A meeting of the Academic Senate will be held at 9.30am Tuesday 5 June 2012 in the Senate Room, Level 3, Lincoln Building.

Members are requested to notify the Chair of Academic Senate, Professor Julie Fitness, of any additional items which they wish to have starred, and the reason for seeking discussion of those items.

★ This symbol indicates items that have been starred for discussion at the meeting.

Members who are unable to attend the meeting are requested to send their apologies to Ms E Lawler (phone. 0413 187 768 or e-mail emma.lawler@mq.edu.au).

A G E N D A

★ 1. APOLOGIES / WELCOME

2. ARRANGEMENT OF AGENDA
   ★ 2.1 Starring of Items
   ★ 2.2 Adoption of Unstarred Items

★ 3. MINUTES OF PREVIOUS MEETING
   Meeting held on 3 April 2012

4. BUSINESS ARISING FROM THE MINUTES
   (not dealt with elsewhere in the Agenda)

5. CONSIDERATION OF CONFIDENTIAL ITEMS
   Laid on the Table
   ★ 5.1 Report of the Discipline Committee
   The Discipline Committee met on 27 February 2012, 28 February 2012 and 12 March 2012. The reports of the meeting will be laid on the table of the meeting of Academic Senate in accordance with the provisions of the Student Misconduct and Discipline Rules.

★ 6. CHAIR VERBAL UPDATE

★ 7. VICE-CHANCELLOR VERBAL UPDATE

8. QUESTIONS ON NOTICE
   Members are requested to provide at least 2 days’ notice for questions on items not related to the agenda
   • Discontinuance of Museum Studies
9. REPORTS FROM STANDING COMMITTEES

To be circulated separately

9.1 Higher Degree Research Committee
   Report of Meeting of 1 June 2012 (to be circulated prior to the meeting)

Page 14

9.2 Senate Learning and Teaching Committee
   Report of Meeting of 2 May 2012
   Resolution out of Session regarding Session 3

Page 33

9.3 Academic Standards and Quality Committee
   Report of Meetings held on 17 April 2012 and 15 May 2012

10. GENERAL BUSINESS

Page 59

10.1 Final Examinations Policy – for approval

Page 67

10.2 Probation Appeals Committee – membership nomination

Circulated

10.3 Savings Clause

Circulated

10.4 Prizes Awards

Page 69

10.5 Undergraduate and Postgraduate Students Qualified for an award

Page 74

10.6 Change of Award Name Report

11. OTHER BUSINESS
MACQUARIE UNIVERSITY

ACADEMIC SENATE

MINUTES OF MEETING OF 3 APRIL 2012

Minutes of a meeting of Academic Senate held on 3 April 2012 at 9.30am in the Senate Room, Level 3, Lincoln Building.

Present: Professor J Fitness (in the Chair)
Ms D Anderson
Dr M Arrow
Dr W Bradford
Mr S Bradshaw
Mr W Coote
Professor J Croucher
Mr A Dahdal
Dr J De Meyrick
A/Professor M Evans
Professor M Gabbott
A/Professor S George
Professor J Greeley
Professor J Hedberg
Ms E MacLoud
Professor N Mansfield
Professor M Mollering
A/Professor S Page
Professor J Sachs
Professor J Simons
A/Professor I Solomonides
Dr J Tent
Professor S Thurgate
A/Professor J Torr
Professor G Town
A/Professor D Verity
Professor G Whiteford
Professor R Widing
Dr R Yager
Dr X Zhou

In Attendance: Ms E Lawler
Mr J Wylie

Apologies: Ms M Brodie
Ms J Fernandez
Mr T Hambrett
Professor J Piper
Professor P Radan
Professor S Schwartz
Professor B Thompson

1. APOLOGIES /WELCOME

Academic Senate noted that apologies were received from: Ms M Brodie, Ms J Fernandez, Mr T Hambrett, Professor J Piper, Professor P Radan, Professor S Schwartz and Professor B Thompson.
2. MINUTES OF MEETING HELD ON 14 FEBRUARY 2012

Resolution 12/01
That the minutes of the meeting held on 14 February 2012 be signed as a true and correct record.

3. IDENTIFICATION OF ITEMS FOR DISCUSSION

The following items were starred for discussion:
9.1 Higher Degree Research Committee
9.2 Senate Learning & Teaching Committee
9.3 Academic Standards and Quality Committee
10.5 Department Name Change

The Chair also commended the Library Committee Report at Item 9.4 for reading.

4. CONSIDERATION OF UNSTARRED ITEMS

Resolution 12/64
That the items not starred for discussion be noted and, where appropriate, be adopted as recommended.

(The adopted items are recorded in these minutes according to the sequence of the agenda).

5. CONSIDERATION OF CONFIDENTIAL ITEMS

5.1 Report of the Discipline Committee

The report of the Discipline Committee meeting of 6 December 2011 was laid on the table.

6. CHAIR VERBAL UPDATE

The Chair advised that she had attended a meeting of the Committee of Chairs of Academic Boards and Senates where the main focus was a discussion about the new regulatory arrangements with TEQSA. Professor Sachs provided background information on the TEQSA regulatory framework and responded to questions from the meeting.

Professor Sachs agreed to distribute a document describing the TEQSA regulatory arrangements.

The Chair also requested the report on the teaching standard framework within the TEQSA framework be distributed.

The Chair advised the significant role for Academic Senate in the new framework, in terms of being a strong voice for maintaining and enhancing the quality and reputation of MQ and its academic programs. TEQSA will look for evidence of best practice and transparent, accountable and high quality processes in relation to academic governance.

Academic Senate noted the update.

7. VICE-CHANCELLOR VERBAL UPDATE

No report as the Vice-Chancellor was an apology for the meeting.

8. QUESTIONS ON NOTICE
There were no questions on notice received.

9. REPORTS FROM STANDING COMMITTEES

* 9.1 Higher Degree Research Committee

Academic Senate discussed and noted the report of the meeting of 30 March 2012 and resolved as recommended:

Resolution 12/65

That the institutions listed below are approved as partner institutions for the purpose of Joint PhD degrees:

- École Normale Supérieure de Lyon
- Université de Lyon (including St Etienne),
- Université de Toulouse,
- Université Montpellier,
- Université de Strasbourg

Completion of Requirements

Resolution 12/66

That the students included in the Report of the Higher Degree Research Committee of 30 March 2012 have satisfied the requirements for the awards stated.

Nominations for Vice-Chancellor’s Commendation

Resolution 12/67

That Benjamin Gordon Fanson’s PhD thesis entitled “Insights from a nutrient-explicit approach for understanding the cost of reproduction in the Queensland fruit fly, *Bacrocera tryoni*” be awarded a Vice-Chancellor’s Commendation.

Resolution 12/68

That Anna Notley’s PhD thesis entitled “The scope of logical expressions in Child Language” be awarded a Vice-Chancellor’s Commendation.

Andrew Dahdal left the meeting at 10.00am.

* 9.2 Senate Learning and Teaching Committee (SLTC)

Report of Meeting of 21 March 2012

Academic Senate noted the report of the meeting of 21 March 2012.

Combined Honours Degree Proposal

A/Professor Verity spoke to the paper as recommended by SLTC and responded to questions from the meeting.

Resolution 12/69

That the Combined Honours Degree proposal as recommended by the Senate Learning and Teaching Committee is approved.
9.4 Academic Standards and Quality Committee (ASQC)

Academic Senate considered the reports of the 28 February and 13 March 2012 meetings of ASQC and resolved to approve each of recommendations as detailed below.

**Resolution 12/70**

That the Transition amendment detailed below is approved in principle and the Transition Working group will draft any remaining changes to the Bachelor Degree Rule 23(3).

“That Bachelor of Ancient History (Honours) and Bachelor of Psychology (Honours) are currently not covered by the transition rule 23(3). The two student cohorts admitted to these awards in 2010 are thus affected by transition arrangements applied to other awards of more than 72cp where students were first admitted prior to 1 January 2010. These two Honours awards were renewed effective 1 January 2011 to include capstone, people and planet requirements so consideration needs to be given them in Rule 23 to avoid disadvantaging students.”

**Resolution 12/71**

That the introduction of a Mechanical Engineering major as a new qualifying major for the Bachelor of Engineering is approved effective 1 January 2013.

**Resolution 12/72**

That the introduction of a Human Biology major is approved as a new qualifying major for the Bachelor of Science is approved effective 1 January 2013. It was noted that the Biology Major will need amendment to address the distinctiveness requirements for majors.

**Resolution 12/73**

That the introduction of a new co-taught unit AHIS224/ENGL230 Anglo-Saxon England is approved effective 1 January 2013, noting the recoding to AHIS224 as the previous code had already been used.

**Resolution 12/74**

That the late amendment to the Bachelor of Ancient History (Honours) program for the 2010 cohort is approved.

**Resolution 12/75**

That the late amendment as presented to the Bachelor of Arts – Psychology with the Diploma of Education for primary teachers is approved, effective immediately.

**Resolution 12/76**

That the introduction of the new units listed below is approved effective 1 January 2013.

- MAS319 Modelling and Animation
- MAS399 Marketing-Media Capstone
- MHIS101 Screening the Past: History on Film and Television
- ACCG358 Information Systems Audit and Assurance
- AFIN331 Quantitative Modeling in Applied Finance
- AFIN341 Advanced Finance
CBMS235  Engaging in Community Science  
ISYS358  Business Information Systems Project  
LING397  Names on Maps: Language, History, Politics and Geography  
ENG 108  Literature and the Political  

Resolution 12/77  
That the change of code is approved effective 1 January 2013 for  
ACST450  Research Methodology in Actuarial Studies  
to  
AFIN450  Research Seminar in Applied Finance and Actuarial Studies  

Resolution 12/78  
That the deletion of the units listed below is approved effective 1 January 2013.  
ECON210  Public Economics  
ECON249  Southeast and East Asian Economies  
BUSL379  European Trade Law  
BBA216  Business Communications  

Resolution 12/79  
That the proposal to add CBMS235 – Engaging the Community in Science to the Schedule of Participation units is approved effective 1 January 2013.  

Resolution 12/80  
That the automatic transfer from a BADipEd to a BABEd(Primary) is approved effective 1 January 2013.  

Resolution 12/81  
That the retention and renewal of the awards and programs of study listed below is approved effective 1 January 2013.  

*Master of International Security Studies*  
Postgraduate Diploma of International Security Studies  
Postgraduate Certificate of International Security Studies  
*Master of Policing, Intelligence and Counter Terrorism*  
Specialisation in Counter Terrorism  
Specialisation in Cyber-Security  
Specialisation in Intelligence  
Specialisation in Policing  
Postgraduate Diploma of Policing, Intelligence and Counter Terrorism  
Specialisation in Counter Terrorism  
Specialisation in Cyber-Security  
Specialisation in Intelligence  
Specialisation in Policing  
Postgraduate Certificate of Policing, Intelligence and Counter Terrorism  

Resolution 12/82  
That the deletion of the units listed below is approved effective 31 December 2012.  
ACCG882  Advance Taxation
Resolution 12/83

That the removal of the NCCWs listed below is approved effective immediately.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Existing Entry</th>
<th>Revised/New Entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIC883</td>
<td>Insurgency and Non-State Security Challenges</td>
<td>NCCW: PIC810 and PIC840</td>
<td>NCCW: None</td>
</tr>
<tr>
<td>PICT901</td>
<td>International Security</td>
<td>NCCW: ISS801, PICT801, PICT804</td>
<td>NCCW: ISS801</td>
</tr>
</tbody>
</table>

Resolution 12/84

That the 2012 Emergency Changes to Undergraduate and Postgraduate Units as presented in the summary tables attached to the Report from the 28 February 2012 ASQC meeting (attachment 1) are approved.

Resolution 12/85

That the 2012 Emergency Changes to Undergraduate and Postgraduate Programs as presented in the summary tables attached to the Report from the 28 February 2012 ASQC meeting (attachment 2) are approved.

Resolution 12/86

That the Emergency Change request for ANTH321 to change the NCCW from ANTH275 to ANTH375 is approved, effective immediately.

Resolution 12/87

That the Emergency Change request for EDUC261 to add an Xc1 offering and to increase the quota from 150 students to 175 students, with a distribution of 153 students in the D1 offering and 22 students in the Xc1 offering is approved, effective immediately.

Resolution 12/88

That the Emergency Change request for BIOL376 to remove BIOL357 and BIOL358 as NCCWs is approved, effective immediately.

Resolution 12/89

That the Emergency Change request to add an Information Technology designation to the units listed below is approved, effective immediately.

<table>
<thead>
<tr>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMP114</td>
</tr>
<tr>
<td>COMP227</td>
</tr>
<tr>
<td>COMP346</td>
</tr>
<tr>
<td>ELEC274</td>
</tr>
<tr>
<td>ISYS123</td>
</tr>
<tr>
<td>ISYS346</td>
</tr>
</tbody>
</table>
Resolution 12/90

That the proposal that combined LLB students who commenced their program in mid-2008 or 2009 and transitioned to the new curriculum be allowed to qualify according to their old program is approved.

Resolution 12/91

That the proposal that students be allowed to enrol in units and attain credit for their enrolment if the NCCW requirement for that unit is in relation to a HSC result obtained 5 or more years ago, is approved.

Resolution 12/92

That the proposed articulation program whereupon completion of the Master of Management (Human Resources), students from Mahidol University in Thailand will be able to transfer directly to Macquarie University to study in the Master of International Business and/or Master of Commerce, is approved with effect from 1 July 2012.

Resolution 12/93

That the retention and renewal of the awards and programs of study for the following is approved, with effect from 1 January 2013:

- Master of Computer Forensics [File No. 11/459]
- Postgraduate Diploma of Computer Forensics [File No. 07/75]
- Postgraduate Certificate of Computer Forensics [File No. 07/76]

Resolution 12/94

That the establishment of the award and program of study for the Master of Advanced Professional Accounting is approved with effect from 1 January 2013. Academic Senate noted that it had been suggested that additional admission requirements and fees be indicated as appropriate.

Resolution 12/95

That the retention and renewal of the award and program of study for the Master of Corporate Governance with a general pattern and the establishment of a specialisation in Financial Crime and Governance is approved with effect from 1 January 2013. It was noted that the Sub-Committee is seeking submissions of the programs of study for the exit awards of Postgraduate Diploma and Postgraduate Certificate of Corporate Governance.

Resolution 12/96

That the retention and renewal of the award and program of study for the Master of Environmental Planning is approved with effect from 1 January 2013 with (subject to confirmation of the required consultation):

- Specialisation in Environmental Planning Practice
- Specialisation in Environmental Planning Research

Resolution 12/97

That the establishment of the award and program of study for the Postgraduate Certificate
Academic Senate
3 April 2012
Minutes

Awards Proposed for Discontinuance

That the discontinuance of the awards listed below is approved with effect from 31 December 2012.

- Master of Environmental Economics
- Postgraduate Certificate of Environmental Economics
- Master of Sustainability Practices
- Postgraduate Diploma of Sustainability Practices
- Postgraduate Certificate of Sustainability Practices

Resolution 12/98

That the introduction of the units listed below is approved with effect from 1 January 2013, except the following two units that require clarification:

- MMCS830 Entrepreneurship and Collaboration for Creative Media
- MMCS839 Music Production Analysis and Research

Faculty of Arts

- MMCS830 Entrepreneurship and Collaboration for Creative Media
- MMCS831 Independent Cinema
- MMCS833 Special Topic in Creative Media
- MMCS834 Creative Media Research Project
- MMCS835 Non-Fiction Screen Media
- MMCS837 Creative Media Contexts
- MMCS838 The Art of Recording: Sound and Society
- MMCS839 Music Production Analysis and Research
- MMCS841 Creative Aesthetics for Screen Media
- MMCS843 Writing the Real

Faculty of Business and Economics

- ACCG877 Emerging Issues in Financial Crime
- ACCG878 Fraud Detection, Investigative Techniques
- ECFS910 Topics in Wealth Management
- ECFS911 Accelerated Financial Instruments and Investments
- ECFS912 Topics in Corporate Finance

Faculty Human Sciences

- PHTY808 Clinical Physiotherapy Placement I
- PHTY809 Clinical Physiotherapy Placement II

Faculty of Science

- CHIR903 Clinical Chiropractic 3
- CHIR931 Diagnosis and Management 1
- CHIR932 Diagnosis and Management 2
- CLIM803 Climate Change Impacts
- ENVE850 Introduction to Remote Sensing

Resolution 12/99

That the unit recodes listed below are approved with effect from 1 January 2013.
Resolution 12/100

That graduate units have prerequisites which could be “Admission to program X” is approved with effect from 1 January 2013.

Resolution 12/101

That the reinstatement of the Master of Engineering Management is approved with effect from 1 January 2013.

Resolution 12/102

That a change of degree name of the Bachelor of Education (Early Childhood Education) (EDUC01) to Bachelor of Education (Early Childhood Education) (Birth to 12) [BEd(ECE)(0-12)] is approved effective immediately.

Resolution 12/103

That the introduction of the units listed below is approved with effect from 1 January 2013.

- FOAR289 – Arts Internship 1
- FOAR299 – Arts Internship 2
- FOHS289 – Human Sciences Internship 1
- FOHS299 – Human Sciences Internship 2
- FOSC289 – Science Internship 1
- FOSC299 – Science Internship 2

Resolution 12/104

That the 2012 Emergency Changes to Undergraduate and Postgraduate Units as presented in the summary tables attached to the Report from the ASQC meeting of 13 March 2012 (attachment 1) are approved, effective immediately.

Resolution 12/105

That the 2012 Emergency Changes to Undergraduate and Postgraduate Programs as presented in the summary tables attached to the Report from the ASQC meeting of 13 March 2012 (attachment 2) are approved, effective immediately.

9.5 Library Committee

The Report of the Library Committee was noted by Academic Senate.

10. GENERAL BUSINESS

10.1 SAVINGS CLAUSES
Academic Senate noted the following have been approved by the Chair of Academic Senate and are submitted to Academic Senate for ratification:

**Resolution 12/106**

Ratified that in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Ms Emma Bradstock to satisfy degree requirements for the Bachelor of Arts in media despite both the people unit and planet unit being completed within the Faculty of Arts, provided all other degree requirements are met.

**Resolution 12/107**

Ratified that in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Ms Vandhani Mala Low to satisfy degree requirements for the Bachelor of Commerce - Accounting without completing the minimum of 38 credit points at 200 level and above (36 credit points have been completed) provided all other degree requirements are met.

**Resolution 12/108**

Ratified that in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Ms Cherie Sami to satisfy the degree requirements for the Bachelor of Social Science with Bachelor of Laws without completing an extra 6cp of SOC 300-level units, provided all other requirements have been met.

**Resolution 12/109**

That in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Alan Olcayto to satisfy the degree requirements for the Bachelor of Commerce-Professional Accounting with Bachelor of Laws by completing the pre-2010 version of the Bachelor of Commerce, provided all other requirements have been met.

**Resolution 12/110**

That in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Nicole Lamplough to satisfy the degree requirements for the Bachelor of Arts despite completing a People/Planet unit outside Faculty, provided all other requirements have been met.

**Resolution 12/111**

That in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Millicent Wicks to satisfy the degree requirements for the Bachelor of Arts with Bachelor of Laws under the pre-2010 program, provided all other requirements have been met.

**Resolution 12/112**

That in accordance with Rule 20 of the Bachelor Degree Rules, the Saving Clause be invoked to enable Cameron Landis to satisfy the degree requirements for the Bachelor of Business Administration with Bachelor of Arts - Psychology by allowing the BBA-BA-Psychology component of his degree to be satisfied, with a minimum of 27 credit points at 300 level instead of 30 credit points at 300 level, provided all other requirements have been met.

10.2 PRIZES AWARDS
Resolution 12/113
That prizes be awarded to the students nominated and attached to these minutes as Attachment 1.

10.3 UNDERGRADUATE AND POSTGRADUATE STUDENTS QUALIFIED FOR AN AWARD

Resolution 12/114
That the candidates in the report have satisfied requirements for the awards stated in the submission.

10.4 DELEGATION OF REGISTRAR’S DUTIES

Resolution 12/115
That the Registrar is permitted to delegate duties at graduations in the following order:

1. Local Ceremonies
   a. Deputy Registrar
   b. Executive Deans
   c. Pro Vice-Chancellor Social Inclusion

2. Offshore Ceremonies
   a. Deputy Vice-Chancellor (Provost)
   b. Deputy Vice-Chancellor (Research)
   c. Deputy Vice-Chancellor (Chief Operating Officer)
   d. Deputy Registrar
   e. Executive Deans

Mr J Wylie and Ms D Anderson left the meeting at 10.25am.

10.5 DEPARTMENT NAME CHANGE

Academic Senate discussed the changes to the Department of Electronic Engineering.

Academic Senate noted the “Department of Electronic Engineering” will be renamed the “Department of Engineering”.

There being no further business the meeting was declared closed at 10.35am.

Professor J Fitness
Chair
Prize Awards

1. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty of Business and Economics Prize</td>
<td>for proficiency in ACCG614 Business Law</td>
<td>Graham Anita</td>
</tr>
</tbody>
</table>

1. MACQUARIE LAW SCHOOL

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blake Dawson Prize in Law</td>
<td>for proficiency in one or more 200-level LAW units</td>
<td>Burton Elliott Charles</td>
</tr>
<tr>
<td>Helen Sham Ho Prize</td>
<td>to the best graduating student in the distance education Law program</td>
<td>Khouw Elliott Angela Wright Robert</td>
</tr>
<tr>
<td>John Peden Memorial Prize</td>
<td>for First Class Honours in Law and the highest weighted average mark in LAW units</td>
<td>Harvey Elliott Ryan</td>
</tr>
<tr>
<td>Law Society of NSW Prize</td>
<td>for Sustained Academic Proficiency in Law units and Meritorious Contribution to the Affairs of the Macquarie Law School</td>
<td>Souris Theodore</td>
</tr>
<tr>
<td>Macquarie Law Journal Student Essay Prize</td>
<td>for outstanding student essay originally written as part of the assessment for a 400 or 500-level elective unit, or for a supervised Legal Research Project</td>
<td>Smith Julia</td>
</tr>
<tr>
<td>Macquarie Law School Prize</td>
<td>for proficiency in the unit LAW564 Advanced Legal Research Project</td>
<td>Carter Rachel</td>
</tr>
<tr>
<td>New South Wales Bar Association Prize</td>
<td>for proficiency in the unit LAW480 Jessup International Law Moot</td>
<td>Atken Michelle</td>
</tr>
</tbody>
</table>

The following prizes have been approved by Professor Judyth Sachs on behalf of Academic Senate

2. FACULTY OF ARTS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Shortus Memorial Prize</td>
<td>for the best essay submitted in any 200-level English, Modern History or Cultural Studies unit</td>
<td>Keys Lara</td>
</tr>
<tr>
<td>Communities of Enquiry Prize</td>
<td>for the best overall performance in Macquarie University Philosophy units undertaken through OUA</td>
<td>Thomas Graham</td>
</tr>
<tr>
<td>Shirley Morrison-Swanson Memorial Prize</td>
<td>for proficiency by a female student in any one of the units MHIS245, MHIS348 or MHIS302</td>
<td>Lynch Merryn</td>
</tr>
<tr>
<td>Jill Roe Prize</td>
<td>for proficiency in any 300-level History units</td>
<td>Chambers Ronald Johnson Alfred</td>
</tr>
</tbody>
</table>

3. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Marketing and Management Prize</td>
<td>for proficiency in BBA111 Organisational Behaviour</td>
<td>Pritchard William Michael</td>
</tr>
</tbody>
</table>
### Nomination

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Marketing and Management Prize</td>
<td>for proficiency in BUS201 Introduction to International Business</td>
<td>Nugara Natalie</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG903 CPA - Global Strategy and Leadership</td>
<td>Yang Yeqing</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG904 CPA - Assurance Services and Auditing</td>
<td>Zhong Jiao Xiaofang</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG905 CPA - Financial Risk Management</td>
<td>Yamaguchi Yasuhiro</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG907 CPA - Financial Reporting and Disclosure</td>
<td>Zeng Qi</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG908 CPA - Strategic Management Accounting</td>
<td>Apolinar Cherish</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG909 CPA - Taxation</td>
<td>Bing Qing Lu</td>
</tr>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>for academic excellence in the unit ACCG913 CPA - Ethics and Governance</td>
<td>Shao Meng Qian</td>
</tr>
<tr>
<td>Australian Human Resources Institute Award</td>
<td>for academic excellence in the Bachelor of Commerce, Human Resources major</td>
<td>Jin Yichuan</td>
</tr>
</tbody>
</table>

#### FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julian Leslie Prize</td>
<td>for overall excellence in 800 level Statistics or Macquarie Registered BCA units</td>
<td>Stacey Andrew</td>
</tr>
</tbody>
</table>

Deidre Anderson
REGISTRAR
Senate Learning and Teaching Committee (SLTC) meetings

The SLTC met on 2 May 2012. The draft minutes of this meeting are attached for information.

Session 3

The report of the Session 3 operations group, entitled “Report on the first Session3: January – February 2012” was considered by SLTC at its May meeting. This report was circulated to Faculties and Offices for comment and then members of SLTC voted on a resolution to recommend that Academic Senate approve the recommendations detailed in the First Session3 report.

The membership of SLTC agreed with the conclusion of this report that the first Session3 had been a great success and carried this vote unanimously. However, most members also made the observation that the extent of this success was largely underpinned by the fact that appropriate financial and support resources had been made available to Faculties and Offices. Many members called for a commitment by the University to ensuring that this level of resourcing for Session3 be maintained into the future. Without such a commitment, it was felt that the level of support that could be provided to students in Session3, and thus their academic performances, would decline appreciably.

A digest of the emailed comments received by the Chair of SLTC on this topic is provided below.

Summary of Comments Received

The following is not an exhaustive list of the feedback received, but it is broadly representative of the comments emailed to the Chair:

“Caveat: We need to have a quality experience for students. In times of budget pressures, money needs to flow back to faculties to support Session 3 activities. There needs to be proper costing of these activities.”

“I echo concerns about resourcing. If we want session 3 to be equivalent we need to be able to offer students the same level of experience enjoyed in session 1 and 2. Aspects not mentioned to date: ensure that Campus Hub is operating at a good standard and that services offered by Wellbeing are available. Learning support is a deal breaker for me.”

“Whilst Session 3 has been a huge success I support the concerns around resourcing. Risk # R1 on the LTC register is ‘Inability of the LTC and its systems to keep up the evolving demands and needs of the University. Increasing demand for access to services and systems (due to increased student numbers, changes to working week and the academic year, accessibility and users). Impairs ability to schedule downtime for systems maintenance.’ This affects all services and systems - even more so if the area is in growth or a new direction for the University. We are also yet to realise the full impact of various reviews. A move to centralise room support for example could see LTC acquire around 100 new teaching rooms besides the unplanned increase of around 25 already this year. Perhaps some activity based costing is called for and I endorse the budget recommendations on page 4.

This also impacts on help-desk services (staff and students) for online systems and I have yet to resolve how to manage the support of help-desks across an increasing time-frame (after hours, weekends etc). Another phenomenon we are noticing is that as resources move away from Faculties we see an increasing demand for LTC to back-fill those losses with a compounding effect on the systems and services human and technical resources.

The pedagogy of teaching in a compressed mode (and/or online) is also an area LTC is starting to receive enquiries about. Whilst LTC supports and will continue to consult with colleagues in advocating best practice we face two issues that require further attention - quality assurance and
quality enhancement. Colleagues should be aware of the QA paper http://mq.edu.au/learning-and-teaching/governance/docs/academic_quality_online_education.docx and in particular the criteria on pages 4 and 5. In relation to enhancement we should be careful to acquire quantitative and qualitative data from students and staff and to act on this in ongoing development.

I note the comments from IEC related to higher usage/time in iLearn. Whilst iLearn affords great opportunities for managing Session 3 and particular the online component this depends on iLearn becoming more stable and efficient (colleagues will be aware of both internal and third party issues affecting it at the moment). Whilst I am confident these functional issues will be resolved before the next Session 3 we also need to further build staff capability and confidence within the system and acknowledge and account for the changes in academic and professional workload patterns and activity we are seeing. Again, from my point of view this impacts on LTC resources but also has implications across resource modelling, budgeting, the QA/QE landscape, and governance. We might also start to think about how, if necessary, teaching staff are supported to develop online teaching through professional development programs.”

“The FYE Unit also provided additional programming (particularly learning skills) during the inaugural S3 session - though without any additional funding. We also operate the new(ish) Learning Help Desk as a hub for the transition program, and provide academic skills and careers services from that point. At present, the desk sees around 500-700 enquiries per week.

While I would of course wish to offer orientation and academic skills programming for S3, I am loathe to do so without the right carrot. At this stage I feel it is somewhat more stick, with the assumption being that the services and programs will just "be there". That may be so, but full provision for S3 will impact negatively on preparations for S1, given that Dec-Jan is our intense planning and development time.”

“Session 3 is obviously a worthwhile direction and is being supported. I would like to suggest one more recommendation in the final document. It would refer to the paragraph from IEC feedback which reads as follows;

‘If session 3 is to become mainstream, departments need to be provided with adequate support to ensure that the full range of services are available for both staff and students. This includes administrative support and clear workload processes for staff, as well as administrative and learning skills support for students. This was lacking in the previous offering. The financial implications need to be worked through very carefully.’

This paragraph refers to the 'support' generally and Library services were discussed as an integral part of the required support. The issue of budget is significantly important, as the Library was able to provide the support for the inaugural Session 3 in 2012 only with additional funding.”

Recommendation:

That Academic Senate note the draft minutes of the SLTC meeting held on 2 May 2012.

That Academic Senate approve the recommendations as detailed in the Report of the First Session 3 and detailed below:

1. That Session3 be integrated into the University’s Academic Calendar
2. That faculties continue to increase their unit offerings in Session3
3. That the mode of teaching Session3 units should reflect the compressed nature of the Session and be known early to facilitate timetabling and student’s personal planning
4. That the Principle that Session3 enrolment not be accessible to commencing students be waived for the following classes of students:
• Programs providing commencing students with transition support eg LEAP Summer Institute, new International students and students enrolling in the LLB program

• Previous Macquarie Students (PMQs), Deferred students, Non-current school leavers and mature age entry students

• Gifted and Talented HSC students, including HSC University Pathway students, that have already successfully completed Macquarie units

5. That Session3 remain a compressed timeframe and the following Timeline be adopted:

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Minutes of a meeting of the Senate Learning and Teaching Committee held on 2 May 2012 at 9.30am in the Senate Room, level 3, Lincoln Building.

Present:  
A/Professor D Verity (Chair)  
Mr S Bradshaw  
Mr A Burrell  
Dr M Cavanagh  
A/Professor K Dadd  
Dr J Dutch  
Dr P Keegan  
Professor J Sachs  
A/Professor I Solomonides  
A/Professor M Tani  
Ms G Tydda  
Dr J Homewood  
Dr I Jamie  
Professor G Whiteford  
A/Professor L Wood  
A/Professor S Young  

In Attendance:  
Ms B Kosman  
Ms E Lawler  
Ms B McLean  

Apologies:  
Dr A Bilgin  
Professor J Fitness  
Ms S Jeffares  
Dr M Papic  
Professor M Taylor  
Mr B Windon  

1. APOLOGIES AND WELCOME  
The Chair confirmed a quorum was present.  
The Committee noted apologies from Dr A Bilgin, Professor J Fitness, Ms S Jeffares, Dr M Papic, Professor M Taylor and Mr B Windon.  

2. MINUTES OF THE PREVIOUS MEETING  
The Committee RESOLVED to approve the minutes of the meeting held on 21 March 2012 as a true and correct record.  

3. BUSINESS ARISING FROM THE MINUTES  
The Committee discussed and noted the status of Business Arising from the Minutes.  

Dr Jamie left the meeting at 10.00am.  

4. REPORTS  
4.1 Provost  
The Provost noted that a paper on Session 3 had been distributed to all Committee members and would be discussed under Other Business.  

4.2 Chair
The Chair provided an update on:

1. Grade Appeals – the Chair advised that procedures for the Tracker system are being discussed which has implications for the Grade Appeal Policy. It has been agreed the Grade Appeal Policy will be reviewed ahead of its scheduled August/September review date. The Chair advised he will establish a working party to discuss. Dr Dutch, A/Professor Dadd, Dr Homewood, A/Professor Young and A/Professor Wood (or nominee) agreed to be involved.
2. Postgraduate representative on SLTC. The Committee agreed it was appropriate to appoint a postgraduate representative after the Senate elections.
3. Disruptions policy – this will be presented to the next SLTC meeting.
4. Final Examinations procedure – The Chair will arrange a working group meeting to develop the procedure for review at the next SLTC meeting.
5. Governance support – there are changes occurring to the management of the secretariat function. The Chair advised he is meeting with Jonathan Wylie to discuss and will report at the next meeting.
6. Learning and Teaching week – The Chair advised he has met with the Learning and Teaching week committee.

4.3 Reports from the Offices

Macquarie City Campus

The Committee noted the report.

Learning and Teaching Centre

A/Professor Solomonides spoke to the report and highlighted key issues. The Committee discussed the UNITS system and agreed that a meeting should be held with marketing to further communicate and ensure people are reminded that the UNITS system is to be used University-wide from Semester 2.

Dr Jamie left the meeting at 9.55am.

The Committee also discussed Online LEUs. The Chair agreed to contact Heads of Departments with units included in the pilot to ensure all staff have been informed.

The Committee discussed and noted the report.

Centre for Open Education Report (Andrew Burrell)

Mr Burrell spoke to the report and highlighted key issues. The Committee requested further information on breakdown of student by target equity groups and if any information is available on intended programs of study of students.

The Committee discussed and noted the report.

PACE Report

Ms Clark spoke to the report and highlighted key issues.

The Committee discussed and noted the report.

Library Report

Ms Tydda spoke to the report and highlighted key issues.

The Committee discussed and noted the report.
First Year Experience and PAL/PASS Update

Dr Dutch updated the Committee on actions underway from First Year Experience Plan, review processes in place and plans for the next 12 months.

Mr Burrell and A/Professor Solomonides left the meeting at 10.45am. A/Professor K Dadd and Professor J Sachs left the meeting at 10.55am.

Dr Jamie re-joined the meeting at 11.00am.

Dr Dutch provided an update on PAL/PASS and agreed to circulate the revised procedure for comment. A/Professor Tani advised he would be happy to pilot a program.

A/Professor Tani left the meeting at 11.00am.

A/Professor Wood agreed to arrange a meeting to discuss the draft PAL/PASS procedure.

The Committee discussed and noted the update.

Dr J Homewood, A/Professor L Wood, A/Professor S Young and Professor G Whiteford left the meeting at 11.05am.

4.4 Policies/procedures Update

The Committee noted these items had been discussed earlier in the meeting.

5. GENERAL BUSINESS

Report from Academic Senate

The Committee noted the report.

Special SLTC meetings

This item was deferred to the next meeting due to a quorum not being present.

SLTC Terms of Reference

This item was deferred to the next meeting due to a quorum not being present.

6. OTHER BUSINESS

Academic Advising Manual

This item was deferred to the next meeting due to a quorum not being present.

Report of the First Session 3

The Chair advised the committee that this item would be handled via a consultation process with the Faculties and a vote of the Committee to be held electronically to ensure that this item could be considered at the meeting of Academic Senate to be held on the 5th of June 2012.

The meeting concluded at 11.05am.

A/Professor D Verity
Chair
REPORT ON THE FIRST SESSION3: JANUARY- FEBRUARY 2012

The best thing about Session3 was the intensive mode of study. My lecturer, not only was she fantastic, but she was also my tutor and knew my name. I made my first friend at Macquarie despite being there for a year.

The best thing about Session3 is the seriousness of the students and the people you form groups with. Lots of students who do the day classes in semester talk through lectures and inhibit learning. Session3 is more like a group of night students, who are there because they are serious and have actual learning goals. It was very satisfying. This is the first time I’ve ever enjoyed group work!

The best thing about Session3 was the stronger relationships developed with tutors, lecturers and other students…Working so closely together to achieve common goals gave me a real sense of camaraderie. Also its easier to use the library and other facilities with less people around.

Great online support for online courses is vital for student success. I have been raving about my Macq. Session3 experience to my friends at my other uni

Having classes every day has meant that I have been forced to keep up with the readings and workload, which is a great benefit for me. Session3 is fantastic for anyone who needs a bit of pressure in order to work effectively. If I could, I would do every subject in this format.

I like the blended mode…with pre-recorded lectures so that the on-campus time was spent focussed on discussion and intensive learning.
RECOMMENDATIONS

6. That Session3 be integrated into the University's Academic Calendar

7. That faculties continue to increase their unit offerings in Session3

8. That the mode of teaching Session3 units should reflect the compressed nature of the Session and be known early to facilitate timetabling and student's personal planning

9. That the Principle that Session3 enrolment not be accessible to commencing students be waived for the following classes of students:
   - Programs providing commencing students with transition support eg LEAP Summer Institute, new International students and students enrolling in the LLB program
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10. That Session3 remain a compressed timeframe and the following Timeline be adopted:

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SESSION3 2011/2012 – A SUCCESSFUL START

The first Session3 offering Commonwealth Supported Places to study in Jan-Feb 2012, can be judged to be a great success – with increases in both unit offerings and students enrolled. 51 units were offered with 3824 unit enrolments. In comparison there were 1979 unit enrolments in the Summer School of 2010-2011, to study in 35 units.

With regard to student success, units with less than 100 enrolments had 51% higher Pass Rates than Session1 or 2 equivalent offerings; this increased to 60% higher pass rates for units with more than 100 enrolments. In addition 40% of units had increased numbers of D and HDs awarded.

WHAT DID WE LEARN?

1. Students shop around – they try out units and use the opportunity to withdraw without penalty from units they do not wish to pursue. At its peak unit enrolment in Session3 stood at 4301, with the final total being 3824 as students withdrew from units. More and earlier information on units, timetabling and assessment is required early to minimise this administrative paperwork and ensure units with quotas do meet their quotas.

2. Students enrolled in Session3 to decrease the time to graduate, they were not low achievers repeating a unit. Indeed, the 2011 highest achievement by a student in Law was obtained by a student enrolled in a Session3 unit. Response to the question: ‘Why did you enrol in Session3?’ received the following responses, with ‘Repeat a unit’ well down the list:

   - Finish my degree more quickly 53.3%
   - Lighten my workload in Sessions 1 and/or 2 37.8%
   - Complete units I need as a prerequisite 18.3%
   - Complete the last unit/s I needed to qualify for my degree 15.2%
   - Complete a People or Planet unit 12.2%
   - Repeat a unit 8.9%
   - Other 7.1%

3. Study in Session3 is voluntary which may be aligned with the higher level of student success in comparison to Sessions 1 and 2. Other variables anecdotally reported which may contribute to this higher level of success are smaller enrolment numbers, higher attendance patterns, greater engagement (as seen by asking questions, preparation and reading) and also greater attempts by members of academic staff to meet regularly with students at risk of failure.

4. Students were familiar with compressed and block mode – as they felt it was similar to school and project management. They appreciated the opportunity to focus purely on one or two units and the opportunity for greater mixing with academic staff. There was even some demand for this teaching mode to be undertaken in Sessions 1 and 2.

5. Fully on line units were in high demand and were well received as long as they focussed on asynchronous learning.
6. With 15% of Session3 enrollees studying to complete their degree, there will be greater student numbers graduating in the May graduations.

RECOMMENDATIONS

1. THAT SESSION3 BE INTEGRATED INTO THE UNIVERSITY’S ACADEMIC CALENDAR

Nobody expects Session3 to be the same as Sessions 1 and 2, and that’s what is so good about it. Session3 allows you to learn the same information in a shorter block, causing one to exercise dedication and discipline that may be lacking at other times of the year. Students take these subjects with that in mind, so it would be wrong to view the shorter time period as detrimental to students. To extend Session3 to a longer period would be catastrophic for students, who when taking session3 units still need to work, and maintain a social life to ensure a healthy balance.

The variety of teaching methods with podcasts, lectures, practicals, discussion groups, making a poster, reading & summarising journal articles, etc was the most variety I have ever experienced in a class and the change keep me engaged and enthralled. We had lectures for 2-3 hours a day and prac sessions for another 2-3 hours, for 11 days, and it was intense, but we did things we couldn’t have done in session 1 or 2. There’s not enough time to forget things we learnt, so studying for the exam is less daunting.

For the first Session3 offering Commonwealth Supported Places to study in Jan-Feb 2012, 51 units were offered with 3824 unit enrolments. 89.6% of these enrolments were undergraduate students and 69.6% were domestic students. Session3 2011/2012 was run as a separate one-off project; with a project Steering Committee and an Operations Group responsible for implementation.

Feedback questionnaires were developed for students enrolled in a Session3 unit, for academic staff teaching a Session3 unit and for professional staff involved in realising Session3. Responses were overall extremely positive (quotations used throughout this Report come from the qualitative responses to questions on those surveys).

While there were a few teething problems, due to a few course coordinators absent on forced leave, Session3 being the last session before the full implementation of iLearn, and the teaching mode of some units not being modified for the compressed nature of the session; the Operations Group recommends that Session3 be an ongoing part of the academic calendar at Macquarie. It is recommended that from now on Session3 be fully integrated into the University’s planning cycle. Faculties should be budgeting and calculating workloads based on the presence of Session3; central administration and service providers should be budgeting and factoring Session3 into all University processes and services.

It is further recommended that the academic calendar for Sessions 1 and 2 be reviewed in the light of the existence of Session3.

With the anticipated growth of Session3 (from 3824 unit enrolments in 2011/2012 to 7,500-10,000 in 2012/2013) the quality role of the Academic Senate should be seen to have oversight of units and teaching in Session3. The processes undertaken to approve units, confirm results and award academic prizes in Sessions 1 and 2 should be applied to Session3 and its units, albeit in a compressed format cognizant of the timeframes involved.

It is recommended that the governance calendar be amended to include an Examinations Meeting of Academic Senate in February 2013.

It had been assumed that a large proportion of students choosing to enrol in Session3 were repeating a unit. Contrary to this assumption, the majority of Session3 students enrolled in order to finish their degree more quickly (53.3%), with 15.2% completing the last unit needed to qualify for their degree. This indicates that numbers in graduation ceremonies may change, with increasing numbers attending May graduations and a drop in numbers attending April and September ceremonies.
Session3 had a cross-University Operational group\(^1\) responsible for planning and post-implementation issues: the actual management of the teaching session was managed primarily by COE, with Student Administration answering all student enquiries and providing assistance with HECS- or FEE-HELP issues. It is recommended a cross-University Operational Group be established for all three sessions.

2. **THAT FACULTIES CONTINUE TO INCREASE THEIR UNIT OFFERINGS IN SESSION3**

   *More People and Planet units. There are no Planet units available. Expect 2 – which is a shame*
   *Should offer more 200/300 level units*
   *Arts units other than Ancient History! The Arts offering is very limited*
   *I would like to see Education units available, unfortunately there were none… EDUC and TEP units*
   *More BIOL and GEOS Units but BIOL235 in particular… More plant science units – two have been ‘rested’ since I’ve been enrolled, which is a disgrace*
   *The CPA units*

A summary of student requests may be seen at Appendix 1.

While student demand is useful in the selection of units for a voluntary session of the academic calendar there are some pro-active things that we can do to increase the student experience right across the University year:

- Ensure that classes run to regular Session3 timetables week-by-week, or designated and regular block patterns (to be determined)
- Move entire offerings to Session 3, to ensure load shift. e.g. a unit is ONLY offered in Session3.
- Offer in Session3, People and Planet units and units that have been ‘rested’ throughout the year
- Investigate the use of quotas for Sessions1, 2 and 3 to provide an optimal student experience.
- Run both day and evening sessions in Session3 to both give students those options and also to use our venues day and evening
- Investigate whether it is possible to have students enrol in Sessions 1, 2 and 3 at the one time (at the start of the year) so they can plan their load over the three sessions. This would indicate we need to have Session 3 offerings and timetables worked out at the same time as Session 1 and 2.
- Target online and Foundation units for Session3

It is recommended that Faculty Learning and Teaching Committees discuss the above suggestions to see what they can do to pro-actively shift load to Session3.

3. **THAT THE MODE OF TEACHING SESSION3 UNITS SHOULD REFLECT THE COMPRESSED NATURE OF THE SESSION AND BE KNOWN EARLY TO FACILITATE TIMETABLING AND STUDENT’S PERSONAL PLANNING**

   *I had a 2500 word essay, an in class quiz, two separate assignments, a tutorial paper due in the last week as well as having to study for an exam and type up over 200 textbook pages of notes, all in one week. While the content can be learned more intensively, a 2500 word essay is going to take the same amount of hours regardless of how intensively we learned the content.  
   Frustrating not to have set days each week–one week it would be Tuesday and Thursday; the next would be Friday alone. It was very difficult for full time employees to take leave!*
   *Having more advanced knowledge so as to plan other commitments (e.g. work) would have been helpful. It was also not made clear unit I I emailed that we would be assigned into classes and didn’t have to register via eStudent. Some say in which classes we were registered into would have been helpful*

\(^1\)For membership of the Session3 Operational Group, please see Appendix II
In order to overcome administrative and student confusion, when a unit is listed for Session3 its delivery mode should be nominated. Unit Guides and the Session3 Timetable should be available on 15 October and only amended in exceptional circumstances when enrolment opens for Session3. The new iLearn system does allow for two instances of the same unit to be live at the one time and hence it is feasible to make Session3 units available before the start of classes. It is also recommended that teaching delivery acknowledge the compressed nature of Session3 and not just use block mode to deliver the same program as that provided in Sessions 1 and 2.

4. THAT THE PRINCIPLE THAT SESSION3 ENROLMENT NOT BE ACCESSIBLE TO COMMENCING STUDENTS BE WAIVED FOR THE FOLLOWING CLASSES OF STUDENTS:

- Programs providing commencing students with transition support egLEAP Summer Institute, New International students and students enrolling in the LLB program
- Previous Macquarie Students (PMQs), Deferred students, Non-current School leavers and mature age entry students
- Gifted and Talented HSC students, including HSC University Pathway students, that have already successfully completed Macquarie units

Session3 2011-2012 was restricted to currently enrolled Macquarie students, Non-award and Cross-Institution students. It was argued that the compressed timetable would be unsuitable for students entering university for the first time. However since that decision was taken it has been agreed that Macquarie would run a compulsory LEAP Summer Institute for students from disadvantaged backgrounds with the requisite support mechanisms included.

Macquarie has also been enrolling gifted and talented Year 11 and Year 12 students in a restricted list of mainstream units via two specially designed and administered programs. However Macquarie has not been reaping the benefit of this program as a pathway:

- In 2008 there were 45 Gifted and Talented students enrolled – of which only 6 subsequently enrolled in a Macquarie degree
- In 2009 there were 53 Gifted and Talented students – only one of which subsequently enrolled in a Macquarie degree
- In 2010 there were 44 Gifted and Talented students – of which only 3 subsequently enrolled in a Macquarie degree

It is recommended that these students enrol in Session3 as Non-Award students, with the promise of credit for their Session3 unit, thus tightening the pathway link to Macquarie for these high achieving students.

We know from student feedback from Session3 2011/2012 that the majority of students wish to complete their degree more quickly. For International students a decreased degree timetable would equate with a large reduction in the cost of living in Sydney – an incentive to study at Macquarie. If adopted Macquarie International will ensure that orientation support is available for these students.

While for mature age students, early enrolment through Summer School as a Non-Award student would provide the opportunity to lighten their study load across the academic year and hence balance work and family responsibilities with study.

5. THAT SESSION3 REMAIN A COMPRESSED TIMEFRAME AND THE FOLLOWING TIMELINE BE ADOPTED FOR SESSION3 2012/2013
Session 3 2011/2012 had to commence in January 2012 to take advantage of the Federal Government’s lifting of quotas on Commonwealth Supported Places. The implication of this January start was that there was a very tight timeframe around the marking of final exams/assessments, the confirmation of grades, the notification of students and the enrolment and commencement of Session 1.

There is no such constraint for Session 3 2012/2013. The Session 3 Operations Group is recommending a 10 December 2012 start for Session 3, and using the Christmas-New Year break as a quasi mid-session break. Aside from the benefits of giving extra time at the end of the Session prior to the commencement of Session 1, this would also mean that Session 3 would only require one Census Date instead of one in December and one in January. It would also mean that students would be charged the 2012 rates for units, instead of having a differential charge for units starting in 2012 as opposed to units starting in 2013.

Faculties have been consulted with regard to this change and the vast majority are in agreement with this change. There are some issues that must be addressed:

1. Commencing Session 3 before the results of Session 2 have been officially released.
   Students will be able to enrol into Session 3 units that have pre-requisites into which they are enrolled during Session 2, as the session dates do not overlap. Session 2 completes before Session 3 commences. The students can enrol before receiving Session 2 results.

   Currently, as part of results processing the students will be automatically withdrawn from those Session 3 units for which they no longer meet the prerequisites (if they failed a Session 2 unit) as long as they have not been enrolled using a waiver. Any Session 3 enrolment executed using a waiver will stay in place. Hence, if the student is to be withdrawn then manual intervention is required.

   An alternative is to give all students enrolled in a Session 3 unit for which they have just failed the prerequisite in Session 2 an automatic waiver until the results of the Grade Appeal process is known. If the appeal is supported, the student continues. If the appeal is denied the student is withdrawn with manual intervention.

2. Commencing Session 3 before the results of Session 2 have been officially released also has issues for students at risk of failing. These students may wish to ‘hedge their bets’ and enrol in the same unit in Session 3. This is not permissible under the current Student System, which will not allow students to enrol into the same unit twice (until results are released, the status remains ‘enrolled’). This means that they will need to enrol from 14 December onwards. These students will either miss a week of teaching or will attend classes before they officially enrol.

3. Session 3 2012/2013 is combining the old Summer School and previous Vacation Units, many of which were Science fieldwork units. At least one of these old Vacation units is run in February. Students do undertake an assignment prior to leaving but in the past it has been the case that some students do not enrol until January and others who enrol early find that they are no longer able to attend and drop out before the trip in February. This would mean that they both miss the Session 3 last date to enrol and also the Census Date. Previously the census date was set on the second day of the field trip. There will have to be a Communication Plan put into place to ensure that these students are aware of the new deadlines.

4. An application closing date of 3 Dec may be a bit too early for cross-institutional students, as most will not have their home institution results by that date. If the units do not require pre-requisites to be met (e.g., 100-level) then there are no problems, but if pre-
requisites are required then we may lose students. Faculties could approve waivers based on Session 2 enrolments (not results) if they felt this was appropriate, however faculties traditionally have wanted to see the final grade.

The 3 December closing date will also clash with the busy marking/uploading period for Session 2 results, so there may have difficulty in getting Department approval on behalf of the cross-institutional students in time.

While cross-institutional students were a small minority in the 2011/2012 Session 3, these are a market of students Macquarie will wish to increase, and hence this will have to be monitored by COE.

The Operations Group recommends the following Timeline for Session 3 2012/2013 and will monitor and respond to the above issues as required

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### Appendix I - Additional Units Would Like to See Offered in Session 3

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## Appendix II – Members of the Session3 Operations Group

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<tr>
<td>Ms Sharon Birrell, Strategy, Development and Implementation</td>
<td>Ms Barb McLean, Office of the DVC (Provost) - Chair</td>
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<tr>
<td>Ms Megan Breden, COE</td>
<td>Ms Catherine McMahon, Arts</td>
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<td>Ms Eswari Chellappah, Office of Financial Services</td>
<td>Mr Craig A. Oliver, Property and Timetabling</td>
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<tr>
<td>Mr Jamie Gabriel, Faculty of Science</td>
<td>Mr Steve Phelps, Enrolment Planning</td>
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<tr>
<td>Ms Hayley Harris, Coursework Studies</td>
<td>Ms Kathryn Smart, Coursework Studies</td>
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<tr>
<td>Mr Alan Henry, FBE</td>
<td>Ms Kathy Vozella, Marketing</td>
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<tr>
<td>Ms Celise Hill, FHS</td>
<td>Mr Greg Welsh, Marketing</td>
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<tr>
<td></td>
<td>Mr Jonathan Wylie, Academic Programs</td>
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</tbody>
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ITEM 9.3
MACQUARIE UNIVERSITY

Academic Standards and Quality meetings

The reports of the ASQC meetings held on 17 April 2012 and 15 May 2012 are attached.

RECOMMENDATION

Academic Senate is asked to note the reports and approve items as recommended within the reports.
1. MINUTES OF MEETING HELD ON 13 MARCH 2012

The minutes of the meeting held on 13 March 2012 were approved.

2. BUSINESS ARISING FROM THE MINUTES

2.1 Report to Academic Senate

The Committee noted that Academic Senate at its meeting on 3 April 2012 approved the recommendations of the ASQC meetings held on 28 February and 13 March 2012.

2.2 Co-Teaching
The Committee noted that the Chair of Academic Senate has tasked the Deputy Registrar to initiate an audit of all co-teaching for 2013. The aim of the audit is to ensure that where co-teaching occurs across levels, the two levels are distinct in terms of resources, learning outcomes and assessment.

The Committee noted that in the guidelines developed at the last ASQC meeting (tabled) to provide further guidance to the faculties in their development of the new research unit proposals, the point on co-teaching states that “Where any 700 level unit is co-taught with an 800 level unit, the units should also be NCCW with one another”. The Committee considered the response from the Associate Dean, Learning and Teaching, Faculty of Arts (tabled) on this issue. In his response he argued that contrary to the guideline on co-teaching, there should be no NCCW between 700 and 800 level units. This argument was supported by the rationale that “the onus is on Faculty/convenors to ensure that distinctive learning outcomes and assessment tasks are sufficient to differentiate two units which might share (some) content and activities.”

While the Committee acknowledged that there is merit in the above argument, it was agreed that a recommendation on the issue of NCCW in co-teaching should not be made until the audit of all co-teaching is completed. In the interim, the Committee agreed that there should be no mandate in the application of NCCWs between 700 and 800 level units. In cases where no NCCW is applied between co-taught 700 and 800 level units, the Faculty will be required to demonstrate that the units are sufficiently distinct from one another. The quality assurance role of the FSQC was considered to be key in this process. Members also expressed the need for faculties to ensure consistency at all levels of teaching against the AQF.

3. INDIVIDUAL STUDENT CASES

3.1 Appeal [SID 30586526]

The Chair reported on an appeal against a Faculty of Arts deeming decision that had been received and considered by a working group of the ASQC. The student had requested the deeming of a unit (Psychology of Law) as equivalent to a social science unit, to allow him to qualify for the Bachelor of Social Science instead of the Bachelor of Arts. The Faculty did not approve the request. The appeal argued that the unit would have been considered adequate to be deemed as a social science unit at the time it was completed (early 2000s), to allow the student to qualify for either the Bachelor of Social Science or the Bachelor of Arts. The student had received advice to this effect at the time. The working group of the ASQC recommended that the appeal be upheld. The Committee agreed to approve this recommendation and to forward it to Academic Senate for noting.

3.2 Faculty Reports

The Committee noted reports received from each of the faculties.

The Committee also noted a draft reporting template prepared by APS. It was agreed that a schedule also be attached to the template to advise faculties on the details required to accompany each case, eg. Savings – student saved from x cps.

4. REPORT OF THE UNDERGRADUATE SUB-COMMITTEE
The Committee reviewed the minutes of the Undergraduate Sub-Committee meeting held on 27 March 2012. The agenda and associated papers for the Sub-Committee’s meeting can be found for review by members on the ASQC web site at: http://senate.mq.edu.au/apc/sub_committees.html

4.1 2012 Academic Program

Emergency Changes to the Schedule of Units

Faculty of Business and Economics

LEX300 Social Innovation, Governance and Professional Leadership

The Sub-Committee considered the Faculty’s request to add a Commerce designation to LEX300. Consultation between the Faculty of Arts and the Faculty of Business and Economics has been provided and was noted by the Sub-Committee.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the Emergency Change request to add a Commerce designation to LEX300 Social Innovation, Governance and Professional Leadership, effective immediately.

Faculty of Human Sciences

LING398 Phonetics: Transcription & Theory

The Sub-Committee considered the Faculty’s request to add LING210 and LING217 as NCCW units to LING398.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the Emergency Change request to add LING210 and LING217 as NCCW units to LING398 Phonetics: Transcription & Theory, effective immediately.

Proposal to Nominate Existing Unit as a Capstone in 2012

Faculty of Science

BIOL313 Plants: Cells to Ecosystems

The Sub-Committee discussed the proposal to nominate BIOL313 as a Capstone unit for 2012 and raised the following concerns. The Sub-Committee had requested that this proposal be submitted on 5 July 2011. This proposal has therefore missed the deadlines for submission and it would cause significant problems to implement the request at this stage. The Sub-Committee also observed that, since this proposal is only for 2012, ONLY students who wish to qualify under the 2012 program should be able to use BIOL313 as a Capstone unit. It was identified that 29 students are currently enrolled in the unit who may be affected by the proposal. The Sub-Committee recommended that the Faculty put forward an individual case for those students who are affected and who wish to use BIOL 313 as Capstone in order to qualify this year. Further the Sub-Committee noted that a change of unit code is required when there is a substantial change of content to the unit.

The Committee noted that the Sub-Committee agreed not to recommend the proposal to nominate BIOL313 as a Capstone unit in 2012. It was noted that the
Sub-Committee recommended that the Department of Biology identify the students who want to use BIOL313 as their Capstone unit and put forward an individual case for those students requesting that the deeming provision be applied.

4.2 2013 Academic Program

Academic Case for the Establishment of a New Major

Faculty of Arts

Public Policy, Law and Governance

The Sub-Committee discussed the request for the new Major in Public Policy, Law and Governance and agreed that it was a well structured proposal. The Sub-Committee also suggested that the Faculty consider adding a policy oriented Sociology unit to the program as it is relevant to public policy. The following units were suggested as possibilities: SOC223 Social Inequality and Social Policy, SOC311 Justice and Social Order and SOC322 Care and Human Services.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of the Major in Public Policy, Law and Governance, with effect from 1 January 2013.

Amendment to the Schedule of Programs

Faculty of Human Sciences

BTeach(ECS) - Bachelor of Teaching (Early Childhood Services)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the requested amendments to the Bachelor of Teaching (Early Childhood Services), with effect from 1 January 2013.

New Units

Faculty of Arts

CHN361 Contemporary Chinese Culture and Society I
CHN362 Contemporary Chinese Culture and Society II
LEX202 Crime, Policy and Governance
MAS329 Critical Games Studies

The Committee noted that the Sub-Committee is requesting that the Faculty demonstrate how CHN361 Contemporary Chinese Culture and Society I and CHN362 Contemporary Chinese Culture and Society II meet the University’s Assessment Policy (in relation to the 20% group project/presentation and the 20% class participation/discussion). The Faculty is also requested to provide details of consultation and approval from the Learning and Teaching Centre.

The Committee agreed that there is a need to revisit the assessment policy in regards to the allocation of 20% to class participation and the requirement that group work be assessed on a Pass or Fail basis.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of LEX202 Crime, Policy and Governance and MAS329 Critical
Games Studies, with effect from 1 January 2013.

**Faculty of Human Sciences**

ECH350  
*Diversity in Schools*

ECH455  
*Literacy and Numeracy Across the Primary Curriculum (Stage 2 and 3)*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of ECH350 Diversity in Schools and ECH455 Literacy and Numeracy Across the Primary Curriculum (Stage 2 and 3), with effect from 1 January 2013.

**Faculty of Science**

GEO112  
*The Planet Earth (OUA)*

GEO251  
*Minerals Energy and the Environment (OUA)*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of GEO112 The Planet Earth (OUA) and GEO251 Minerals Energy and the Environment (OUA), with effect from 1 January 2013.

**Proposal to Add an Existing Unit to the Schedule of Participation Units**

**Faculty of Human Sciences**

ECHP424  
*Early Childhood Reflective Practice 6*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the addition of ECHP424 Early Childhood Reflective Practice 6 to the Schedule of Participation Units, with effect from 1 January 2013.

**Proposal to Nominate an Existing Unit as a Capstone Unit**

**Faculty of Human Sciences**

ABEP330  
*Program Planning in ATSI Contexts*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves ABEP330 Program Planning in ATSI Contexts as a Capstone unit, with effect from 1 January 2013.

**Units to be Deleted**

ABEC112  
*The Social Context of Early Childhood*

ABEC320  
*Language, Literature and Literacy in ATSI Contexts*

ABEC335  
*Young ATSI Children and Mathematics, Science and Technology*

ABEC212  
*Difference and Disability in Early Childhood*

ABEC340  
*Management in Early Childhood Contexts*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the deletion of the above units, with effect from 31 December 2012.

**Change of Unit Code**
Old Code: ABEC350 ATSI Children and Health: Education and Social Implications (4 cp)
New Code: ABEC314 ATSI Children and Health: Education and Social Implications (3 cp)

Old Code: ABEC312 Early Childhood Development 1 (4 cp)
New Code: ABEC313 Early Childhood Development 1 (3 cp)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the above unit recodes, with effect from 1 January 2013.

5. REPORT OF THE POSTGRADUATE SUB-COMMITTEE

The Committee reviewed the draft minutes of the Postgraduate Sub-Committee meeting held on 20 March 2012. The agenda and associated papers for the Sub-Committee’s meeting can be found for review by members on the ASQC website at: [http://senate.mq.edu.au/apc/sub_committees.html](http://senate.mq.edu.au/apc/sub_committees.html).

5.1 2013 Academic Program

Case for the Establishment of a New Award

Doctor of Advanced Surgery

The Subcommittee considered the proposal for the new award and program of study for the Master of Advanced Surgery. The program consists of 4 coursework units (32cp), a 1 year research thesis (32cp) and 4 practice portfolio units (32cp). It was noted that the program structure meets the AQF guidelines for a professional doctorate. Graduates of the Master of Advanced Surgery will be eligible for a maximum of 32 credit points advanced standing upon articulation to the Doctor of Advanced Surgery, providing the articulation is within 4 years.

The Committee RECOMMENDS THAT ACADEMIC SENATE RECOMMENDS TO COUNCIL the approval of the introduction of the award and program of study for the Doctor of Advanced Surgery, with effect from 1 January 2013.

Case for Retention and Renewal

Macquarie Graduate School of Management

Master of Business Administration
Master of Management
Postgraduate Diploma of Management
Postgraduate Certificate of Management
MBA Extension Postgraduate Certificate

The Committee noted that the original proposal for the Master of Management that was submitted to the Postgraduate Sub-Committee of 40 credit points is to be renewed for 2013 to enable the teaching out of this program. After further discussion with a number of members of the Sub-Committee MGSM has modified and resubmitted this program as a 48 credit program for commencement in 2014.
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the retention and renewal of the above listed awards and programs of study, with effect from 1 January 2013.

The Committee also **RECOMMENDS THAT ACADEMIC SENATE** approves the revised program of study for the Master of Management, with effect from 1 January 2014.

**Awards Proposed for Discontinuance**

**Faculty of Arts**

**Master of Recording Arts**

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the discontinuance of the Master of Recording Arts, with effect from 31 December 2012.

**Units to be Deleted**

**Faculty of Human Sciences**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMED891</td>
<td>Basic Concepts in Medical Education</td>
</tr>
<tr>
<td>AMED892</td>
<td>Critical Appraisal of the Medical Literature</td>
</tr>
<tr>
<td>PSYO934</td>
<td>Professional Practice 1</td>
</tr>
<tr>
<td>PSYO935</td>
<td>Professional Practice 2</td>
</tr>
</tbody>
</table>

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the deletion of the above units, with effect from 31 December 2012.

**5.2 Exiting with Lesser Award**

The Committee noted that the Postgraduate Sub-Committee discussed issues around nested and exit awards with respect to currency, coursework articulations and exemption.

The Committee agreed that a working party (to consist of representatives from faculties) chaired by Associate Professor Coutts be convened to discuss and formulate recommendations around nested and exit awards with respect to currency, coursework articulations and exemption.

**5.3 Disestablishment of HDR Research Pathways replaced by the introduction of the Master of Research**

The Sub-Committee discussed the implications of the introduction of the Master of Research and suggested that Postgraduate Research Diplomas and Certificates or units embedded in Masters degrees that previously allowed for a pathway to HDR research will need to be reviewed. It was suggested that the HDR pathways continue to be offered in 2013 but be reviewed with consideration given to discontinuance in 2014. In addition, any specialisations existing within coursework programs that provide a pathway to HDR will need to be reviewed. Faculties are therefore encouraged to also review all stand-alone units, in particular Projects/Dissertation units which are greater than 4 credit points that are used as HDR pathways. Faculties are also requested to advise the Sub-Committee if they intend to withdraw any Research pathway specialisations in 2013.
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves that Faculties be advised to review all HDR Pathways such as stand-alone awards, embedded specialisations and/or units, as they may need to be discontinued from 31 December 2013.

6. **PARTICIPATION UPDATE**

The Committee noted the report *Update on PACE, Including List of Units that are likely to be proposed as Participation Units for 2013*. Ms Lindie Clark provided a verbal update on the status of Participation unit proposals for the 2013 Academic Program. The Committee noted that a large number of these nominations will be submitted to the Undergraduate Sub-Committee for consideration at its 1 May meeting, with a view to subsequent consideration by ASQC at its 15 May meeting.

7. **UNDERGRADUATE CERTIFICATES AND DIPLOMAS**

The Committee considered a proposal submitted by the Executive Dean, Faculty of Arts that the Certificate of Ancient Languages and Certificate of Languages only exist as exit awards from the Diploma of Ancient Languages and Diploma of Languages respectively. This proposal was put forward in order that the University better align with recent changes to Federal Policy.

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves that the Certificate of Ancient Languages and Certificate of Languages only exist as exit awards from the Diploma of Ancient Languages and Diploma of Languages respectively, with effect from 1 January 2012.

8. **NEW RESEARCH UNITS**

The Committee considered proposals for the following new research units to be introduced in 2013 (tabled):

**Faculty of Arts**
- CWPG701 Creative Writing Seminar I
- CWPG702 Creative Writing Seminar II
- CWPG703 Writing: Text and Context
- CWPG704 Poetry Seminar: Reading and Writing Poetry
- CWPG705 Writing Young Adult (YA) Fiction
- CWPG706 Writing for Emerging Readers (6-12 yrs)
- FOAR700 Research Frontiers 1
- PICT704 Specialised Research Topic in Security 1
- PICT705 Specialised Research Topic in Security 2
- PICT706 Specialised Research Topic in Security 3
- PICT707 Specialised Research Topic in Security 4
- PICT708 Specialised Research Topic in Security 5
- PICT709 Specialised Research Topic in Security 6

**Faculty of Human Sciences**
- FOHS700 Research Frontiers in Human Sciences

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of the above units with effect from 1 January 2013.

The Committee also raised the need to liaise with the Implementation Committee.
of the Master of Research program to obtain guidance in the framework for second year 800 level units.

9. DISCONTINUANCE OF AWARD

Postgraduate Certificate in International Communication

At the Postgraduate Sub-Committee meeting held on 2 March 2011 the award Postgraduate Certificate in International Communication was recommended for discontinuance subject to FSQC approval. Approval has now been received from the Chair, FSQC, Faculty of Arts.

The Committee RECOMMENDS THAT ACADEMIC SENATE approve the discontinuance of the award Postgraduate Certificate in International Communication with effect from 1 January 2012.

10. RENEWAL OF MGSM UNITS

The Committee noted that the following units have been renewed for 2013 as part of the ongoing curriculum renewal process:

- MGSM960 Information and Decision Analysis
- MGSM835 Financial Management
- MGSM850 Strategic Frameworks
- MGSM820 Marketing Management
- MGSM840 Accounting for Management
- MGSM842 Business Performance Measurement and Management
- MGSM884 Negotiation; Theory and Practice
- MGSM845 Economic Context of Management
- MGSM859 New Enterprise Management
- MGSM860 Strategic Management
- MGSM870 Organisational Behaviour
- MGSM890 Operations Management

11. AWARDS TO BE OFFERED FOR 2013

The Committee noted the proposed 2013 listing of approved awards, majors and specialisations.

11.1 Undergraduate
11.2 Postgraduate
11.3 Graduate

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the proposed 2013 listing of approved Undergraduate, Postgraduate and Graduate awards, majors and specialisations.

12. EMERGENCY CHANGES

The Committee noted the summary of emergency changes for 2012 requiring academic approval processed since the last ASQC meeting held on 13 March 2012.

Postgraduate units: 5
Postgraduate programs: 3
12.1 Units

Emergency Changes to Postgraduate units approved by the Chair and Deputy Chair on behalf of ASQC

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Postgraduate Units as presented in the summary tables, effective immediately (Attachment 1).

12.2 Programs

Emergency Changes to Postgraduate programs approved by the Chair and Deputy Chair on behalf of ASQC

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the 2012 Emergency Changes to Postgraduate programs as presented in the summary tables, effective immediately (Attachment 2).

13. ANY OTHER BUSINESS

The Committee discussed the principles in regards to prerequisites and corequisites for 300 level units. These principles were approved by Academic Senate at their 15 November 2011 meeting and were included as part of the circulation of the draft 2013 Schedule of Undergraduate Units to faculties. The Committee noted that the underlying principle behind these guidelines was that students should not be attempting third year units until after the completion of their second year of study. It was however recognised that exceptions may apply in some cases. The Committee therefore agreed to RECOMMEND THAT ACADEMIC SENATE approves that the following principle be amended as follows:

“3. If individual units are specified without a maturity prerequisite as prerequisites the prerequisite should normally include a minimum of 6 credit points at 200 level.”

14. NEXT MEETING

The next meeting is scheduled for Tuesday, 15 May 2012 commencing at 9.30am.
Minutes of the meeting of the Academic Standards and Quality Committee held on Tuesday, 15 May 2012 in Room 310, Lincoln Student Services Building, from 9.30am to 11:25am.

PRESENT:  
Dr N Anderson  
Mr K Baird  
Mr A Burrell  
Ms F Burton  
Associate Professor H Carter  
Ms L Clarke  
Associate Professor P Coutts  
Professor J Fitness (Chair)  
Dr M Hitchens  
Professor A Ross-Smith  
Dr A Semple  
Ms S Spinks  
Mr G Tomossy

APOLOGIES:  
Ms M Brodie  
Associate Professor N Klein  
Professor J Sachs (Provost)  
Dr I Wells

IN ATTENDANCE:  
Ms D Anderson  
Ms F Courtis  
Mrs B Liu  
Professor N Mansfield  
Mrs K Shorrock

15. MINUTES OF MEETING HELD ON 17 APRIL 2012  
The minutes of the meeting held on 17 April 2012 were approved.

16. BUSINESS ARISING FROM THE MINUTES  
2.1 Report to Academic Senate  
The Committee noted that Academic Senate at its meeting on 1 May 2012 approved the recommendations of the ASQC meeting held on 17 April 2012.

17. INDIVIDUAL STUDENT CASES
3.1 Faculty Reports

The Committee noted reports received from Faculty of Business and Economics, Faculty of Human Sciences and Faculty of Arts.

3.2 FSQC Individual Student Case Template

The Committee noted the revised template *FSQC Individual Student Cases, Report to Academic Standards and Quality Committee* (tabled) as prepared by APS. The Committee agreed that the template be forwarded to faculties along with guidelines on the individual student cases process and information to be included in the monthly reports to ASQC. Faculties need to be reminded that while Deeming and “Other” cases are approved by FSQCs, Savings cases are to be recommended by FSQCs for approval by Academic Senate. They should also be reminded to ensure that relevant consultation with the individual student takes place in the course of processing a case. Faculties are also requested to provide a link in their reports to ASQC that will allow ASQC members to access the background documentation reviewed by FSQCs for each individual case.

18. REPORT OF THE UNDERGRADUATE SUB-COMMITTEE

The Committee reviewed the minutes of the Undergraduate Sub-Committee meeting held on 30 April and 7 May 2012. The agenda and associated papers for the Sub-Committee’s meetings can be found for review by members on the ASQC web site at: [http://senate.mq.edu.au/apc/sub_committees.html](http://senate.mq.edu.au/apc/sub_committees.html)

4.1 2012 Academic Program

Emergency Changes to the Schedule of Units

Faculty of Science

*GEOS375 Environmental Geology*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the Emergency Change request for GEOS375 Environmental Geology, to add GEOS377 as an NCCW and remove GEOS415 and GEOS420 as NCCWs, effective immediately.

4.2 2013 Academic Program

Academic Case for the Establishment of a New Major

Faculty of Arts

*Political Economy and Social Policy Major*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of the Major in Political Economy and Social Policy, as a qualifying major for the Bachelor of Arts and Bachelor of Social Science, with effect from 1 January 2013.

*Inclusion of the Statistics Major (STA01) in the Bachelor of Social Science*
The Committee RECOMMENDS THAT ACADEMIC SENATE approves the inclusion of the Statistics Major (STA01) as a qualifying Major for the Bachelor of Social Science, with effect from 1 January 2013.

Units to be Deleted

Faculty of Arts

ABSP100  Introduction to Indigenous Studies
ABSP300  Indigenous Voices and Perspectives
AHMG202  The Olympic Games: Ancient and Modern
CUL222  Gender, Sexuality, Culture: Queer Theory
CUL224  Working Cultures: Representations, Identities and Resistances
CUL320  Post 9/11: The Cultural Politics of Terror
CUL324  Fat Studies: Panic, Politics and Embodiment
CUL326  Criminal Bodies
CUL340  Genre Writing
CUL341  Performance, Environments and Material Culture
DANC300  Movement and the Screen
DANC315  Choreography 1
EUL308  European Language Internship
INTS200  Study Abroad Program (for Bachelor of International Studies Program)
INTS203  International Studies Internship
JPS315  Japanese Mass Media Workshop

Faculty of Business and Economics

ECON312  Health Economics

Faculty of Human Sciences

ABEP331  Program and Planning in ATSI Contexts

Faculty of Science

BBE307  Behavioral Ecology
BIOL357  Physiology 1
BIOL358  Physiology 2
CHIR302  Chiropractic Principles and Skills III B
ENVE380  Dynamic Coastal Environments
HLTH303  Differential Diagnosis
HLTH307  Clinical Anatomy 3
HLTH308  Clinical Anatomy 4
STAT371  Statistical Theory

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the deletion of the above units, with effect from 31 December 2012.

Proposal to Add an existing Unit to the Schedule of Participation Units

Faculty of Business and Economics

HRM207  Learning and Development
BUS303  International Business Project
Faculty of Human Sciences

TEP401  Professional Experience in the Secondary School I
TEP402  Professional Experience in the Secondary School II
TEP403  Professional Experience in the Primary School I
TEP404  Professional Experience in the Primary School II

Faculty of Science

ASTR310  Frontiers of Astronomy and Astrophysics
BIOL392  Green Steps
COMP355  Information Technology Project
ENV301  Environmental Management Project
ENVE304  Integrated Climate Science
ENVE339  Fluvial Geomorphology and River Management
ISYS355  Information System Project
ISYS358  Business Information Systems Project

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the addition of the above units to the Schedule of Participation Units, with effect from 1 January 2013.

Change of Unit Code

Faculty of Arts

Old Code: POL307 Australian Governments and Public Policy
New Code: POL207 Australian Governments and Public Policy

Old Code: CUL232 Rehearsing Lives
New Code: MMCS132 Performing Lives

Old Code: CUL330 Performance and Digital Culture
New Code: MMCS330 Movement, Screen and Digital Culture

Old Code: SOC351 Social Change Placement
New Code: SOC352 Social Change Placement

Old Code: AHIS279 Egyptian Hieroglyphs B
New Code: AHIS378 Egyptian Hieroglyphs B

Old Code: INTS302 International Studies Internship
New Code: INTS305 International Studies Internship

Old Code: DANC100 Dance History and Aesthetics
New Code: DANC101 Movement and Dance in the 21st Century

Faculty of Business and Economics

Old Code:ECON314 Labour Economics
New Code: ECON244 Labour Economics

Faculty of Science
Old Code: INFO111 Computer Games
New Code: COMP111 Introduction to Video Games

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the above unit recodes, with effect from 1 January 2013.

New Unit Proposals

The Committee noted that the requests for People and Planet units are not being considered by the Sub-Committee for 2013. Any requests for units to be People or Planet units are instead to be considered as new units without the People and Planet designation.

Faculty of Arts

ENGL370 Reason, Imagination, Revolution: Literature and Culture from Pope to Austen
ENGL371 Doll to Cyborg
Faculty of Science

COMP352 Videogames Project
ENE214 Climate Change (OUA)
ENE237 Natural Hazards (OUA)
PHYS106 Thermodynamics, relativity and fields (originally submitted as PHYS1060)
PHYS107 Particles and Waves (originally submitted as PHYS1063)
PHYS108 So you want to Build a Time Machine: The Physics of the Impossible

The Sub-Committee discussed the new unit proposals and raised a few matters of clarification.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of the above units, with effect from 1 January 2013, subject to minor clarifications.

Faculty of Arts

PHI250 Freedom and Alienation (OUA)

Faculty of Human Sciences

FOHS201 Disorders and Delusions of Mind (OUA)
FOHS202 Brain and Language (OUA)

Faculty of Science

BIO260 Science of Sex (OUA)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of the above OUA units, with effect from 1 January 2013.

Awards to be Discontinued

Faculty of Human Sciences

Graduate Diploma of Advanced Psychology
Graduate Diploma of Teaching (5 to 12 years)

Faculty of Science

Bachelor of Engineering with the degree of Bachelor of Business Administration

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the discontinuance of the above awards, with effect from 31 December 2012.

Programs to be Discontinued from 2013

Bachelor of Education (TESOL)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the discontinuance of the program ‘Bachelor of Education (TESOL)’, with effect from
31 December 2012, but not the award as further agreements may be developed in the future.

Majors to be Discontinued from 2013

**Faculty of Human Sciences**

*Graduate Diploma of Arts – Major in Coptic Studies*

**Faculty of Science**

*Bachelor of Arts, Bachelor of Science - Major in Museum Studies*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the discontinuance of the above majors, with effect from 31 December 2012.

4.3 Exemptions

The Sub-Committee discussed an issue of concern regarding the granting of general exemptions. It was noted that currently there is an inconsistent exemptions policy that allows general exemptions to be granted for study abroad units but not for units that have been studied locally. Therefore students who have studied a unit locally and then transferred to Macquarie are at a clear disadvantage as they are not able to receive general credit for their studies. For example, a student who has studied an English unit at another university should be able to receive either specific credit or general credit points towards ENGL units at Macquarie.

The Committee discussed this issue and agreed to **RECOMMEND THAT ACADEMIC SENATE** approves the creation of a new category of ‘general credit in a range of prefixes’, to allow undergraduate students to be granted exemptions with general credit in a specific prefix area.

4.4 Department of Chiropractic’s Request for PACE Accreditation Using Postgraduate Units

*CHIR896 Clinic Internship 1*  
*CHIR897 Clinic Internship 2*

The Sub-Committee discussed the request from the Department of Chiropractic Science and was prepared to recommend an exemption from Participation at the Undergraduate level as the vast majority of students go on to the Master program and continue to do Participation-like units. However, the Committee agreed not to recommend the exemption at this stage, given that Participation will not become a requirement for new students until 2016 and it is preferable that it be carried out be at undergraduate level. It was recommended that further consideration should be given to a review of the Department’s curriculum to align professional and Macquarie curriculum requirements.

19. REPORT OF THE POSTGRADUATE SUB-COMMITTEE

The Committee reviewed the minutes of the Postgraduate Sub-Committee meeting held on 3 May 2012. The agenda and associated papers for the Sub-Committee’s meeting can be found for review by members on the ASQC website at: [http://senate.mq.edu.au/apc/sub_committees.html](http://senate.mq.edu.au/apc/sub_committees.html).
5.1 2013 Academic Program

Retention and Renewal of Programs

Faculty of Arts

Master of Policing, Intelligence and Counter Terrorism with the Master of International Security Studies [06/991]
Postgraduate Certificate of Intelligence [07/74]

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the retention and renewal of the above awards and programs of study, with effect from 1 January 2013.

Awards Proposed for Discontinuance

Faculty of Arts

Postgraduate Diploma of Research Preparation (Arts)
Postgraduate Certificate of Research Preparation (Arts)
Master of Computer Forensics [11/459]
Postgraduate Diploma of Computer Forensics [07/75]
Postgraduate Certificate of Computer Forensics [07/76]

Faculty of Business and Finance

Postgraduate Diploma of Research Preparation (Business and Economics) [11/489]
Postgraduate Certificate of Research Preparation (Business and Economics) [07/513]

Faculty of Human Sciences

Master of Communication Disorders [A89/275]

Faculty of Science

Master of Information Technology Consulting [02/1669]
Master of Museum Studies [03/125]
Postgraduate Diploma of Museum Studies [03/126]

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the discontinuance of the above awards, with effect from 31 December 2012.

Specialisation Proposed for Discontinuance

Faculty of Arts

Specialisation in Legal History within the Master of Laws

Faculty of Science

Specialisation in Research and Development within the Master of Information Technology
The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the discontinuance of the above Specialisations, with effect from 31 December 2012.

**Academic Case for the Establishment of a Specialisation**

**Faculty of Science**

*Specialisation in Environmental Health*

*Specialisation in Remote Sensing and GIS*

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the introduction of the above Specialisations for the Postgraduate Diploma of Science and the Postgraduate Certificate of Science, with effect from 1 January 2013.

**Units for Deletion**

**Faculty of Arts**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRSI800</td>
<td>Towards an Inclusive Australia</td>
<td>(4)</td>
</tr>
<tr>
<td>LAW 880</td>
<td>History of Law in Australia</td>
<td>(4)</td>
</tr>
<tr>
<td>LAW 881</td>
<td>History of the Legal Profession</td>
<td>(4)</td>
</tr>
<tr>
<td>LAW 882</td>
<td>Legal History in Context</td>
<td>(4)</td>
</tr>
<tr>
<td>LAW 883</td>
<td>Comparative Legal History</td>
<td>(4)</td>
</tr>
<tr>
<td>LAW 884</td>
<td>Legal History Dissertation</td>
<td>(8)</td>
</tr>
<tr>
<td>LAW 886</td>
<td>Advanced Torts</td>
<td>(4)</td>
</tr>
<tr>
<td>MUS 801</td>
<td>Studio Technique and Practice</td>
<td>(8)</td>
</tr>
<tr>
<td>MUS 802</td>
<td>The Art of Recording: Sound and Society</td>
<td>(8)</td>
</tr>
<tr>
<td>MUS 804</td>
<td>Music Production Seminar</td>
<td>(8)</td>
</tr>
<tr>
<td>MUS 854</td>
<td>West African Drumming</td>
<td>(4)</td>
</tr>
<tr>
<td>MUS 858</td>
<td>Ensemble Practice 2</td>
<td>(4)</td>
</tr>
</tbody>
</table>

**Faculty of Human Sciences**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LING846</td>
<td>Developmental Language Disorders</td>
<td>(4)</td>
</tr>
<tr>
<td>LING847</td>
<td>Psycholinguistics and Aphasia</td>
<td>(4)</td>
</tr>
<tr>
<td>LING848</td>
<td>Linguistics Description of Disordered Language</td>
<td>(4)</td>
</tr>
</tbody>
</table>

**Faculty of Science**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENVE808</td>
<td>Research Preparation – Environmental Science</td>
<td>(8)</td>
</tr>
<tr>
<td>GEOS906</td>
<td>Environments of the Lithosphere</td>
<td>(4)</td>
</tr>
</tbody>
</table>

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the deletion of the above units, with effect from 31 December 2012.

**New Units**

**Faculty of Arts**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMCS830</td>
<td>Entrepreneurship and Collaboration for Creative Media</td>
<td>(4)</td>
</tr>
<tr>
<td>MMCS832</td>
<td>Writing for Screens</td>
<td>(4)</td>
</tr>
<tr>
<td>MMCS836</td>
<td>Creative Audio Techniques</td>
<td>(4)</td>
</tr>
<tr>
<td>MMCS840</td>
<td>Arts Criticism</td>
<td>(4)</td>
</tr>
</tbody>
</table>
PICT848  Cyber Security (4)
PICT850  Security I (4)
PICT851  Security II (4)

Faculty of Human Sciences

PSY982  Special Studies in Advanced Professional Psychology (2)

Faculty of Science

CHIR904  Clinical Chiropractic 4 (4)
CHIR921  Topics in Chiropractic 1 (4)
CHIR922  Topics in Chiropractic 2 (4)
ENGG801  Engineering Management Thesis (4)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the introduction of the above units, with effect from 1 January 2013.

Retention of Units

Faculty of Business and Economics

The following units were proposed to be taught out in 2013 for transitional arrangements and discontinued effective 31 December 2013:

ACCG851  Business Law (3)
ACCG854  Company Law (3)
ACCG861  Principles of Accounting (3)

Faculty of Human Sciences

LING930  Research Methods for Communication Disorders Part A (1)
LING931  Special Project in Communication Disorders Part A (3)
LING932  Special Project in Communication Disorders Part A (3)
LING934  Research Methods for Communication Disorders Part B (1)

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the retention of the above units to be taught out in 2013 and discontinued with effect from 31 December 2013.

Removal of NCCW’s

Faculty of Business and Economics

Removal of NCCWs has been proposed for the following units in accordance with the July 2011 ASQC resolution that no undergraduate units should be NCCW with postgraduate units:

ACST831  Actuarial Control Cycle 1 (4)
ACST832  Actuarial Control Cycle 2 (4)
ACST871  Investment Management (4)

The Subcommittee discussed the removal of NCCWs between undergraduate and postgraduate units and reiterated its position that there should be no NCCWs between undergraduate and postgraduate units because the learning outcomes
and assessment between levels ought to be qualitatively different.

The Committee noted that Academic Program Section will advise Faculties that the Learning Outcomes for undergraduate units should be aligned with AQF level 7 and Learning Outcomes for postgraduate units should be aligned with AQF level 9 (ref. AQF pg 13, 15).

5.2 Exit and Nested Awards

At its meeting on 17 April ASQC endorsed the recommendation that a Working Group be formed to consider the issues around exit and nested awards, as well as issues of unit and award currency and to prepare a set of recommendations to the ASQC in relation to these matters.

The Committee noted that the Sub-Committee had resolved that the Working Group would meet in early June with membership to consist of:

Associate Professor Pamela Coutts  
Dr Michael Hitchens  
Professor Anne Ross-Smith  
Ms Kylie Shorrock  
Ms Fiona Courtis

5.3 Communication Strategy for Double Specialisations

The Committee noted that to date no communication has been provided to staff or students regarding the requirements for qualification with a double specialisation. The Sub-Committee suggested that a communication strategy may be required. An amendment to M (iii) To qualify with two specialisations a candidate must:

(iii) To qualify with two specialisations a candidate must:

- Complete all the requirements for each of the specialisations and, in doing so,
- For each specialisation, complete a number of distinct credit points from that specialisation equal to the credit point size of the specialisation, where ‘distinct credit points’ means, from units which are not counted towards qualifying for the other specialisation, for the purpose of this subclause.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the above amendment to Master by coursework rule 3. (d) with a communication strategy to Faculties and students to be implemented upon approval.

20. NEW AWARD – BACHELOR OF PHILOSOPHY

The Committee noted that the Bachelor of Philosophy is proposed to be available as an exit award for students who have completed the first year of the Master of Research but are not continuing with the Master degree. Professor Mansfield advised that students will be made aware of this provision in the relevant publications.

The Committee acknowledged that the knowledge, skills and volume of learning attained in this first year is equivalent to that of level 8 in the AQF framework, which is consistent with the level of a Bachelor Honours Degree.
The Committee also suggested that due consideration be given to the inclusion of this new exit award provision and any potential implications in the review of the Rules for 2013.

The Committee RECOMMENDS THAT ACADEMIC SENATE RECOMMENDS TO COUNCIL the introduction of the Bachelor of Philosophy as an exit award from the Master of Research, with effect from 1 January 2013.

21. DISCONTINUANCE OF AWARD

Bachelor of Ancient History (Honours)

The Committee considered the proposal by the Faculty of Arts to discontinue the Bachelor of Ancient History (Honours) in 2013, with the introduction of the Master of Research in the same year.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the discontinuance of the Bachelor of Ancient History (Honours), with effect from 31 December 2012.

22. PARTICIPATION UPDATE

The Committee noted the Participation as a general requirement in select named degrees for 2013 – update prepared by Ms Lindie Clark. The Committee noted that one of the two key PACE strategies for the 2013 Academic Program involves making Participation a general requirement for new students commencing in 2013 in a select number of named degrees that meet certain conditions. Ms Clark reported that an agreement has been reached with the Faculty of Arts to recommend the inclusion of Participation as a general requirement of the Bachelor of Arts – Media, to come into effect for new students commencing in 2013. Further it was noted that discussions are underway that will potentially see more named degrees in recommending Participation as a general requirement. A list of these degrees will be submitted to the next or subsequent ASQC meetings.

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the inclusion of Participation as a general requirement of the Bachelor of Arts – Media, to come into effect for new students commencing in 2013.

23. PROPOSAL TO ADD EXISTING UNITS TO THE SCHEDULE OF PARTICIPATION UNITS

The following units have been submitted directly to ASQC for consideration as Participation units effective 1 January 2013.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABST301</td>
<td>Case Studies in Indigenous Art</td>
</tr>
<tr>
<td>INTS305</td>
<td>International Studies Internship</td>
</tr>
<tr>
<td>LAW448</td>
<td>Animal Law</td>
</tr>
<tr>
<td>MAS390</td>
<td>Public Relations Practice</td>
</tr>
</tbody>
</table>

The Committee agreed that recommendations to add the above units to the Schedule of Participation Units be deferred until they are considered at the next
24. **INSTITUTION AGREEMENT BETWEEN NORTHERN SYDNEY INSTITUTE OF TAFE AND MACQUARIE UNIVERSITY**

The Committee noted that an Institution to Institution Agreement between Northern Sydney Institute of TAFE and Macquarie University is being prepared for signature by Executive Deans from the Faculty of Arts and the Faculty of Science. This is an agreement for articulation into the Bachelor of Information Technology – Games Design and Development and the Bachelor of Arts majoring in Interactivity and Games from the Diploma in Information Technology (Games Development), Northern Sydney Institute of TAFE. The Committee reviewed and endorsed the schedules to this agreement.

25. **2013 SCHEDULES**

11.1 **Postgraduate**
   11.1.1 Schedule of Programs and Specialisations *(Attachment 1)*
   11.1.2 Schedule of Units *(Attachment 2)*

11.2 **Undergraduate**
   11.2.1 Schedule of Programs *(Attachment 3)*
   11.2.2 Schedule of Majors *(Attachment 4)*
   11.2.3 Schedule of Units *(Attachment 5)*
   11.2.4 Schedule of People Units and Planet Units *(Attachment 6)*
   11.2.5 Schedule of Participation Units *(Attachment 7)*

11.3 **Graduate**
   11.3.1 Schedule of Programs and Majors *(Attachment 8)*
   11.3.2 Schedule of Units *(Attachment 9)*

The Committee reviewed the above schedules. It was agreed that the notation of Participation units that is applied in the Undergraduate Schedule of Programs be extended to the Undergraduate Schedule of Majors. The Committee also noted that admission requirements to postgraduate programs will be reviewed by the Postgraduate Sub-Committee at their 4 June meeting.

The Committee **RECOMMENDS THAT ACADEMIC SENATE** approves the above 2013 Schedules.
26. NEW 700 – LEVEL UNITS

The Committee reviewed the schedule of 700 level units that includes unit names, codes, credit points and offerings. It was noted that faculties will be required to provide the full details of each unit for review by ASQC subcommittees. Recommendations will then be presented to the 26 June (and 17 July if necessary) ASQC meeting for full recommendation to Academic Senate.

The following amendments will be made to the schedule:

- ANTH705 State, Ethnicity and Citizenship - should be 4 credit points instead of 3 credit points
- ANTH726 The Politics of Knowledge, Organised and Everyday Forms of Contestation - should be 4 credit points instead of 3 credit points
- BIOL760 Research Frontiers in Biology – unit name to be changed to ‘Biology in the 21st Century’.

Professor Mansfield extended his thanks to all who have been involved in the work for the development of the Master of Research.

12.1 Proposed Timeline

The Committee noted a proposed timeline to guide faculties with the submission of the details for all the 700 level units in the above schedule. Over the next few weeks faculties will be required to submit all 700 level units with complete details. The ASQC subcommittees will review the unit content for quality assurance and it is anticipated that some units may need to be referred back to faculties for amendment or clarification during this process. Recommendations from the subcommittees will be presented at the ASQC meeting on 26 June for full recommendation to Academic Senate. Any remaining units will be presented to the 17 July ASQC meeting for recommendation to the subsequent Academic Senate meeting. All data must be submitted to and processed by SBSS in preparation for DEEWR reporting (due 1 October).

The Committee RECOMMENDS THAT ACADEMIC SENATE approves the schedule of 700 level units (Attachment 10) that only includes unit names, codes, credit points and offerings. It is to be noted that faculties will be required to provide the full details of each unit and that a full recommendation of the schedule will be presented to Academic Senate for approval following review at the 26 June (and 17 July if necessary) ASQC meeting.

27. ANY OTHER BUSINESS

13.1 People and Planet Review

The Faculty of Arts had requested clarification of the first criteria for the People and Planet Review which states that every department should have the opportunity to offer either a People unit or a Planet unit.
The Committee clarified that every department may offer both multiple people and planet units.

13.2  New Curriculum Undergraduate Transition Issues

Associate Professor Coutts remarked that there appears to be an urgent need to formalise the transition rules in relation to students enrolled in excess of 72 credit points prior to 2008.

28.  NEXT MEETING

The next meeting is scheduled for Tuesday, 26 June 2012 commencing at 9.30am.
ITEM 10.1  
MACQUARIE UNIVERSITY  
Final Examinations Policy  

Background  

At the March 2012 Senate Learning and Teaching Committee meeting the Committee discussed the Final Examinations Policy and RESOLVED to RECOMMEND the Final Examinations Policy to Academic Senate for approval, to commence from Second Semester 2012.  

The Policy has now been signed off by UPRG and is submitted to Academic Senate for approval.  

The Policy and checklist are attached.  

PROPOSED AMENDMENT  

Since the recommendation made by SLTC, an amendment to the Policy has been proposed by Dominic Verity, Member and Chair of SLTC.  

This proposed amendment is that the following subsection be added to the section entitled Policy of that document immediately prior to the subsection entitled COMPLIANCE AND BREACHES:  

EXCEPTIONS  

Exceptions to this Policy will only be granted when supported by a case made on the basis of sound pedagogical argument.  

Cases for exception will be submitted for consideration to the Academic Standards and Quality Committee and will require the approval of Academic Senate.  

This clause is intended to allow some flexibility in the application of this policy, under a rigorous, consistent and well-documented approval process to be managed by ASQC and Senate.  

The clause has been added to the attached policy in RED text and in italics.  

Recommendation  

It is recommended that Academic Senate approve the Final Examination Policy as attached for implementation from 30 July 2012.
# Final Examination Policy

<table>
<thead>
<tr>
<th><strong>Purpose</strong></th>
<th>To set out the principles underpinning the use of a final examination in the assessment of student learning.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Overview</strong></td>
<td>The demonstration of academic learning is an integral component of the student learning experience. Equally, the quality of that experience is influenced by the learning environment. The integrity of the assessment process is central to both the quality of the learning experience and the integrity of the process. Universities have a commitment to both their students and the wider community to ensure their processes are equitable, fair and transparent. This is especially the case in relation to the use of final examinations in the assessment of student learning.</td>
</tr>
<tr>
<td><strong>Definitions</strong></td>
<td><strong>Examination</strong>: a time-limited assessment task conducted under invigilation. For example, tests, practical assessments, in-unit quizzes, final examinations.</td>
</tr>
<tr>
<td></td>
<td><strong>Final Examination</strong>: an examination held within a specified examination period that is defined by the University and conducted in compliance with this Policy. This excludes what is referred to as a ‘take home examination’. <em>Final examinations only are managed through the Academic Programs Section; all other examinations are managed locally by the relevant department/faculty.</em></td>
</tr>
<tr>
<td></td>
<td><strong>Final Examination paper</strong>: the original document prepared by the member of academic staff.</td>
</tr>
<tr>
<td></td>
<td><strong>Final Examination script</strong>: the student’s attempt at the final examination paper.</td>
</tr>
<tr>
<td></td>
<td><strong>Moderation</strong>: a quality review and assurance process which supports the final examination setting and marking activities. It involves using other academics and qualified staff to confirm that the final examination tasks and marking are valid and reliable. Essentially, it is a checking process.</td>
</tr>
<tr>
<td><strong>Scope</strong></td>
<td>This policy applies to all coursework units offered by or on behalf of Macquarie University, including those undertaken by research students. It is relevant to all staff and students involved in any aspect of the coursework unit final examination process.</td>
</tr>
<tr>
<td>Policy</td>
<td></td>
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<tr>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>A final examination is one form of assessment that provides an opportunity for a student to demonstrate that they have met some or all of the learning outcomes of a unit.</td>
<td></td>
</tr>
</tbody>
</table>

This Policy does not prescribe the use of a final examination. However, should a final examination be set, it must be conducted in accordance with this Policy.

The Head of Department will be responsible for ensuring all examination papers are moderated by a person who is not also the Unit Convenor.

The Unit Convenor is responsible for:
- the development and submission of a final examination paper and
- marking and moderation of the final examination scripts.

**TIMETABLE**
The University will publish the dates of each final examination period for each study period.

Final examinations will not be held before the start date of the final examination period.

The University will keep available the final day of the final examination period for final examinations that need to be rescheduled.

Each student will be responsible for:
- checking the final examination timetable
- adhering to the final examination timetable
- ensuring they are available for the full duration of the final examination period.

The University will notify external students of the location of external final examination centres.

**QUALITY ASSURANCE**
Details of the structure and format of the final examination paper will be made available to students prior to the start of the final examination period. This detail will include:
- a copy of the examination coversheet, giving the conditions under which the examination will be held
- information on the types of questions the examination will contain, and
- an indication of the unit content the paper will examine.

Example questions of the kind to be encountered in the final examination will also be provided to students to aid the revision process. These must be representative both of the content of the current offering and of the style of question in the final examination paper. Where appropriate, these may be taken from the final examination paper for a previous offering of the unit. Possible correct answers to these kinds of questions will be discussed, and guidance
on how to answer questions of the style given will be provided.

Where past final examination papers are made publicly available, students should be advised that the content or style of these previous examination papers may not be representative of that of the final examination paper for the current offering.

Where a unit includes in-unit tests, quizzes, supplementary examinations and practical assessments they will follow the Final Examination Policy and Procedure, as much as is practicable.

FORMAT
A standard cover page will be used on all final examination papers.

The cover page will be written in English.

DURATION
The duration of a final examination (excluding reading time) will not exceed one hour per credit point.

The maximum duration of a final examination will be three hours (excluding reading time).

A maximum of ten minutes reading time may be allowed at the beginning of each final examination.

If the start time of a final examination is delayed for any reason, the concluding time of the examination may only be extended by the amount of the delay.

If a final examination is disrupted for any reason, the examination may be:

- continued, with an adjustment made up to the length of the disruption
- considered completed, with the examination scripts marked
- abandoned and rescheduled (to the last day of the official final examination period where possible).

ELIGIBILITY
The Executive Dean will determine who is eligible to sit a final examination. Students not considered eligible will be excluded from the unit and this will result in the student being awarded a Fail grade (F) for the unit.

CONDUCT
Where sufficient notice has been provided, the University will cater for students with a disability or other special needs to ensure fairness and equality of opportunity for all students.

There will be a Final Examination Supervisor in charge at every final examination.

The Unit Convenor will be contactable by phone for the duration of the
final examination.

Students will be required to:

- provide their Macquarie University Campus Card as photographic proof of identity for the duration of the final examination. This must be visible at all times during the examination. In exceptional circumstances, the Final Examination Supervisor may allow alternative photographic proof of identity such as a current Australian drivers licence, a current Australian Proof of Identity card or a current passport
- leave mobile phones, electronic devices, bags, computers, notes, books and similar outside a final examination venue unless with the written permission of the Unit Convenor
- ensure any water brought into the final examination room is in a clear and unmarked bottle
- obey all instructions provided by a Final Examination Supervisor
- refrain from communicating in any way with another student once they have entered the final examination venue.

Students are not permitted:

- into a final examination venue once one hour from the time of commencement (excluding any reading time) has elapsed
- to leave a final examination venue before one hour from the time of commencement (excluding any reading time) has elapsed
- to be readmitted to a final examination venue unless they were under approved supervision during the full period of their absence
- to obtain, or attempt to obtain, assistance in undertaking or completing the final examination script
- to receive, or attempt to receive, assistance in undertaking or completing the final examination script.

FEEDBACK
A marker is required to annotate each page of a final examination script to indicate that it has been marked.

A student is entitled to view their annotated final examination script. The viewing will be conducted in a secure faculty location. The Unit Convenor (or nominee) will be present at all times. The student is not entitled to copy, destroy, alter or annotate the script in any way. The script will remain the property of Macquarie University.

SUPPLEMENTARY EXAMINATION
The availability of a supplementary examination will follow the Special Consideration Policy.

STORAGE
All final examination papers and scripts will be kept in a secure location up to and during the final examination period.

Each final examination script will be kept by the University for a minimum of six months. The six months starts from the end date of the
relevant final examination period. Where an appeal has been lodged, the final examination script is to be kept for six months following the outcome of the appeal.

Completed final examination scripts will be disposed of via confidential waste.

The final examination paper for each unit will be made available by the University after the official end date of the scheduled final examination period.

EXCEPTIONS

Exceptions to this Policy will only be granted when supported by a case made on the basis of sound pedagogical argument.

Cases for exception will be submitted for consideration to the Academic Standards and Quality Committee and will require the approval of Academic Senate.

COMPLIANCE AND BREACHES

The University may commence applicable disciplinary procedures if a person to whom this policy applies breaches this policy (or any of its related procedures).

<table>
<thead>
<tr>
<th>Contact Officer</th>
<th>Associate Dean, Learning and Teaching, Faculty of Business and Economics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Approved</td>
<td>Draft 21 March 2012</td>
</tr>
<tr>
<td>Approval Authority</td>
<td>Academic Senate</td>
</tr>
<tr>
<td>Date of Commencement</td>
<td>30 July 2012</td>
</tr>
<tr>
<td>Amendment Dates</td>
<td>N/A</td>
</tr>
<tr>
<td>Date for Next Review</td>
<td></td>
</tr>
<tr>
<td>Related Policies, Procedures, Guidelines, Forms or Templates</td>
<td>Academic Honesty Policy / Procedure / Guideline</td>
</tr>
<tr>
<td></td>
<td>Final Examination Procedure</td>
</tr>
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<td></td>
<td>Special Consideration Policy / Procedure</td>
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<tr>
<td></td>
<td>Student Misconduct and Discipline Rules</td>
</tr>
<tr>
<td></td>
<td>Unit Guide Policy / Procedure</td>
</tr>
<tr>
<td></td>
<td>Automarking</td>
</tr>
<tr>
<td>Policies/Rules Superseded by this Policy</td>
<td>Examination Policy approved 15 February 2011</td>
</tr>
<tr>
<td>Keywords</td>
<td>Examination, Exam, Assessment, Final Examination</td>
</tr>
</tbody>
</table>
1. **NAME OF POLICY OR PROCEDURE OR GUIDELINE**

   FINAL EXAMINATION POLICY

2. **DATE SUBMITTED**

   The date the document is submitted to the Policy Unit.

   23 March 2012

3. **CONTACT OFFICER**

   Indicate who can be contacted for this document.

   Name: A/Prof Leigh Wood          Ext: 4756
   Position and Section: Associate Dean, Learning and Teaching, FBE

4. **CONSULTATION**

   Describe the consultation undertaken, including the dates and names of committees / staff / student meetings.

   The need to revise the Examinations Policy was noted in December 2011 following a number of incidents during the Second Half-Year examination period. It was also noted that the policy was due for its scheduled three-review in January 2012, so the timing was appropriate. Senate was advised accordingly in their 15 December 2011 meeting. A small working party was formed with membership consisting of the Chair, SLTC, the four Associate Deans, Learning and Teaching, Dean of Students, Director, APS, and the Manager, Policy Unit. The revised policy was considered at the February 2012 meeting of SLTC with further changes being recommended. The document was then updated and included in the agenda of the March meeting of SLTC.

5. **COMMUNICATION PLAN**

   Indicate how the document will be communicated to allow for implementation. Note that an MQ Announcement and publishing on Policy Central are assumed; information about additional communication strategies must be provided.

   The Associate Deans, L&T will advise their faculty staff of the changes. The Director, APS will work with the Examinations Manager to implement the necessary changes. Students will be notified by Unit Convenors and by general student communications.
6. UNIVERSITY POLICY REFERENCE GROUP SIGN OFF

Reviewed by UPRG on: 11 May 2012

Conforms to Requirements?

/YES / NO

Name of UPRG member: K Sly

Signature: ____________________________

7. APPROVAL AUTHORITY DECISION

Name of Approval Authority: ____________________________

Approved?

/YES / NO

If approved:

Date of Approval: ____________________________

Date of Commencement: ____________________________

Date for Next Review: ____________________________

Notification Officer: ____________________________

Position: ____________________________
ITEM 10.2
MACQUARIE UNIVERSITY
Probation Appeals Committee – membership nomination

Background

The Academic Enterprise Agreement provides (at clause 3.5.11) for the establishment of a Probation Appeals Committee.

The Committee includes a staff member from a pool nominated by Academic Senate.

Recommendation

It is recommended that Academic Senate nominate the staff members for the pool for the Probation Appeals Committee staff member.
A request for Savings Clause will be circulated to the members of Academic Senate.
Recommendations for the award of prizes have been received as follows:

### 1. MACQUARIE GRADUATE SCHOOL OF MANAGEMENT

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hong Kong Management Association Director’s Award</td>
<td>for highest overall grade point average in the Master of Management program conducted in Hong Kong</td>
<td>So Kai On</td>
</tr>
<tr>
<td>Hong Kong Management Association for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Management in Financial Management program conducted in Hong Kong</td>
<td>So Kai On</td>
</tr>
<tr>
<td>Hong Kong Management Association Award for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Management in People and Performance program conducted in Hong Kong</td>
<td>Poon Choi Fung</td>
</tr>
<tr>
<td>Hong Kong Management Association Award for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Management in International Management program conducted in Hong Kong</td>
<td>Wan Ching Han Pamela</td>
</tr>
<tr>
<td>Hong Kong Management Association Award for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Management (General) Management program conducted in Hong Kong</td>
<td>Lai Winnie</td>
</tr>
<tr>
<td>Hong Kong Management Association Award for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Management in Marketing Management program conducted in Hong Kong</td>
<td>Kwong Ming Wai</td>
</tr>
<tr>
<td>Hong Kong Management Association Award for Best Overall Performance</td>
<td>for highest overall grade point average in the Master of Business Administration program conducted in Hong Kong</td>
<td>Law Cynthia</td>
</tr>
<tr>
<td>Hong Kong Management Association Award</td>
<td>for proficiency in the unit MGSM800 Human Resource Management</td>
<td>Chan Sin Yee Cindy Hiu Wing Doris</td>
</tr>
<tr>
<td>Hong Kong Management Association Award</td>
<td>for proficiency in the unit MGSM806 Managerial Self-Development</td>
<td>Cheng Wai Kam Kennex</td>
</tr>
<tr>
<td>Hong Kong Management Association Award</td>
<td>for proficiency in the unit MGSM818 Advertising and Promotions Management</td>
<td>Beverly Michael Paul</td>
</tr>
<tr>
<td>Hong Kong Management Association Award</td>
<td>for proficiency in the unit MGSM819 Consumer Behaviour</td>
<td>Law Cynthia</td>
</tr>
<tr>
<td>Prize</td>
<td>Awarded for</td>
<td>Nomination</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM820 Marketing Management (Shared)</td>
<td>Ki Wing Yee Winnie Siu Ying</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM822 Services Marketing</td>
<td>Lam Joyce Wan Si</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM835 Financial Management</td>
<td>Lai Yin Ping</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM836 Investment Management</td>
<td>Cockburn Alan Paul</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM840 Accounting for Management</td>
<td>Chung Yu Kiu</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM845 Economic Context of Management</td>
<td>Cockburn Alan Paul</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM860 Strategic Management</td>
<td>Terry Douglas Gordon</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM870 Organisational Behaviour</td>
<td>Ben Rafael Amit</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM871 Managerial Psychology</td>
<td>Kan Wei Yee</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM890 Operations Management</td>
<td>Carter Jamie Stewart</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the unit MGSM960 Information and Decision Analysis</td>
<td>So Kai On</td>
</tr>
</tbody>
</table>

2. FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>for proficiency in the Unit COMP344 E-Commerce Technology</td>
<td>Kwa Kah-Hoe</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the Unit COMP125 Fundamentals of Computer Science</td>
<td>Seal Nathan</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the Unit COMP229 Object-Oriented Programming Practices</td>
<td>Yin Yvonne</td>
</tr>
<tr>
<td></td>
<td>for proficiency in the Unit COMP332 Programming Languages</td>
<td>Cheng Kai-Yuan</td>
</tr>
</tbody>
</table>
RECOMMENDED: that prizes be awarded to the students nominated above.

The following prizes have been approved by Professor Judyth Sachs on behalf of Academic Senate

1. **ALUMNI PRIZES**

The Alumni Faculty prizes are awarded to the top two commencing undergraduate students in each Faculty based on ATAR or equivalent.

<table>
<thead>
<tr>
<th>Award</th>
<th>Student</th>
<th>ATAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Prize, Faculty of Arts</td>
<td>Emma Squires</td>
<td>99.7</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Arts</td>
<td>Belinda Slack</td>
<td>99.65</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Human Sciences</td>
<td>Courtney Lollback</td>
<td>99.5</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Human Sciences</td>
<td>Sheree Hansen</td>
<td>98.6</td>
</tr>
<tr>
<td></td>
<td>Zoe Powell</td>
<td>98.6</td>
</tr>
<tr>
<td></td>
<td>(shared)</td>
<td></td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Business &amp; Economics</td>
<td>Apollo Kim</td>
<td>99.85</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Business &amp; Economics</td>
<td>Cameron Atkinson</td>
<td>99.8</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Science</td>
<td>Dean Southwood</td>
<td>99.6</td>
</tr>
<tr>
<td>Alumni Prize, Faculty of Science</td>
<td>Rochelle Martin</td>
<td>99.5</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Higher Degree Research Excellence Prize</td>
<td>two top ranked Alumni scholarship applicants in the APA and IPRS scholarship rounds</td>
<td>Last Name: Jewell Varney First Name: Evan Deepa Ruth</td>
</tr>
</tbody>
</table>

2. **BERNARD CURRAN MEMORIAL PRIZE FOR GENERAL PROFICIENCY**

<table>
<thead>
<tr>
<th>Award</th>
<th>Awarded for</th>
<th>Nomination</th>
<th>ATAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernard Curran Memorial Prize</td>
<td>for the most meritorious pass in the New South Wales Higher School Certificate Examination in the year immediately preceding entry to Macquarie University.</td>
<td>Apollo Kim Enrolled: BACSTBSC</td>
<td>99.85</td>
</tr>
</tbody>
</table>

3. **FACULTY OF ARTS**

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean’s Award for Outstanding Academic Achievement in LAW</td>
<td>for First Class Honours in LAW</td>
<td>Last Name: Greentree Khouw Preston First Name: Catherine Angela Amy</td>
</tr>
<tr>
<td>Freehills John Peden Memorial Prize</td>
<td>for proficiency in the unit LAW471 Foundations of Commercial Law</td>
<td>Last Name: Amon Wilson First Name: Roderick Luke</td>
</tr>
<tr>
<td>Prize</td>
<td>Awarded for</td>
<td>Nomination</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>John Peden Memorial Prize</td>
<td>for the best mark in a 500 level Legal Research Project</td>
<td>Carter</td>
</tr>
<tr>
<td></td>
<td>First Name</td>
<td>Rachel</td>
</tr>
</tbody>
</table>

4. FACULTY OF BUSINESS AND ECONOMICS

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Accounting and Corporate Governance Prize</td>
<td>For academic excellence in the unit ACCG903 CPA – Global Strategy and Leadership</td>
<td>Dai</td>
</tr>
<tr>
<td></td>
<td>First Name</td>
<td>Xiang</td>
</tr>
<tr>
<td></td>
<td>Alf and Pearl Pollard Memorial Prize</td>
<td>Zhang</td>
</tr>
<tr>
<td></td>
<td>for the most outstanding student completing the fourth and final year of undergraduate studies in the Faculty of Business &amp; Economics</td>
<td>Shunquan</td>
</tr>
<tr>
<td></td>
<td>Dai First Name</td>
<td>Xiang First Name</td>
</tr>
<tr>
<td></td>
<td>Macquarie University Alumni Kathryn Murphy Memorial Prize</td>
<td>Shang</td>
</tr>
<tr>
<td></td>
<td>for academic merit in 300 level units taken in the Faculty of Business and Economics</td>
<td>Xinxin</td>
</tr>
<tr>
<td></td>
<td>Shang First Name</td>
<td>Xinxin First Name</td>
</tr>
<tr>
<td></td>
<td>Percy Ip Prize for Postgraduate Coursework in Economics</td>
<td>Yamamoto</td>
</tr>
<tr>
<td></td>
<td>For proficiency in the unit ECON844 Monetary and Financial Policies</td>
<td>Atushi</td>
</tr>
<tr>
<td></td>
<td>Yamamoto First Name</td>
<td>Atushi First Name</td>
</tr>
</tbody>
</table>

5. FACULTY OF SCIENCE

<table>
<thead>
<tr>
<th>Prize</th>
<th>Awarded for</th>
<th>Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian Society for Parasitology</td>
<td>for proficiency in the unit BIOL341 Parasitology</td>
<td>Clothier</td>
</tr>
<tr>
<td></td>
<td>First Name</td>
<td>Nicole</td>
</tr>
</tbody>
</table>

Deidre Anderson
REGISTRAR
The list of undergraduate and postgraduate students qualified for an award will be circulated to the members of Academic Senate.

RECOMMENDED

That the candidates in the report have satisfied the requirements for the awards stated.
ITEM 10.6
MACQUARIE UNIVERSITY

Change of Award Name Report

The following student has had his award title changed since conferral in April 2012

Zhangzhou FANG

Awarded and conferred on 16 April 2012: Bachelor of Commerce

Award title changed on 1st May 2012 to: Bachelor of Commerce-Accounting

Recommendation

It is recommended that Academic Senate note the Change of Award Name report.

Academic Program
24 May 2012