Minutes of the 462nd Meeting of the Macquarie University Council held at the Council Room, Building E11A, Macquarie University, North Ryde at 4.00pm on Thursday 12 February 2015.

Present:  Chancellor, The Hon M Egan  
Vice-Chancellor, Professor B Dowton  
Deputy Chancellor, Ms E Crouch  
Mr B Crotty  
Mr C Darvall  
Professor J Fitness  
The Hon P Forsythe  
Professor Richie Howitt  
Mr G Jones  
Professor D Kane  
Ms H Krskova  
The Hon S Nori  
Ms G Quinn  
Professor D Verity  
Mr J Wigglesworth

In attendance:  Ms D Anderson, Deputy Vice-Chancellor (Students and Registrar)  
Mr J Gorman, Chief Financial Officer  
Ms Nicole Gower, Director Human Resources  
Professor J Greeley, Executive Dean  
Ms Melanie Harris, Director and Chief of Staff, Office of the Vice-Chancellor  
Professor J Lee, Deputy Vice-Chancellor (International)  
Professor P McNeil, Executive Dean  
Professor M Mollering, Executive Dean  
Professor B Messerle, Executive Dean  
Professor S Pretorius, Deputy Vice-Chancellor (Research)  
Dr P Schreier, Chief Operating Officer  
Professor J Simons, Deputy Vice-Chancellor Academic  
Professor D Wilkinson, Deputy Vice-Chancellor (Corporate Engagement and Advancement)

Apologies:  Council  
Dr K Schott  
Mr G Ward

Executives  
Professor Mark Gabbott, Executive Dean  
Mr P Luttrell, General Counsel

Secretariat:  Ms E Lawler, Company Matters

1. QUORUM AND APOLOGIES

The Chancellor confirmed that a quorum was present. The Chancellor noted apologies from Council Members Kerry Scott and Greg Ward and Executives Mark Gabbott and Paul Luttrell.
The Chancellor welcomed Hana Krskova, Professor Barbara Messerle and Professor Martina Mollering to their first Council meetings.

2. DECLARATIONS OF INTEREST

There were no new declarations of interest.

Council noted that the annual update on interests has been completed.

3. ITEMS FOR DISCUSSION

Items under sections 2, 3 and 4 were agreed for discussion.

RESOLVED 15/01

*The Council resolved to note item 5.1 in the agenda.*

4. MATTERS RAISED BY COUNCIL MEMBERS

It was noted that Richie Howitt had raised an item for discussion regarding the Council performance review. The Chancellor advised this would be addressed during discussion of that item on the agenda.

Council noted there were no other matters raised by Council members prior to the Meeting.

5. MINUTES OF THE MEETING OF 4 DECEMBER 2014 AND MATTERS ARISING
   (Agenda items 2.1 and 2.2)

Council noted the minutes of the previous meeting.

RESOLVED 15/02

*Council resolved to approve the minutes of the meeting of Council held on 4 December 2014 as a true and correct record.*

*Matters Arising*

Council noted the status of Matters Arising from previous meetings.

6. MINUTES OF THE FINANCE AND FACILITIES COMMITTEE MEETING
   (Agenda item 2.3)

The Deputy Chancellor spoke to the minutes and highlighted key items, noting that student numbers would be covered as part of the Vice-Chancellor’s report.

Mr Gorman advised that the financial result stated in the minutes of the meeting did not change after presentation to the Auditor.

Council noted the minutes of the 3 February 2015 Finance and Facilities Committee meeting.

7. REPORT OF THE STUDENT EXPERIENCE COMMITTEE MEETING
   (Agenda item 2.4)

The Deputy Chancellor provided a verbal update on items discussed at the Student
Experience Committee meeting held on 3 February 2015, including:

- that there will be a focus on induction and leadership training for student representatives this year;
- a presentation was received on the student entrepreneurship program; and
- a presentation was received from Deidre Anderson on the strategic framework for the Students and Registrar’s office.

Council noted that minutes of the meeting will be provided for information at the April Council Meeting.

8. MINUTES OF NOMINATIONS COMMITTEE MEETING
   (Agenda item 2.5)

The Chancellor briefed Council on the recommendations for new Council appointments.

RESOLVED 15/03

Council resolved, following the recommendation of the Nominations Committee, that:

1. Mr Frank Zipfinger be appointed as a member of the University Council under Section 8E (Graduate Member) of the Macquarie University Act 1989 for a term commencing on 1 March 2015 and concluding on 28 February 2019.

2. Mr John Wigglesworth, currently a member of the University Council under Section 8F (Council Appointed Member) of the Macquarie University Act 1989 be re-appointed as a member of the University Council under Section Section 8E (Graduate Member) of the Macquarie University Act 1989 for a term commencing on 1 March 2015 and concluding on 28 February 2019.

3. Ms Jingmin Qian be appointed as a member of the University Council under Section 8F (Council Appointed Member) of the Macquarie University Act 1989 for a term commencing on 1 March 2015 and concluding on 28 February 2019.

Council noted the minutes of the 4 December 2014 Nominations Committee meeting.

9. ANNUAL REPORT FROM THE AUDIT AND RISK COMMITTEE
   (Agenda item 2.6)

John Wigglesworth spoke to the Annual Report from the Audit and Risk Committee, highlighting key matters, including:

- The change in internal auditor following a tender process; and
- The increased capability in the risk management area.

Council requested the risk dashboard be provided for the next Council Meeting for discussions of the key risks and how these are being managed.

Council noted the report.
10. MINUTES OF THE DISCIPLINE COMMITTEE MEETING  
(Agenda item 2.7)  

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11. VICE-CHANCELLOR’S REPORT  
(Agenda item 3.1)  

The Vice-Chancellor spoke to the report and highlighted key matters, including:  

- Review of 2014;  
- Outlook for 2015;  
- Restructure of the Department of Environment and Geography;  
- Update on the MyMaster investigation;  
- Higher Degree Research and increase in the number of completions;  
- An update on commencing student enrolments, noting that final numbers will not be available until after census date on 31 March 2015;  
- International student load;  
- Corporate and Alumni engagement;  
- Shared identity launch; and  
- MGSM recognition.  

The Vice-Chancellor advised of the impending retirement of Janet Greeley and the Vice-Chancellor and Council thanked Professor Greeley for her outstanding contributions to the University.  

Council discussed and noted the report.  

12. INTERNATIONAL REPOSITIONING PRESENTATION  
(Agenda item 4.1)  

Professor Lee provided a presentation on International Repositioning, including:  

- Reorganisation of Macquarie International;  
- Macquarie University International College – pathway programs, governance; and  
- Update on international student enrolments.  

Patricia Forsythe left the Meeting.  

Council discussed and noted the presentation.  

13. ACADEMIC SENATE REPORT  
(Agenda item 3.2)  

The Chair of Academic Senate spoke to the Academic Senate Report and highlighted key matters. The Chair noted that the key points in the Report, academic governance workshops and consideration of academic dishonesty by the Chairs of Academic Boards, were covered in the report to the December 2014 Meeting.  

The Chair advised that the Chairs of Academic Boards are meeting in March to discuss academic integrity in the digital era.  

Council discussed and noted the report.
14. HEALTH AND SAFETY REPORT
(Agenda item 3.3)

Ms Gower spoke to the Health and Safety Report.

Council discussed and noted the report.

15. COUNCIL PERFORMANCE REVIEW OUTCOMES AND GOVERNANCE DISCUSSION
(Agenda item 4.2)

Council discussed the outcomes of the 2014 performance review process.

Council agreed:

- The Vice-Chancellor work with Richie Howitt regarding Council’s purpose in the community and work already being done in this area;
- Council seminars – leave April as is prior to the 9 April Council meeting but move the remaining 2 seminars to an evening event at a City location; and
- The Chancellor and Deputy Chancellor review Committee composition.

16. MUH OPERATIONS NO. 2 PTY LTD – APPOINTMENT OF NEW DIRECTOR
(Agenda item 4.3)

Council noted this paper and resolution is for Class A Voting Shareholders of MUH Operations No. 2 Ltd only.

*The Council meeting adjourned at 6.10pm and Patrick McNeil left the Meeting.*

MEETING OF THE MEMBERS OF MUH OPERATIONS NO. 2 LTD

A meeting of the Members of MUH Operations No. 2 Pty Ltd commenced at 6.10pm.

**Quorum**

The Chancellor declared there was a quorum and opened the Meeting.

**Election of Chairman**

The Class A Members **RESOLVED** that the Honourable Michael Egan, be appointed Chairman of the meeting.

**Short Notice**

The Class A Voting Shareholders **RESOLVED** that in accordance with section 249H(2) of the Corporations Act and for all other purposes, the Class A members give consent to short notice of the Members Meeting of the Company to be held on 12 February 2015.
Director Appointment

RESOLVED 15/04

The Class A Voting Shareholders of MUH Operations No. 2 Pty Limited resolved:

1. as per Clause 3.3 of the MUH Operations No.2 Pty Limited Constitution to appoint Patrick McNeil as a Director of MUH Operations No. 2 Limited, subject to receiving his consent to act; and
2. to issue a Deed of Indemnity, Insurance and Access to Patrick McNeil as previously approved for all directors.

The meeting closed at 6.12pm.

The Council meeting re-convened at 6.12pm

17. DOCUMENTS SIGNED UNDER POWER OF ATTORNEY
(Agenda item 5.1)

Council noted the report.

18. OTHER BUSINESS

Next meeting

Council noted the next meeting of the Council is scheduled for 9 April 2015 at 4.00pm.

CLOSURE

There being no further business, the meeting concluded at 6.15pm.

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Chancellor