Minutes of the 441st Meeting of the Macquarie University Council held at the Council Room, Building E11A, North Ryde Campus at 4.00pm on Wednesday 19 October 2011.

Present:
Chancellor, The Hon Michael Egan
Deputy Chancellor, Ms E Crouch
Vice-Chancellor, Professor S Schwartz
Chair of Academic Senate, Associate Professor J Fitness
Mr A Bissett
Dr W Bradford
Ms M Brodie
Professor L Cupples
Mr G M Jones
Professor D Kane
Mr G Lindsay
Mr E Nelson
The Hon S Nori
Mr S Rubic
Mr J Wigglesworth

In attendance:
Ms D Anderson, Executive Director, Campus Experience
Ms K Colvin, Executive Officer to the Vice-Chancellor
Dr P Dodd, Deputy Vice-Chancellor (Chief Operating Officer)
Mr P Luttrell, General Counsel
Mr T Sprague, Director Human Resources
Ms Harriet Eager, Minter Ellison (for item 4.2)
Mr Mark Gabbott, Executive Dean FBE (for item 4.3)
Mr Craig Oliver, Timetable Manager (for Item 4.3)

Visitors:
Mr C Darvall (by teleconference)

Apologies:
Mr C Darvall
The Hon Patricia Forsythe;
Mr W Mundine; and
Mr G Ward.

Secretariat:
Ms E Lawler, Company Matters

1. **QUORUM AND APOLOGIES**

The Chancellor confirmed that a quorum was present.

The Chancellor noted apologies from:

Mr C Darvall;
The Hon Patricia Forsythe;
Mr W Mundine; and
Mr G Ward.

The Chancellor welcomed Mr Darvall to the meeting via teleconference and noted that he would not be counted for quorum or voting purposes as the Macquarie University Act and current Council rules do not allow for attendance by Council members at Council meetings by telephone.

RESOLVED 11/39

Council resolved to excuse all Councillors absent from this meeting, in accordance with the provisions of clause 2(i) of Schedule 1 of the Macquarie University Act 1989.

2. DECLARATIONS OF INTEREST

Council noted there were no new declarations of interest.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3 and 4 were agreed for discussion.

RESOLVED 11/32

The Council resolved to approve and note, as appropriate, items 5.1 and 5.2 in the agenda.

4. MINUTES OF THE MEETING OF 17 AUGUST 2011 AND MATTERS ARISING
(Agenda items 2.1 and 2.2)

The Council discussed the Minutes of 17 August 2011 meeting and requested that Resolution 11/35 be amended to reflect the final Finance and Facilities Committee minutes in regards to clarifying the delegation provided. Council noted Resolution 11/35 was passed based on draft minutes of the Finance & Facilities Committee meeting which had since been amended.

RESOLVED 11/40

Council resolved to approve the minutes of the meeting of Council held on 17 August 2011, with agreed amendments, as a true and correct record.

Matters Arising

Council noted the progress on Matters Arising from the Minutes of 17 August 2011 meeting and outstanding matters from previous meetings.

5. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING OF 6 OCTOBER 2011
(Agenda item 2.3)

The Deputy Chancellor spoke to and Council discussed the minutes of the Finance and Facilities Committee meeting held on 6 October 2011.

Council noted the minutes and updates provided.

6. MINUTES OF THE NOMINATIONS COMMITTEE MEETING OF 6 OCTOBER 2011
(Agenda item 2.4)

Council considered and noted the minutes of the Nominations Committee meeting of 6 October 2011.

7. REPORT OF THE STANDING COMMITTEE ON APPEALS MEETINGS HELD ON 2 SEPTEMBER 2011 AND 12 OCTOBER 2011
(Agenda item 2.5)

Council considered and noted the report of the meetings of the Standing Committee on Appeals held on 2 September 2011 and 12 October 2011.

8. REPORT OF THE DISCIPLINE COMMITTEE MEETINGS ON 8 AUGUST 2011 AND 30 AUGUST 2011
(Agenda item 2.6)

The reports of the Discipline Committee meetings held on 8 August and 30 August 2011 were tabled. Council considered and noted the reports of the Discipline Committee meetings held on 8 August and 30 August 2011.

9. ACADEMIC SENATE REPORT
(Agenda item 3.1)

Council noted and discussed the report.

RESOLVED 11/43

Council resolved, as recommended by the Academic Senate:

1. That the introduction of the Postgraduate Certificate of Credit Analysis be approved with effect from the commencement of Term 4, 2011.

2. That the approval for the introduction of the awards listed below be rescinded:
   - Master of Applied Linguistics (Language for Special Purposes) (File No. 10/1944)
   - Postgraduate Diploma of Applied Linguistics (Language for Special Purposes) (File No. 10/1945)
   - Postgraduate Certificate of Applied Linguistics (Language for Special Purposes) (File No. 10/1946)

3. That the name of the Postgraduate Certificate in Editing be changed to the Postgraduate Certificate of Editing and Electronic Publishing (PGCertEditElecPub) with effect from 1 January 2012.

4. That the following amendments to the Certificate and Diploma Rules be approved with effect from 1 January 2012:

   (a) Rule 8 of the Certificate Rules: 
   “A candidate who is taking an unduly long time to complete the Certificate may be excluded from further enrolment in any units. For the purpose of this Rule, an unduly long time will be regarded as 2 years of effective enrolment.”

   Replaced with the following:
   “A candidate who is taking an unduly long time to complete the Certificate may be excluded from further enrolment in any units. For the purpose of
this Rule, an unduly long time will be regarded as 3 years of effective enrolment.”

(b) Rule 10 of the Diploma Rules:
“A candidate who is taking an unduly long time to complete the Diploma may be excluded from further enrolment in any units. For the purpose of this Rule, an unduly long time will be regarded as 4 years of effective enrolment.”

Replaced with the following:
“A candidate who is taking an unduly long time to complete the Diploma may be excluded from further enrolment in any units. For the purpose of this Rule, an unduly long time will be regarded as 5 years of effective enrolment.”

5. That the Schedule of Dates 2012 for the Committees of Council and the Committees reporting to Council (Attachment A to the paper) be approved.

10. MGSM LIMITED – APPROVAL OF CONSTITUTION AND CONSENT OF MEMBERS
(Agenda item 3.2)

Paul Luttrell spoke to the paper.

RESOLVED 11/44

Council resolved that:

1. Each Council member become a member of the New Company with effect from registration, upon formal consent being received through signing the attached Constitution

The Members of the New Company resolved to:

1. approve the Constitution as attached to the Submission;

2. approve the company name on registration being its Australian Company Number (ACN); and

3. approve that following the business transfer, the New Company be renamed Macquarie Graduate School of Management Limited.

11 ACTING VICE-CHANCELLOR SCHEDULE
(Agenda item 3.3)

RESOLVED 11/45

Council resolved that during 2011-12, at any time the Vice-Chancellor is unable to act because of his absence from Sydney or illness or otherwise, the Deputy Vice-Chancellor (Provost), be appointed Acting Vice-Chancellor or, if that person is, at the same time, absent from Sydney or ill or otherwise unable to act, one of the persons holding the following offices for the time being and subject to the person's availability, be appointed in order of sequence as Acting Vice Chancellor:
• Deputy Vice-Chancellor (Research)
• Deputy Vice-Chancellor & Chief Operating Officer
• Chief Financial Officer
• Director, Human Resources
• Vice-President, International and Strategy
• Deputy Vice-Chancellor (Students)

provided that:

• any such appointment shall not be extended beyond the meeting of the University Council next occurring after its commencement; and
• every effort is made to ensure that the Vice-Chancellor, Deputy Vice-Chancellor (Provost), Deputy Vice-Chancellor (Research), Deputy Vice-Chancellor & Chief Operating Officer and Chief Financial Officer are not absent from the University at the same time.

12. APPOINTMENT OF UNIVERSITY REGISTRAR
(Agenda item 3.4)

RESOLVED 11/46

Council resolved to appoint Ms Deidre Anderson, the Deputy Vice-Chancellor Students and Registrar, as Registrar of Macquarie University.

13. NOMINATION OF EMERITUS PROFESSOR
(Agenda item 3.5)

RESOLVED 11/47

Council resolved that Professor Brian Gulson be awarded the title of Emeritus Professor of Macquarie University.

14. MACQUARIE UNIVERSITY SPORT AND AQUATIC CENTR (MUSAC) EQUIPMENT – U@MQ LIMITED
(Agenda item 3.6)

Deidre Anderson spoke to the paper and advised the Constitution of U@MQ Limited is being revised.

15. UNIVERSITY BLUES AWARDS
(Agenda item 3.7)

A paper recommending award of University Blues was tabled.

RESOLVED 11/49

Council resolved, that following the recommendations of the Blues Committee that:

1. The following people be awarded a Full Blue or Half Blue for sporting achievement; and
2. The Chancellor signs the Blues certificates for the recipients of the 2011 Full Blues and Half Blues awards.
James Burman sn. 41510844 Sailing Full Blue  
Tyler Martin sn. 41753275 Water Polo Full Blue  
Patrick Fakiye sn. 41769716 Athletics Full Blue  
Tiger Webb sn. 41466152 Ultimate Frisbee Half Blue  
Rebecca Carman sn. 40083616 Ultimate Frisbee Half Blue  
Serena Reid sn. 42120845 Water Polo Half Blue  
Matthew Yiangou sn. 42246032 Touch Football Half Blue  
Nicholas Dawe sn. 41204034 Sprint Canoe Half Blue  

Steven Rubic joined the meeting at 4.55pm.

16. POLICY REVIEW PROCESS  
(Agenda item 3.8)  

Council discussed the paper and the governance structure around policy development and approval. Council queried the timeline on the policy framework being developed and requested this be advised at the next meeting.

RESOLVED 11/50  

Council resolved that the policy review process as proposed be approved.

17. VICE-CHANCELLOR’S REPORT  
(Agenda item 4.1)  

The Vice-Chancellor spoke to the report and updated Council on:

- The new legislation passed providing Universities the ability to opt in to changes for the governing body. Council requested the legislative changes be outlined to a future meeting including recommendations on which changes should be adopted as amendments to the Macquarie University Act. Council asked that a copy of the new Act be sent to Members when available;
- The Student Services and Amenities legislation and its implications. The Vice-Chancellor advised the executive is working through the requirements;
- Plans to expand the summer school following the demand driven funding legislation being passed; and
- The new private university to be established in South Australia.

Chum Darvall the meeting at 5.20pm.

The Vice-Chancellor provided a presentation on recent news items and infrastructure developments at Macquarie University. Council requested a summary of Macquarie University achievements be provided to Council members as a guide when talking to external persons.

The Vice-Chancellor noted a strategic planning day has been scheduled for 18 February 2012. The Chancellor requested the seminar prior to the December Council meeting be used to discuss the background papers the Vice-Chancellor provided in his report this month on recent trends in international education and the impact on Macquarie and the report to be provided at the next meeting as a pre-discussion for the strategic planning day.
Council discussed and noted the report.

18. **OCCUPATIONAL HEALTH AND SAFETY REPORT**  
(Agenda Item 4.2)

*Harriet Eager joined the meeting at 6.00pm.*

Harriet Eager provided a presentation, as included in the Council papers, regarding OHS harmonisation and its implications and responded to questions from the meeting.

Council discussed and noted the report.

Council thanked Ms Eager for the presentation.

*Harriet Eager left the meeting at 6.35pm.*

19. **TIMETABLE PROJECT**  
(Agenda Item 4.3)

*Mark Gabbott and Craig Oliver joined the meeting at 6.35pm.*

Mark Gabbott and Craig Oliver provided a presentation, as included in the Council papers, regarding the timetabling project and responded to questions from the meeting.

Council discussed and noted the presentation.

Council thanks Mr Gabbott and Mr Oliver for the presentation.

*Mark Gabbott and Craig Oliver left the meeting at 7.00pm.*

20. **GENERAL COUNSEL REPORT**  
(Agenda Item 4.4)

Mr Luttrell spoke to the paper.

Council considered, discussed and noted the General Counsel Report.

21. **OTHER BUSINESS**

*Next meeting*

Council noted the next meeting is scheduled for 7 December 2011 commencing with a seminar at 2pm.

**CLOSURE**

There being no further business, the meeting concluded at 7.05pm.

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Chancellor