic Senate that the Australian Qualifications Framework Council (AQF) is launching the revised Framework on 23rd June 2011. She is attending the launch-related symposium and will report back on any relevant AQF issues at the next Senate meeting.

8. REPORT FROM THE FACULTY OF BUSINESS AND ECONOMICS

As a part of the regular reporting to Academic Senate on the proceedings of the Faculties, the Faculty of Business and Economics submitted its report to Academic Senate (http://senate.mq.edu.au/MQUonly/agenda/2011/0611/FBE_Report_Senate0611.pdf).

The Chair thanked Professor Gabbott for his report and commended him for its thoroughness. The report will be included in the report of Academic Senate for the next Council meeting.

Academic Senate also discussed and supported a proposal to create an online repository of matters discussed at Academic Senate on its website. Such information should be available for the entire University community to access easily.

9. QUESTIONS ON NOTICE

Academic Senate received a question in relation to the Review of the Faculty of Science. It was suggested that Academic Senate be briefed on the response of the University Executive to the following recommendations of the review:

Recommendation 3: That proposed changes in service teaching be required to show strong academic justification and be better monitored by the relevant committee of Academic Senate to prevent undermining of academic value and sudden swings in student load.
Recommendation 5: That the University increase the transparency of the University’s budgetary processes and the Faculty Funding Model by wider disclosure of the rationale for allocations among competing uses of the University funds, and by setting the parameters of the Faculty Funding Model in consultation with the Deputy Vice-Chancellors and Deans.

Recommendation 6: That the University increase the size of the Research Performance Fund relative to the Teaching Load component of the Faculty Funding model, possibly to a ratio of 20:80.

Recommendation 7: That the University devise a mechanism to cover cash flow problems arising from rapid research growth. Such a mechanism could also be used to fund new initiatives and provide incentives for faculties to grow revenue.

Recommendation 8: That the University phase in any changes to the FFM which adversely affect any faculty's funding by more than a specified percentage.

Professor Piper reported on behalf of the Executive that some of the recommendations had already been acted on, e.g. issues concerning consultation had been discussed. The remaining recommendations are budget-related and will be discussed at the upcoming budget meetings.

10. REPORTS FROM STANDING COMMITTEES

10.1 ACADEMIC STANDARDS AND QUALITY COMMITTEE

Report of Meetings of 19 April, 10 May and 24 May 2011

The Chair invited Professor Greeley to provide Academic Senate with a brief update on the work of the Curriculum Review Implementation committee. Members of Academic Senate were reminded about the June 29th deadline for submitting their final lists of units to be published in the University's handbook.

Professor Greeley also reported about a proposal to introduce a new degree of Doctor of Physiotherapy (under item 3.1.1 of this report).

The Chair brought Senate’s attention to item 4.2.6 - Undergraduate Academic Credit and Undergraduate Unit Equivalence and Academic Year plan 2014 (item 7 of the report).

Academic Senate APPROVED AS RECOMMENDED the following items:

1. Amendments to ASQC Report to Academic Senate

Resolution 11/092

That the minutes of the meeting of Academic Senate of 5 April 2011 be amended to reflect the following changes to the ASQC report to Academic Senate:

(1) The codes for the following units under item 2.1.6 – New Units:
PSYO948 Supervised Practical Placement II
PSYO949 Supervised Practical Placement III
PSYO950 Supervised Practical Placement IV

be amended as:
PSYO951 Supervised Practical Placement II
PSYO952 Supervised Practical Placement III
PSYO953 Supervised Practical Placement IV
(2) Item 2.1.8 be amended as follows:
   (a) new code for units currently coded as ACES – changed from EDUC to 
       EDCN (with effect from 1 January, 2012);
   (b) new code for units LING962 and LING963/LING964 – added as EDIT981 
       and EDIT982 (with effect from 1 January, 2012);
   (c) new name for unit ACES882 – added as Designing Environmental 
       Education Programs.

2. 2011 Academic Program
2.1 Postgraduate
2.1.1 Additional Offering – Postgraduate Certificate in TESOL

Resolution 11/093
That Academic Senate approves an additional offering of the Postgraduate 
Certificate in TESOL in the second half year 2011.

2.1.2 Change to IELTS Score

Resolution 11/094
That Academic Senate approves an increase in the IELTS score to 7.0 in all 
subtests (reading, writing, speaking, listening) for the Master of Speech and 
Language Pathology with immediate effect.

2.2 Undergraduate
2.2.1 Associate Degree in Information Technology – Program Template

Resolution 11/095
That Academic Senate approves:
(1) The program template for the Associate Degree in Information Technology 
    (Attachment 1 – http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach1_AssDegIT.pdf)
(2) The designation of ACSC100 Academic Communication in Science as a 
    science unit.

2.2.2 Diploma in Business – Program Template

Resolution 11/096
That Academic Senate approves:
(1) The program template for the Diploma in Business, subject to the inclusion 
    of a statement on the template that stipulates that this program is only 
    available to Tsing Hua students (Attachment 2 - 
    http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach2_Diploma_Bu 
    siness.pdf).
(2) The designation of ACBE100 as a Commerce and Economics unit.

2.2.3 New Units from 2011 – Study Abroad

Resolution 11/097
That Academic Senate approves the continued offering of the units INT200 
Internship 1 and INT201 Internship 2 for the purposes of enrolling Study Abroad 
and Exchange students for the first half and second half year 2011.

2.2.4 Macquarie University Foundation Program

New Units

Resolution 11/098
(1) That Academic Senate approves the introduction of the new units listed in 
    the report (pp.26-27 of 
    df).
(2) That Academic Senate approves a Pass/Fail grading for the units 
    FPMT005, FPBI001, FPCH001, FPEN022, and FPEN033.
Macquarie University Foundation Program Certificate

**Resolution 11/099**

That Academic Senate approves the design format of the Macquarie Foundation Program Certificate (Attachment 3 - http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach3_FoundationProgramCert.pdf).

3. **2012 Academic Program**

3.1 **Postgraduate Curriculum Renewal**

3.1.1 **New Awards from 2012**

**Resolution 11/100**

That Academic Senate RECOMMENDS to Council that the introduction of the new awards listed below be approved with effect from 1 January 2012:

- Master of Computer Forensics (MCompForensics) (File No. 11/459)
- Doctor of Physiotherapy (DPhysio) (File No. 11/790)
- Postgraduate Certificate in Professional Psychology (PGCertProfPsy) (exit award only) (File No. 11/796)
- Postgraduate Diploma in Professional Psychology (PGDipProfPsy) (File No. 11/797)

3.1.2 **Establishment of Exit Awards**

**Resolution 11/101**

That Academic Senate RECOMMENDS to Council that the new and exit awards listed below be approved for introduction with effect from 1 January 2012:

- Postgraduate Certificate in Commerce (PGCertCom)
- Postgraduate Diploma in Commerce (PGDipCom)
- Postgraduate Certificate in Economics (PGCertEc)
- Postgraduate Diploma in Economics (PGDipEc)

3.1.3 **Retention and Renewal of Existing Awards**

**Resolution 11/102**

That Academic Senate approves the retention and renewal of the programs listed in the report (p.28 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 1 January 2012.

3.1.4 **Renewal of Postgraduate Programs to be offered by GSE**

**Resolution 11/103**

(1) That Academic Senate RECOMMENDS to Council that the approval for the introduction of the following new awards be rescinded:

- Master of Environment (ASQC meeting of 19/10/10)
- Master of Sustainability Practices (ASQC meeting of 19/10/10)
- Postgraduate Diploma in Sustainability Practices (ASQC meeting of 19/10/10)
- Postgraduate Certificate in Sustainability Practices (ASQC meeting of 19/10/10)

(2) That Academic Senate approves the rescinding of the approvals for 2012 program renewals/discontinuances (p.29 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf), and that all postgraduate GSE programs remain in their current format in 2012, noting that all awards, with study patterns, will need to be submitted for renewal before 30 September 2011, for implementation in 2013.
3.1.5 Awards to be Discontinued  
Resolution 11/104  
That Academic Senate approves the discontinuance of the awards listed in the report (p.30 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2011.

3.1.6 Awards to be Rescinded  
Resolution 11/105  
That Academic Senate RECOMMENDS to Council that approval for the introduction of the award of Master of Physiotherapy Practice be rescinded.

3.1.7 Programs of Study to be Discontinued  
Resolution 11/106  
That Academic Senate approves the discontinuance of the programs of study listed in the report (p.30 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2011.

3.1.8 Retention and Renewal of MGSM Programs  
Resolution 11/107  
That Academic Senate approves, for 2012 only, the revised program templates for the Master of Business Administration, Master of Management, Postgraduate Diploma in Management and the Postgraduate Certificate in Management (Attachment 4 - http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach4_GSM.pdf).

3.2 Schedule of Postgraduate Units  
3.2.1 New Units  
Resolution 11/108  
That Academic Senate approves the introduction of the new postgraduate units listed in the report (p.31 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 1 January 2012.

3.2.2 New Prefixes for Postgraduate Units offered by the Department of Linguistics  
Resolution 11/109  
That Academic Senate approves the allocation of the unit prefix APPL to core units in all the Applied Linguistics programs (the optional units in these programs will retain the existing LING codes) and prefix EDIT to all the units in the Postgraduate Certificate in Editing, with effect from 1 January 2012.

3.2.3 Units to be Deleted  
Resolution 11/110  
That Academic Senate approves the deletion of the units listed in the report (pp.32-34 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2011.

3.2.4 Prerequisites on Postgraduate Units  
Resolution 11/111  
That Academic Senate approves the following principles in relation to prerequisites for postgraduate units, with effect from 1 January 2012:  
a) admission to a particular specialisation or named master degree program;  
b) an 800- or 900-level unit(s);  
c) specific undergraduate or graduate unit(s) at a sufficiently advanced level;  
d) permission of Executive Dean of Faculty.
3.3 Specialisations in Postgraduate Coursework Programs

Resolution 11/112
(1) That all units included in an approved specialisation in a postgraduate Arts or Science program will be designated as Arts and Science units.
(2) That cases may be made to designate units outside the approved specialisations for postgraduate Arts and Science programs and these cases will be considered by the ASQC Postgraduate Sub-Committee.
(3) That the General Requirements of the Postgraduate Diploma of Arts include:
   ‘Minimum number of credit points designated as Arts 20’
(4) That the General Requirements of the Postgraduate Diploma of Science include:
   ‘Minimum number of credit points designated as Science 20’

3.3.1 Postgraduate Specialisation
Resolution 11/113
That Academic Senate approves the introduction of a Specialisation in Creative Writing for the Postgraduate Certificate of Arts with effect from 1 January 2012.

3.4 UAC Codes for Postgraduate Awards with Specialisations
Resolution 11/114
That Academic Senate approves allocation of separate UAC codes and CRICOS codes for awards with specialisations, where required.

3.5 Overlap of Units in Related Postgraduate Named Degrees
Resolution 11/115
That Academic Senate approves the principle that a maximum of 50% overlap of units is allowed in related postgraduate named degrees.

3.6 Inclusion of 400-level Honours Units as part of the Postgraduate Certificate and Postgraduate Diploma in Research Preparation programs
Resolution 11/116
That Academic Senate approves the principle that in specified cases and with the approval of ASQC, units that are demonstrably honours level units would be allowed to be double badged with 800 level.

3.7 Undergraduate
3.7.1 New Awards from 2012
Resolution 11/117
That Academic Senate RECOMMENDS to Council that the awards listed below be approved for introduction with effect from 1 January 2012:
- Graduate Diploma in Advanced Psychology (GDipAdvPsy) (File No. 11/640)
- Graduate Diploma in Speech and Communication (GDipSphComm) (File No. 11/788)
- Graduate Certificate in Speech and Communication (GCertSphComm) (File No. 11/789)

3.7.2 New Units from 2012
Resolution 11/118
That Academic Senate approves the introduction of the following new units, including the designation of ECHP499 as a Participation unit:

**Faculty of Arts**
- ANTH107 Saints, Shamans, Cults and Demons: The Anthropology of Contemporary Religions
- ANTH330 Justice and Development
- CUL399 Decisions! Decisions! Practical Wisdom for Everyday Life
- FRN250 Reading in French
- FRN340 French Literature
3.7.3 People Unit Proposal for 2012
Resolution 11/119
That Academic Senate approves the designation of the following units as People Units from 2012:
SOC295 Work and Employment
SOC297 Migration and Multicultural Studies
BBA340 Cross Cultural Management

3.7.4 Continuation of Undergraduate Units with four credit points
Resolution 11/120
That Academic Senate approves the continuation of the units listed in the report (p.38 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf), as four credit point units, in 2012.

3.7.5 Units to be deleted from 2012
Resolution 11/121
That Academic Senate approves the deletion of the units listed in the report (pp.38-39 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2011.

3.7.6 Change of Unit Code from 2012
Resolution 11/122
That Academic Senate approves the change of unit codes listed in the report (pp.39-40 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 1 January 2012.

3.7.7 Change of Unit Title
Resolution 11/123
That Academic Senate approves the following change of unit title:
From: AHIS100 - Greek Society 500-300 BC: Oikos and Polis
To: AHIS100 - Oikos and Polis: Ancient Greece and the Invention of Oligarchy, Tyranny and Democracy 800-399BC
3.8 2012 Schedule of Undergraduate Units

**Resolution 11/124**
That Academic Senate approves the 2012 Schedule of Undergraduate Units (Attachment 5 - [http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach5_Schedule_units.pdf](http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach5_Schedule_units.pdf)).

3.9 2012 Schedule of Undergraduate Programs

**Resolution 11/125**

3.10 2012 Schedule of Undergraduate Majors

**Resolution 11/126**

3.11 Graduate Diplomas and Graduate Certificates

**Resolution 11/127**
That Academic Senate approves the revised recommendations of the ASQC Working Party on Graduate Diplomas and Graduate Certificates for implementation in 2012 (Attachment 8 - [http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach8_GradDipsCerts.pdf](http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach8_GradDipsCerts.pdf)).

4. 2012 OUA Academic Program

4.1 Postgraduate

4.1.1 New Units for 2012

**Resolution 11/128**
That Academic Senate approves the introduction of PIC883 Insurgency and Non-State Challenges with effect from 1 January 2012.

4.1.2 Change of Unit Name

**Resolution 11/129**
That Academic Senate approves the following changes to unit names with effect from 1 January 2012:

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit name</th>
<th>New unit name</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIC830</td>
<td>Regional Security and Intelligence</td>
<td>Regional Security</td>
</tr>
<tr>
<td>PIC860</td>
<td>Strategic Issues in Policing and Intelligence</td>
<td>Strategic Policing</td>
</tr>
<tr>
<td>PIC871</td>
<td>Security in Business and Government</td>
<td>Crime, Espionage and Security</td>
</tr>
</tbody>
</table>

4.1.3 Postgraduate Sessions

**Resolution 11/130**
That Academic Senate approves the change in all postgraduate unit offerings in the OUA program from study periods (four a year) to sessions (three a year), with effect from 1 January 2012.

4.2 Undergraduate

4.2.1 Program Variations

**Resolution 11/131**
That Academic Senate approves the revised programs of study for the Bachelor of Arts offered through OUA with effect from 1 January 2012 (Attachment 9 - [http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach9_OUA2012_BA_Majors.pdf](http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach9_OUA2012_BA_Majors.pdf)).
4.2.2 New Units for 2012

Resolution 11/132

That Academic Senate approves the introduction of the OUA units listed in the report (pp.42-43 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf), including the designation of CLT340, ENG390, HST380, HST390 and PHI370 as Capstone units with effect from 1 January 2012.

4.2.3 Units to be Deleted

Resolution 11/133

That Academic Senate approves the deletion of CLT330 Multimedia: The Politics of the New Media and SSK15 Careers and Work, with effect from 1 January 2012.

4.2.4 Change of Unit Name

Resolution 11/134

That Academic Senate approves the following unit name change with effect from 1 January 2012:

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit name</th>
<th>New unit name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG110</td>
<td>Introduction to English</td>
<td>Approaches to English Literature</td>
</tr>
</tbody>
</table>

4.2.5 Change of Unit Code

Resolution 11/135

That Academic Senate approves the following change of unit code with effect from 1 January 2012.

<table>
<thead>
<tr>
<th>Old code</th>
<th>New code</th>
<th>Unit Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY140</td>
<td>SCI140</td>
<td>Introduction to Brain, Behaviour and Evolution</td>
</tr>
</tbody>
</table>

4.2.6 Undergraduate Academic Credit and Undergraduate Unit Equivalence

Resolution 11/136

That Academic Senate approves the following principle in relation to the determination of undergraduate academic credit:

Units taught through the OUA program are to be academically equivalent to their internal and external counterparts and are to be consistently recognized as being equivalent. Where a Macquarie OUA unit is based on an existing Macquarie unit, academic credit is to be granted for that unit of study, irrespective of the level of study, (ie, Level 1, Level 2, Level 3).

Please note: Where a degree may require professional accreditation, individual units of study do not require accreditation.

4.2.7 Undergraduate Transfer Changes

Resolution 11/137

That Academic Senate approves that the GPA requirement of 2.0 be required for students seeking to transfer from the BA program offered through OUA to an internal or external undergraduate place at Macquarie University with effect from 1 January 2012.

4.2.8 Undergraduate Transition Arrangements

Resolution 11/138

That Academic Senate approves the following transition arrangement for students who might be affected by the changes to the BA through OUA program:

All currently enrolled students will be emailed in October 2011 to provide them with advice regarding changes effective from 2012 and for the coming change and to provide them with an option to nominate which year’s program they wish to complete (either 2011 or 2012).
5. 2013 Academic Program
5.1 Postgraduate Units to be Deleted from 2013

Resolution 11/139
That Academic Senate approves the deletion of the postgraduate units listed in the report (p.44 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2012.

5.2 Undergraduate Units to be Deleted from 2013

Resolution 11/140
That Academic Senate approves the deletion of the undergraduate units listed in the report (p.45 http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf) with effect from 31 December 2012.

6. Amendment to Bachelor Degree Rules
6.1 Inclusion of Participation Unit Rules

Resolution 11/141
(1) That Academic Senate RECOMMENDS to Council that the Bachelor Degree Rules be amended with effect from 1 January 2012, as follows:
(a) Insert a new subsection 1(a)(xiv):

“1(a)(xiv) “Participation Unit” means the units prescribed in the Schedule of Participation units in these rules.”

As a consequence of this insertion to the Rules the subsequent subsections from part 1(a)(xiv) will be renumbered.

(b) Amend Rule 4(6) of the Bachelor Degree Rules to maintain consistency within the Rules by replacing the word ‘That’ with the word ‘The’.

(c) Amend Rule 5(2) of the Bachelor Degree Rules to include Participation units to maintain consistency within the subsection, as follows:

“Unless determined otherwise by resolution of Academic Senate, a designated Executive Dean of Faculty or delegated person may approve or refuse a candidate’s selection of Program of Study, Major, Units, People Units, Planet Units, Participation Units, or other selection made under Rule 5(1).”

(2) That Academic Senate approves the inclusion of a separate Schedule of Participation Units and the change in the use of the ‘Part’ to ‘Section’ of the current criteria for people and planet units for ease in referencing from 2012.

6.2 Participation Units – Program Template Mock-ups

Resolution 11/142
(1) That the participation program templates be approved for inclusion in the Handbook of Undergraduate Studies from 2012 (Attachment 10 - http://senate.mq.edu.au/MQUonly/agenda/2011/0611/Attach10_ParticipationUnitsProgramMockups.pdf).

(2) That Academic Senate approves the following recommendations in relation to the format of the listing of People and Planet Units in the on-line handbook:
(a) to list the Faculty against each unit as per the format in the print handbook, to help students check the requirements in relation to completion of one unit outside the student’s Faculty;
(b) to add the Faculty to the link from a unit that shows the name of the department under “Offered By”.
6.3 Amendment to Part 1 Criteria for selection of majors and minors - Double Majors

Resolution 11/143
That the wording of Part 1(3)(b) of the Schedule of Majors be revised to read as follows (changes are highlighted in bold):
“complete a minimum of 24 distinct credit points (including 12 distinct credit points at 300 level) identified as belonging to each major, where ‘distinct credit points’ means the credit points from units which are not counted towards qualifying for any other majors or minors for the purposes of this subclause.”

7. Academic Year 2014

Resolution 11/144

8. Addendum

Academic Senate approved the following recommendation submitted in the tabled addendum to the ASQC report:

Resolution 11/145
That Academic Senate RECOMMENDS to Council the introduction of the Postgraduate Certificate in Translating and Interpreting - with specialisations with effect from 1 January 2012.

10.2 COURSEWORK STUDIES COMMITTEE
Report of Meeting of 30 May 2011 (A87/116-04)

The Chair presented the recommendation to disestablish the Coursework Studies Committee and to establish the Admissions Committee. She reported that this re-structure is a result of an extensive consultation process across the University and preliminary discussions of Academic Senate. Professor Fitness commended the outcome and announced that Professor Radan will be the Chair of the Admissions Committee.

Academic Senate approved the recommendations for disestablishment of the Coursework Studies Committee and establishment of the Admissions Committee (see below items 2.1 and 2.3). Academic Senate also approved the Terms of Reference for the new Committee noting that this document might undergo further development when the Committee begins its work. Academic Senate set as the change-over date for the above re-structure the 31\textsuperscript{st} of July 2011.

Academic Senate resolved as recommended the following recommendations:

(1) Undergraduate Individual Cases
(1.1) TRAN, Quyet Thang
Resolution 11/146
That the Saving Clause be invoked to enable Mr Tran to satisfy degree requirements for the Bachelor of Commerce without completing BBA102 Principles of Management provided all other requirements have been met.

(1.2) PERMADI, Michelle
Resolution 11/147
That the Saving Clause be invoked to enable Miss Permadi to satisfy degree requirements in the Bachelor of Commerce – Professional Accounting without firstly, having to complete an extra one credit point of general requirements at
300 level and secondly, without having completed two credit points for the specific requirements in ACCG 300 level units provided all other requirements have been met.

(2) Standing Committees of Academic Senate
(2.1) Disestablishment of Coursework Studies Committee (CSC)

Resolution 11/148

That the Coursework Studies Committee is disestablished on 31 July 2011.

(2.2) Individual Student Cases

Resolution 11/149

(1) That deeming provisions are to be delegated to the Faculties and determined within a framework ensuring quality and consistency of processes;
(2) That a Faculty may recommend a case for invocation of the Saving Clause direct to Academic Senate; and
(3) That ASQC will review and monitor Faculty processes for consideration of individual student cases to ensure a consistent and transparent application of rules and protocols across the University.

(2.3) Establishment of the Admissions Committee

Resolution 11/150

(1) To establish the Admissions Committee as a new Standing Committee of Academic Senate with effect from 1 August 2011.
(2) That the Terms of Reference for the Admissions Committee (Attachment A) be adopted.

Report of Meeting of 2 May 2011 – ‘flying minutes’

Following is the record of ‘flying minutes’ for the recommendations of the Coursework Studies Committee submitted to Academic Senate on 3 May 2011 for urgent student cases. By majority of votes (19 members in favour) the following resolutions were passed:

(1) Undergraduate Individual Cases

(1.1) CANNON, Ian Preston

Resolution 11/086

That the Saving Clause be invoked to enable Ian Cannon to satisfy degree requirements without the requirement of an extra 3cp of distinct units in order to qualify for the Bachelor of Science with a Major in Physics and a Minor in Photonics provided all other degree requirements have been met.

(1.2) FINNEGAN, Kieran

Resolution 11/087

That the Saving Clause be invoked to enable Mr Finnegan to satisfy degree requirements of the Bachelor of Chiropractic Science without completing HLTH317 Principles in Health and Disease 3 provided that all other requirements have been met.

(1.3) CHEUNG, Oi Ching

Resolution 11/088

That the Saving Clause be invoked to enable Ms Cheung to satisfy degree requirements of the Bachelor of Commerce without having completed MKTG101 Marketing Fundamentals and BBA102 Principles of Management provided all other requirements are met.
10.3 HIGHER DEGREE RESEARCH COMMITTEE
Report of Meeting of 3 June 2011
(03/449-02)

Professor Piper brought Senate’s attention to the Out of Time Candidature Management policy and procedure mentioned in the HDRC report

Academic Senate resolved as recommended the following items:

(1) MACQUARIE UNIVERSITY’S JOINT PhD
Resolution 11/151
That the list of 11 institutions below be approved and accepted as the new addition to the Macquarie University’s Joint PhD institution partner list:
University of Trento (Italy)
University of Potsdam (Germany)
University of Amsterdam (Netherlands)
University of Utrecht (Netherlands)
Free University of Amsterdam (Netherlands)
Erasmus University of Rotterdam (Netherlands)
University of Groningen (Netherlands)
Lund University (Sweden)
University of Aarhus (Denmark)
University of Bergen (Norway)
University of Helsinki (Finland)

(2) COMPLETION OF REQUIREMENTS
Resolution 11/152
That the students included in the report (http://senate.mq.edu.au/MQUonly/agenda/2011/0611/HDRC_110706.pdf) have satisfied the requirements for the awards stated.

11. GENERAL BUSINESS

11.1 DIRECT ADMISSIONS TO POSTGRADUATE COURSEWORK FOR DOMESTIC STUDENTS – FACULTY OF BUSINESS AND ECONOMICS

The Faculty of Business and Economics submitted a proposal to allow direct admission for its postgraduate coursework domestic candidates (can be viewed online at:

Professor Gabbott reported that his Faculty reviewed its enrolment strategies and decided to increase its share of domestic postgraduate market by introducing direct admission to postgraduate coursework programs for domestic students.

This decision is based on comprehensive market research as well as analysis of the financial implications of the proposed changes. The predominant reason for abandoning UAC is the admissions timeline. Under the UAC the potential postgraduate students have to apply before the UAC deadline, which is normally around October, while the research found that most of the decisions about postgraduate studies are made just a few weeks before the commencement of studies, i.e. November or December. Professor Gabbott also reported that the research showed that 87% of business faculties in Australia have direct admissions.

The proposal has been discussed with the main University stakeholders including the Coursework Studies Section and the SBSS.

Resolution 11/153
That Academic Senate approves the proposal of the Faculty of Business and Economics for direct admissions of domestic students to its postgraduate coursework programs, starting Semester 1, 2012.
11.2 NOMINATION FOR AWARD OF THE TITLE OF MACQUARIE UNIVERSITY EMERITUS PROFESSOR

Professor Gabbott presented his recommendation to award the title of Emeritus Professor of Macquarie University to Professor Farhat Yusuf. Professor Gabbott reported that, after retiring from the University in February 2011, Professor Yusuf continues to make important contribution to demographics research. He also reported that the presented letters of support from three eminent professors demonstrate that Professor Yusuf is an internationally recognised demographer and that he is a deserving nominee for the title of Emeritus Professor.

Academic Senate also took into consideration notice of support from the Deputy Vice-Chancellor (Provost), Professor Sachs.

Resolution 11/154

That Academic Senate RECOMMENDS to the Vice-Chancellor and Council that Professor Farhat Yusuf be awarded the title of Emeritus Professor of Macquarie University.

12. AWARDS

12.1 UNDERGRADUATE AND POSTGRADUATE STUDENTS QUALIFIED FOR AN AWARD (D99/47-04, A91/57-07)

The list of the undergraduate and postgraduate students qualified for their awards was circulated to the members of Academic Senate and filed.

Resolution 11/155

That the candidates in the report have satisfied requirements for the awards stated.

12.2 PRIZE AWARDS (02/2032)

Academic Senate considered and approved as recommended the list of students receiving the University’s prizes.

Resolution 11/156

That prizes be awarded to the students nominated in the report (pp.49-51 of http://senate.mq.edu.au/MQUonly/agenda/2011/0611/AGENDAALL_0611.pdf).

12.3 VICE-CHANCELLOR’S COMMENDATION (01/303)

Academic Senate approved two nominations for the Vice-Chancellor’s commendation.

Resolution 11/157

That the Vice-Chancellor’s Commendation be awarded to the following Masters coursework graduands:
- CLARKE, Alexander Master of Arts in Egyptology (Coursework)
- O’CALLAGHAN, Claire Master of Clinical Neuropsychology

13. MEMBERSHIP

13.1 STUDENT MEMBERS ELECTED TO ACADEMIC SENATE (10/178-02)

Academic Senate noted that the following students were elected as its new student members for a one-year term commencing on 22 May 2011:
14. OTHER BUSINESS

There being no further business the meeting was declared closed at 11:55am.

Professor J Fitness
Chair
# ADMISSIONS COMMITTEE

## Terms of Reference

The Admissions Committee is a standing Committee of Academic Senate.

### Purpose
To support the quality and standard of students selected for entry to Macquarie University.

### Role
- **To monitor, review, evaluate, determine and/or recommend to Academic Senate on:**
  - The University's Coursework Undergraduate and Postgraduate admissions and related Policies to ensure strategic alignment
  - The University's Policy on recognition and assessment of overseas qualifications
  - The University's relationships with external organisations and agencies
  - Admission strategies that support University strategic goals and maintain an appropriate quality of student intake.
- **To establish guidelines for academic and organisation fit pertaining to articulation and admission agreements with other institutions or organisations.**
- **To liaise and align with the University's load planning strategy group**

### Membership
- **Chair of Academic Senate or nominee**
- **Ex-Officio members:**
  - Deputy Vice Chancellor (Provost)
  - PVC Social Inclusion
- **1 member appointed by and from each Faculty in accordance with Academic Senate rules**
- **1 student member of Academic Senate**
- **Academic Registrar or nominee**
- **Macquarie International Director or nominee**

**Professional staff in attendance:**
- Coursework Studies Section
- Marketing Unit

**Others co-opted as required**

### Terms of Office
- For University members: 2 years
- For student members: 1 year

### Quorum
Half plus 1

### Stakeholders
- Faculties: FSQC, and Faculty Boards
- LPSG
- COE
- Warawara
- Scholarships Unit
- Marketing Unit